

NEWSLETTER

Tesco Supermarket

Whilst progress of the Tesco supermarket development in Shudrick Lane has been well documented in the local press, the Newsletter would not seem complete without some mention of what is happening.

At the Town Council meeting on 5 September, which drew a significant public presence, Mr Gerry Waller, a representative of the contractor responsible for the overall works, ran through the proposed timetable for action. Work on the Tennis and Bowling Club is already proceeding at some pace and will be followed in the Autumn by the new Car Park to the east of the existing site along with the pedestrian/cycle link to Frog Lane.

It is perhaps worth recording that whilst the current Shudrick Lane Car Park was administered by South Somerset District Council, it was not owned by them but was rented from private individuals.

The upgrading work on Shudrick Lane will be the next phase to enable the new Car Park to be accessed and the existing one closed. The works will be synchronised with the major re-vamp of Ditton Street which will start after Christmas and be completed by Easter. Work on the store itself commences thereafter.

During the Ditton Street works, that road will be closed completely to vehicular traffic, i.e. from Christmas to Easter, after which it will be opened in its new regime of one-way north to south. During the period of the works, pedestrian access will be maintained into town from the Car Park area both through existing routes and via the new Frog Lane link.

Council Reaction

The Town Council made a number of observations on the initial planning application but in this context, of particular concern was the future regime for the operation of the Car Park. Members were anxious that its operation should be no worse than the present arrangements both in terms of use and charging and are keen to hear how discussions between developer and District Council as the Planning Authority are proceeding on that point.

Furthermore there is concern that the closure of Ditton Street for the projected 10 weeks should create as little disruption as possible to the town and its traders. The Council is aware that in other towns faced with a similar situation, the responsible authorities have adopted a more liberal approach to parking during the period of the works and will be pressing South Somerset District Council to be equally sensitive.

Those are not the only details of the supermarket development that will be up for decision in the coming months. Please keep your eye on the Council Notice Board, these newsletters and the Press for information.

The Town Council is also keen to ensure that alternative routes, notably Canal Way, are kept free flowing and that other 'rat runs' are not created. Meetings are arranged with the Highway Authority and Police to find solutions to that issue.

Other Proposed Developments

Whilst the Town Council gets its regular menu of a dozen or so planning applications per month, perhaps the most notable recent proposal is for 42 additional houses on the land to the east of the new supermarket car park down Shudrick Lane.

Although the land is designated in the Local Plan for housing development, the Town Council in its response to the application was anxious to stress that the Planning Inspector, when allowing that inclusion, spoke of 'modest' expansion. There is also determination on the part of the Council that the style of any housing should be in sympathy with the local area, that parking should be available and that the local ecology and wild life should be respected.

Perhaps of more fundamental importance is our concern that the infrastructure of the town – schools, medical services, recreation facilities - are becoming increasingly stretched by an expanding population. Those with resources to resolve the situation must address this problem and the Council will be pressing that point most forcefully.

Strategic Plan

Ilminster is a fine old town with much to offer to residents and visitors alike. But it has expanded and we must be sure that the expansion is handled sensitively and the services keep pace so that we do not increase the size but reduce the quality of life for residents, old and new.

For that reason the Council has for the last eighteen months been working on a Strategic Plan which seeks to look at where we would like to see our town in five to twenty years time and how we might realise those ambitions.

The draft will be ready for discussion once we have established with our partner local government organisations – South Somerset District Council and Somerset County Council - that the format of our documentation and its content is presented in a way that can form part of their wider planning policy.

The Strategic Plan, when the time is right will be presented for public comment.

New Faces at the Town Council

The summer saw some changes to the composition of the Town Council. Two long standing Councillors, Norman Campbell and David Gooding, resigned and we pay tribute to their contribution over a long period of service to the local community. Several remaining Town Councillors, anxious to ensure that the electorate had the opportunity to choose their own

evening in his role as Town Crier. Everything is done with a cheerfulness and good humour and his overall contribution makes him a worthy recipient of this Citizens Award.

Eileen Tatcher has for the best part of 25 years cooked lunches at the Ilminster Day Centre and helped the elderly in many other ways. That service has been done with cheerfulness and care without ever seeking personal reward or commendation.

She has been involved in the Womens Institute, Community Association, the Mothers Club and Flower Club and is a perfect example of someone who has contributed selflessly to the community.

Both were presented with a crystal bowl and a framed certificate at the Annual Awards evening at the Shrubbery Hotel on 28 September.

Ilminster in Bloom

The town has certainly looked a picture this summer and we pay tribute to the Chamber of Commerce for arranging hanging baskets outside shops and more importantly, their regular watering. The Town Council continues to manage the troughs at the town entry signs, troughs on Strawberry Bank and the Market House baskets but we cannot do everything. So the support of all those who have helped is much appreciated.

The Town Council is also extremely proud of the quality of its recreation areas, including Herne Hill which along with the Town Cemetery and the grass in the Minster Churchyard is maintained by its own Open Spaces staff. The only disappointment is the continued vandalism which blights the areas and simply creates unproductive and expensive work for our staff when they could be better employed in more appropriate activity.

The actual Ilminster in Bloom awards were presented to successful entrants at our Awards evening on 28 September which also saw recipients of Town Council grants take delivery of their cheques!

This year saw the inclusion of a 'Garden on a Plate' competition for the aspiring young gardeners and their presence at the Awards presentation certainly enhanced the evening.

replacements, activated the procedures that allowed this process to happen – not something about which the general electorate seemed particularly concerned.

The Council was delighted when seven candidates put their names forward and very much welcome the two that were successful at the election on 27 July – Councillor Caroline Cameron from Whitelackington and Councillor Mark Davis who lives in Station Road. Both individuals have already made their 'debut' at Council meetings.

As is normal practice, a full list of the fifteen Councillors that constitute Ilminster Town Council appears at the end of this Newsletter along with contact details for the Town Clerk.

Anyone wishing to raise issues with the Town Council can get in touch with the Clerk who will be only too happy to guide them through the most effective process. That applies equally to individual Councillors who are there to help.

It is worth reminding everyone that whilst the Town Council has an extremely important role to play in what goes on in Ilminster, it is not itself, responsible for all provision and action. That is split between Town Council, District Council, County Council, Police etc – the list goes on. We all appreciate how frustrating that can be for the public but Council staff are all committed to directing people to the right Department or indeed doing it on your behalf. 'It's not my job' is certainly not the attitude in the Town Council office but please be patient if you find that your query has to go elsewhere for a solution!

May we also draw your attention to the regular surgeries when you can talk to Town and District Councillors – first Saturday of the month at the Meeting House from 9.00 am to 10.00 am.

Furthermore all Town Council meetings are open to the public. There is a period for public questions and whilst the public cannot take part in discussion at Council meetings, their presence is always welcome.

Citizens Award

2006 sees the first Citizens Award for Ilminster, organised by the Town Council.

The idea is to present annually an award to an individual – or individuals – who have contributed substantially and selflessly to the life and the people of our town.

The suggestions of individuals who would qualify for this recognition are coming not from the Town Council but from the community. Each year forms will be made available around the town for nominations to be put forward with a brief citation. The selection at the end of the process is made by a small group of Councillors – those who have in the past been Mayors of the town – but the contender list is clearly yours to compile. Please do think about it and watch for the adverts next summer.

This year the Citizens Award has gone to two people.

Jim Olds has spent a lifetime doing things for others. He is equally at home visiting the elderly or working for the Lifeboats as he is opening fetes and supporting the Victorian



ILMINSTER TOWN COUNCIL

| | | |
|------------------|----------------|------------------|
| Caroline Cameron | Chris Hall | Martin Rawstorne |
| Gordon Childs | Mike Henly | Stuart Shepherd |
| Mark Davis | Richard Jacobs | Fred Walker |
| Margaret Excell | Adam Kennedy | Paul Whaites |
| Carol Goodall | David Miller | Lawrence Yeoell |

Mayor:

Cllr Carol Goodall

Deputy Mayor:

Cllr Fred Walker

Contact:

Stephen Fisher, Town Clerk, Ilminster Town Council
Council Offices, North Street, Ilminster TA19 0DG
Tel: 01460 52149 Fax: 01460 55642
e-mail: town.council@ilminster.gov.uk

From: Town Clerk [town.clerk@ilminster.gov.uk]
Sent: 23 January 2013 14:05
To:

Subject: Clerk's Update 2/13

Good afternoon,

Just a small number of items to let you know about this week.

- The Planning and Open Spaces Committees scheduled for yesterday evening were cancelled due to the snow which was rapidly settling in the late afternoon. If you have comments on any of the agenda items, particularly regarding the planning applications please email them to me.
- The agenda and reports for the Finance and Policy Committee will be sent out tomorrow (Thursday)
- (A letter has been received from Marshall Herbert's Funfairs asking for permission to use the recreation ground in June and also for a carnival fair, the site for caravans to be West Crescent as previously. If anybody has any thoughts about this please let me know and we will put it as an item for discussion at the Open Spaces Committee. If I have had no comments by 6 February I will write granting permission with the usual contract conditions.
- Winterhay Lane. I have received the report from the County Council of the investigation to establish the status of Winterhay lane. The recommendation is that "no order is made to add a public footpath to the Definitive Map along Winterhay Lane" It is a lengthy report (39 pages plus 25 appendices) and is available in the office should you wish to read it or we can make you a photocopy. As this has been the subject of much media interest and has previously been debated by Councillors I propose adding it as an agenda item to the next Council meeting. The County Council have requested any comments be made to them in writing by 14th February 2013.
- On 21 January I attended the Local Council Clerks' meeting with the SSDC Chief Executive and Head of Finance.
 - The main discussion was about the Council Tax Base calculations and the dissemination of the government grant. The Head of Finance has calculated that 38 parishes in South Somerset will need to set their precept with a 2% or greater increase in order to have a stand still budget. Marilyn and I are due to meet with the Head of Finance tomorrow (Thursday 23 Jan) to discuss the council tax base calculations for Ilminster and the grant share (based upon the number of benefit claimants living in Ilminster) – this is in order to be able to give you figures for the F & P Committee next week so that a recommendation regarding the precept can be made to Council.
 - SSDC will be considering a freeze in their precept.
 - Grants will be paid to local councils at the same time as precept money
 - SSDC is passing on the full amount of government grant to local councils – many Districts / unitary authorities are not and are keeping the money for themselves.
 - Next year (14/15) the grant to the district council is likely to be £1.1m less than this year.
 - Training, at the request of ourselves and Chard Town Council training opportunities offered by the District may be made available to local councils - I shall be following this up to see what may be of benefit to us.
 - Local Plan. The Local Plan has been approved by SSDC for submission to the Inspectors. At the Council meeting discussing this item the largest group of the public was from Ilminster. The much discussed housing area has been included in the Shudrick Valley vicinity albeit with some minor changes to the boundary of the proposed site. The expected schedule is for the examination to take place by the

Inspectors in April / May , the Inspectors to report in July / August and the plan to be adopted in October / November.

- On the evening of 24 January we are due to host the consultation event for sports clubs regarding the Rec, to which all Members are very welcome to attend. Due to the weather conditions I shall be speaking to the Chair of Open Spaces on Thursday morning so that a decision can be made on whether to go ahead with the event or whether it should be postponed.

I think that is everything, please stay safe in this wintery weather

Joy

Joy Norris
Town Clerk
Ilminster Town Council
Tel: 01460 52149



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Ilminster Town Council, Council Offices, North Street, Ilminster, Somerset TA19 0DG

EJT Rec review. 24 Jan 2013 - my rough notes as promised
 From: [com]
 Sent: 25 January 2013 11.45
 To:
 Subject: REC review. 24 Jan 2013 - my rough notes as promised

Rec review. 24 Jan 2013

Attending: football club, cricket club, cllrs, youth football,

So many people here bad weather.

Consultation event

Hope you brought information with you.

Use and management of our rec space in the town Increase use of the pitches -
 over use Effects of flooding Licence update State of football stands and shed
 Increase of vandalism

5 to 15 years plan. Needs to be a 25 year plan.

Chair, Vice chair, 2 cllrs, area west regeneration offices, ssdc play and
 sports officers, town clerk, senior warden.

1st consultation

Everyone talking amongst clubs, and with us.

Cllr Taylor Chair

Cllr Pallister vice chair

Tony Jones. - senior warden

Marlyin - deputy clerk

Michelle Clayton

Questions around hall - answer questions yes/no

Blank flip charts for another ideas. post it's to put comments

Starting with clubs

Youth council and wider public consultation

Blue sky thinking - Are we making best use of the space.

Grants - we need background evidence that these things are wanted.

Football club - where you want to go in the future.

Football club - professional business with youth football club

Jamie is chair of the youth football side kick Justin. Business plan -
 bigger building, changing rooms, enclosed ground with floodlight 2nd. Car
 parking a requirement. Behind doctor's surgery - main football pitch - want
 more pitches. Somerset FA would fund a G3. Major funders positive replies.
 Secure land from Somerset County Council.

youth have made comments for change. 10 football pitches and a training area
 idea. 40m by 40m floodlight training area - g3.

Swanmead only usable 6mths of the year. Poor because of the type of surface.
 Document on types of surface. 5 pitches, 6 teams. Grass root needs training
 pitch. Butler mead £16 an hour.

Cricket team - Jim Sainsbury

Cricket club just want to maintain, increase involvement of youth in cricket
 club, improve the facilities no desire to move.

Problems raising funds because they are on council ground. Somerset league
 shelter and toilet facilities. simple shelter. Improve to club house. 65 years

EJT Rec review. 24 jan 2013 - my rough notes as promised
ago to secure use of the Rec 1948 - secure of tender.

So use the shed to achieve that. Pavilion in bad state

2041 - must be use for recreation land.

Grant aid - 5years, 9 year, 25 year lease.

youth club. Under 5's playing football

Dog walkers - problem some kids afraid of animals - can we put dogs on the
lead.

Dog warden to visit at a weekend. Letters to walkers.

Health and safety of playing on the pitches. Canal is a safety use- balls into
the canal. Safety nets along the canal bank.

Shed source of income - a factor - sports club license club. Deal to run the
football club. Only use it social on match days - only use it

Shed and pavilion needs to be near cricket pitches.a

Looked at the maps.

Both clubs need a secure income - be that via social clubs or grants etc.

What each club would like to see

Security of tenure
More space - only football ?
Better facilities
Car parking
Better access to the facilities
Dog control - control of JP!!
Income maintained
Indoor facilities

What each club would not like to see

To discuss the same things again 5yrs

No one one has thought about an area for play - work makes it work and works
for both club.

Outcomes required from this evenings events

joy to talk to Swanmead school - access use of Muga Plans for sports halls/
swimming pool

SsdC officers assess - Ilminster merits a sports hall - could it be in
Swanmead. Rent it out

Access - wheelchair access a desire.

Goes to public more detail when it goes to them. May have rep from clubs on
the Rec review.

Cricket club the biggest problem is what the football not having decided
forward.

Local plan back Oct/Nov for adoption

Sent from my iPad

OUTCOME.

- Joy will speak to Swanmead School with regards to getting access to use the MUGA at the school.
- The Sports Officers at SSDC look into Parish/ Town Council's sports needs – Ilminster now merits a sports hall.
- There is no wheelchair access to recreation ground.
- This is not only a consultation event – it will go to the public – but we need to take more ideas and evidence.
- Clubs would be asked for a rep to sit on the Rec Review Committee.
- Cricket Club are uncertain of what the Football Club will be doing.
- Urgent money needs to be spent on the sheds.
- No progress can be made on the purchase of land until the Local Plan is back for adoption in Oct/Nov.

FLOODING MEETING NOTES – SWANMEAD SCHOOL – 13.12.12 – 7.15pmDitton Street/Shudrick Lane Area

- Sandbags – allowed 6 per house but only 3 delivered.
- Road closed signs – tidal waves caused by traffic.
- 24, 26 and 41? Ditton Street – just seeping through or up to the door.
- Has Tesco got a silt pond that can be pumped out when water has gone down?
- Where can sandbags be obtained? SSDC were rung at 11.30pm and call transferred to Taunton Deane.
- Police and Council turned up and did everything they could. Young kids were throwing stones and laughing!
- Joy contact Police next week about signs and sandbag storage.
- Tesco got sandbags out of their store to help – very good.
- Leaves blocked drains on Bay Hill so runs down the side.
- Joy spoke to Highways and SSDC
- Roadsweeper can't get to drains for vehicles.
- Cutbacks means drains cleared once a year not twice
- Drains blocked would flood everytime as pipes between drains need clearing.
- Too many houses – water flows faster
- Shudrick Culvert used to be cleaned out.
- River Ile not cleared out so water can't get out.
- Piped to river
- Prevention
- Horlicks used to have a man on site to lift the locks when necessary.
- Himalyan Balsom weed filling river Ile.
- Flood water reduced to foot high within 2 hours.
- Was flooding preventable.

- Culvert may not be man enough or blocked.
- Obtain drawing of infrastructure for surface water
- Emergency services received 1600 calls on the Wednesday
- Where is the money coming from for repairs, potholes etc?
- Can we stop any building as of now. Joy - Town Council can only comment on plans and refuse on planning grounds - limited. As a local council have no influence can only comment on what we know. We can only do what we have a legal power to do.
- Insurance will become almost impossible in future.
- Culvert grating has just been put in .
- Rear attack as field behind Swanmead filled up
- Worse since Minster Heights built as water flows from top of hill straight down.
- The white house (next to fish and chip shop) water was a metre higher in the garden than the road and flooded. Foresters next door kitchen had 8 inches of water up out of the drains with raw sewage. Gentlemen dug out the drain and it receded quickly. The water table is only 1 metre below surface.
- Put in an insurance claim - renewal is £500 more than previous year and excess increased from £250 to £1000.
- Shudrick Lane photos e-mailed to office. Copy of movie being sent in on CD.
- Culvert did overflow.
- On Wednesday overflowed to hump and on Saturday over hump and round the corner - very fast - over wellies at George Maher Court.
- Dillington previously said (4 years ago) would put trench in field and agreed ploughed wrong way round for run off.
- Work to stop future work in Shudrick Valley
- Area listed as Category 1 - Low Risk Flooding!
- Ditton Street flooded in 1960's - memories of boat down the road.
- SSDC Local Plan meeting postponed to January - information will be on SSDC website - has then to go to Inspectors.
- Ringing for sandbags - one person ring for everyone?

Message from South Somerset District Council Consultations

Notice of Change of date

Proposed Submission Local Plan – Consultation responses and Plan Submission
– consideration by Full Council - Change of date

Further to the Notice of 23rd November informing you that a report on the South Somerset Local Plan would be considered at Full Council on 13th December, I wish to inform you that consideration of the report has now been deferred to 17th January 2013. This deferment has been brought about as a result of a delay in receiving the final view of English Heritage on key matters in the Plan due to the recent inclement weather causing a site visit delay. It is not felt appropriate that such a potentially important response from a statutory body, of necessity, be dealt with by oral report.

Recent discussions with the Planning Inspectorate indicate that the deferment will have very little impact on the commencement of the countdown to Examination of the Plan as an Inspector would not have been available until January 2013 in any event.

The Council meeting will now take place on Thursday 17th January 2013 commencing at 3.00 p.m. with the part dealing with the Local Plan commencing at 6.00 p.m. at the Council Offices, Brympton Way, Yeovil Somerset.

The meeting is open to the public and you are welcome to attend. Agendas and reports will be available on line 5 working days before the meeting, at <http://www.southsomerset.gov.uk/councillors-and-democracy/meetings-and-decisions/agendas-and-minutes/> and in the Council Offices. The Minutes will also be published on line and made available in Council Offices after the meeting.

Following consideration by Full Council, the Local Plan will be formally "submitted" to the Planning Inspectorate before being examined by an independent inspector. You will be notified when the Plan is "submitted".

Ilminster Town Council

To: All members of Ilminster Town Council

Dear Councillor

You are summoned to attend a meeting of the **COUNCIL MEETING of ILMINSTER TOWN COUNCIL**

To be held on **Tuesday 16 October 2012** at 7.30pm in the Council Chamber, Council Offices, North Street, Ilminster to transact the business outline below.

Joy Norris
Town Clerk

Date

Public Question Time

Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Clerk before the meeting so that the session can be programmed effectively. This section is not part of the formal meeting of the Council. Minutes will not be produced but questions will be recorded and a written response given by the Town Clerk or the responsible Chair of Committee if required.

COUNCIL AGENDA

Preliminary Matters

- 1 Minutes from the Previous Meeting
- 2 Apologies for Absence
- 3 Declarations of Interest

Items for Discussion

- 4 Mayor's Announcements/Engagements
- 5 Matters Arising from the Minutes
- 6 Police Report
- 7 Report from County Councillor
- 8 Report from District Councillor
- 9 Planning Committee Meeting
- 10 Finance & Policy Committee Meeting
- 11 Open Spaces Committee Meeting
- 12 Reports from Sub Committees
- 13 Reports from Representatives on Outside Bodies
- 14 Ilminster Experience
- 15 Jubilee
- 16 Cheque Signatory
- 17 Authorisation of payments
- 18 Action Plan
- 19 Town Clerk's Report and Correspondence
- 20 Dr's Surgery Access
- 21 Meeting Dates

Ilminster Town Council

COUNCIL AGENDA

Preliminary Matters

- 1. To approve as a correct record the minutes from the previous meeting held on 4 September 2012, attached**
- 2. Apologies for Absence**
- 3. Declarations of Interest**

Items for Discussion

4. Mayor's Announcements/Engagements

Mayor's events 4th September 2012 – 16th October 2012

| | |
|---|---|
| Sunday 9th September 2012 | Civic Service, Wilton Church Hall, Taunton |
| Sunday 16th September 2012 | "Battle of Britain" Memorial Service at the Minster, Ilminster |
| Wednesday 26 th September 2012 | The Deputy Mayor attended Somerset County Scout Council Annual General Meeting |
| Thursday 4th October 2012 | Marshall Herbert's Funfairs, Freedom of fair rides for the handicap at the Recreation Ground, Ilminster |
| Sunday 7th October 2012 | The Chapter of Wells Cathedral, Service of Thanksgiving & Reflection at Harvest Time. |

5. Matters Arising from the Minutes

6. Police Report

Ilminster Beat Report
September 2012

Good evening to you all, since the last Police report we at Ilminster station have been kept busy, not so much with our usual work but assisting colleagues with the tragic event in Ashill. We gave valuable local knowledge to investigating officers and reassurance to all residents, we now hope for a positive resolution to this incident.

The month of September has seen reported crime down 33% compared to the same month last year, this is fantastic news on a local level and may the trend hopefully continue. There has been one theft from a shop (shoplifting) and two non-dwelling burglaries (shed breaks). Other incidents are Domestic related (within the household/family) or small scale criminal damage, some reported incidents are not crime as they are genuine mistakes (Tesco PFS pay at pump confusion),

A small number of cannabis plants were found in a property in Ilminster a 45 year old male has been cautioned for this offence. A prolific disqualified driver recently a resident in the town has been put before the courts and given a 120 day prison sentence with the help of local staff.

Also a 25 year old male has been recalled to prison following two handbags being stolen and this male being identified on business CCTV, these are all great results making the town safer. We are

Ilminster Town Council

still working closely with Yarlington Housing Group who are the main housing provider in the town, to monitor and build links with some of their tenants.

In the Town and in the surrounding villages the recent weather has once again had a huge impact on resources while they deal with the localised flooding in the area. These are not really Police issues but we assist other already stretched agencies in maintaining the 'status quo'.

Parking – what can I say – now the Civil Enforcement Officers are in place it has a dramatic effect on the town freeing Police staff up to deal with more important matters in the town. The only issue this has raised is that in the unfortunate event of the A303 bypass being closed the legally parked cars on the High St/ Station Rd cause some congestion this cannot be helped.

The children have made good use of the skate park and the Summer holidays have been reasonably uneventful, close links are still maintained between ourselves and the schools in Ilminster to ensure we stay on top of any up and coming events. We are concentrating on refurbishing NHW which has undergone some recent changes and we are always looking for new volunteers, contact John, Karen or Gareth.

Once again the carnival has been well organised and passed without a hitch, while the fair has caused a spike in the rise of reported crime as usual, using up resources from out of Ilminster. The whole event was over shadowed by the major incident on the bend between Bay Hill and Dillington involving 2 vehicles and 6 casualties. This was a major critical incident for the force and involved a huge joint operation for all the emergency services along with the Coastguard. We are still appealing for witnesses to this collision, while some of those critically injured remain in hospital.

7. Report from County Councillor

To follow

8. Report from District Councillor

To follow

9. Planning Committee Meeting

There were no recommendations from the Planning Committee Meeting held on 11 September 2012

10. Finance & Policy Committee Meeting

Minute 5 Documentation

It was RESOLVED to RECOMMEND that Minute 5 Documentation be referred to next Finance & Policy Committee Meeting

Minute 6 Queens Diamond Jubilee

It was RESOLVED to RECOMMEND that the following outstanding payments be paid.

St John's Ambulance – On receipt of Invoice

Carnival Committee (Marshalls)

Beefeater Costume – On receipt of Invoice

Programme Prize – Not collected, Town Council to hold prize for the period of 12 months

Talent Competition

It was RESOLVED to RECOMMEND that the following outstanding payment be referred to Full Council Meeting with additional information (detail).

PA system

Bar – Cricket Club

Ilminster Town Council

Minute 7 – CILCA Training

It was RESOLVED to RECOMMEND that the Town Clerk be reimbursed of fees for attending a training course.

Minute 9 – Town Clerks Report & Correspondence

It was RESOLVED to RECOMMEND that the Town Clerk be a Cheque signatory.

11. Open Spaces Committee Meeting

Minute 7 Ilminster Experience Banner

It was RESOLVED to RECOMMEND purchasing a flag with the London 2012 Torch design embellishing with no script.

Minute 8 item c) Football Stand

It was RESOLVED to RECOMMEND qualified tradesman take down southern end of football stand and use cladding to seal open/exposed side.

Minute 9 Machinery Report

It was RESOLVED to RECOMMEND a review on machinery, whilst referring to Work Plan and set-up a sub-committee.

Minute 10 Street Furniture

It was RESOLVED to RECOMMEND that ten bins should be purchased and receive one free at a cost of £3749.20.

12. Reports from Sub Committees

None

13. Reports from Representatives on Outside Bodies

Ilminster Chamber of Commerce

Town App – There was a presentation given by the District Officer, Zoe Harris, on the proposed Town App for Ilminster. The Chamber thought that this was a good idea and welcomed the opportunity to trial it.

Local Plan – The Chamber had surveyed its members regarding the local plan but response was not huge and it was agreed that their stance would be that development in either location was acceptable from a business prospective.

The issue of buses was raised but I was able to inform them of the email from the County Council. A question was also asked about the waiting time in the on street parking enforcement areas – Could the time be extended to two hours rather than just one. I have asked the question of Colin Fletcher and await his response.

It was reported that the First Tuesday event was doing extremely and the Chamber was not out of pocket.

Town Crier – Clinton Bonner reported that he had been in contact with the Gooch Trust and they had agreed in principle to grant some funding for a wardrobe for a Town Crier. I informed the Chamber that Margaret Excell had recommended someone for the post and he was not expecting to be financially rewarded. The Chamber asked for details so that they could interview and I have asked Margaret to pass on the information.

Victorian Evening 23rd November – Michael Fry-Foley told the meeting that the Committee were hoping to recreate a better Victorian feel to the evening. They were considering having events at the Triangle to encourage visitors to walk the whole length of the centre of town. They were planning to reduce the amount of catering done by outsiders and have a greater contribution from the community. One of the highlights would be a Lantern Parade from Greenfyld by local schoolchildren.

Market Towns Investment Group

Ilminster Town Council

The Meeting on 29th November was given an update on the Priority Programme and the timetable for the Town App Project. However the focus of the meeting was the Portas/Town Centre Investment Programme and members were given a presentation on how the market towns might take advantage of this project and what the priorities were. In essence we were told that money was available to improve our town centres and that any grant application should be centre around one or a combination of the following themes:

Project Themes

- **Community Facelift** – use a creative / innovative approach to improve a derelict site or empty building located in a prominent part of the town. This might involve a community arts or heritage project that is used to improve a site that will otherwise sit empty and look a mess. For example engaging an artist to carry out workshops with residents to create artistic hoardings that help screen a derelict site. Alternatively you could work with landowners and other relevant stakeholders to carry out permanent works that improve and enhance a central town area that currently creates a poor impression. For example, similar to the work carried out in Crewkerne to create a pedestrian link between shopping areas, <http://towns.org.uk/2011/05/04/action-for-market-towns-awards-2011-pedestrian-link-crewkerne>
- **Meanwhile Use** – support the temporary occupation of identified empty properties by community groups or new enterprises. For example setting up a pop-up shop for local crafts people or a temporary space where local community groups carry out workshops or drop-in sessions. Alternatively could an empty building be used as a site for a new market?
- **Rents & Rates Package Incentive** – working with specific local landlords to devise a reduced rent and rate package that encourages new local businesses to set up in specific empty properties. Identify one or more empty shops / units in your town that would be suitable for new businesses and broker an arrangement between the landlord and SSDC Business Rates for a time limited package that would encourage new local start-ups.
- **Markets** – development of a new regular market or improvements to an existing market. This may be as a pilot making use of an empty property to house a market on a temporary basis. Alternatively, this could be to extend and improve an existing market making it more attractive to shoppers and helping to increase footfall within the town centre.
- **Town Image** – successful promotion and marketing of a destination requires good brand development which conveys a clear image of the type of experience visitors are likely to have. Group discussions then took place on the various themes and how they might fit particular towns. In Ilminster the branding/town image is already being addressed and a new visit Ilminster.co.uk website that will go live in November. The considered opinion was that the themes of 'Community facelift', 'Meanwhile use' and 'markets' might be the themes under which Ilminster could apply for funding. A facelift might include the installation of some lighting suitable for conservation areas as is mentioned in the draft vision document and/or improving some of the shop frontages in the centre of town.

Meanwhile use and markets might also prove worthwhile as they would bring people into the town which is whole purpose of this exercise.

It was suggested that a 'Town Team' group be set up to take the project forward.

14. Ilminster Experience – To discuss Design

15. Jubilee

As considered at Finance & Policy Committee on 2 October 2012 this item was referred to Full Council to discuss.

16. Cheque Signatory

Ilminster Town Council

17. Authorisation of payments (attached)

To be agreed

18. Action Plan (attached)

19. Town Clerk's Report and Correspondence

20. Dr's Surgery Access

21. Meeting Dates

23 October – Open Spaces/Budget

13 November – Finance & Policy/ Budget

4 December – Council

11 December – Open Spaces

18 December – Finance & Policy

Ilminster Town Council

A meeting of the **TOWN COUNCIL** is to be held on Tuesday 4th December 2012, on the rising of the Planning Committee, in the Council Chamber, Council Offices, North Street, Ilminster to transact the business outlined below.

Joy Norris
Town Clerk

Date

Public Question Time

Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Clerk before the meeting so that the session can be programmed effectively. This section is not part of the formal meeting of the Council. Minutes will not be produced but questions will be recorded and a written response given by the Town Clerk or the responsible Chair of Committee if required.

COUNCIL AGENDA

Preliminary Matters

- 1 **Minutes from the Previous Meeting**
- 2 **Apologies for Absence**
- 3 **Declarations of Interest**

Items for Discussion

- 4 **Mayor's Announcements/Engagements**
- 5 **Matters Arising from the Minutes**
- 6 **Police Report**
- 7 **Report from County Councillor**
- 8 **Report from District Councillor**
- 9 **Planning Committee Meeting**
- 10 **Finance & Policy Committee Meeting**
- 11 **Open Spaces Committee Meeting**
- 12 **Reports from Representatives on Outside Bodies**
- 13 **Authorisation of payments**
- 14 **Action Plan**
- 15 **Christmas Carols**
- 16 **Town Clerk's Report and Correspondence**
- 17 **Meeting Dates**

Ilminster Town Council

To: All Members of Ilminster Town Council

Dear Councillor

You are summoned to attend a meeting of **ILMINSTER TOWN COUNCIL** to be held on **Tuesday 4th December 2012**, on the rising of the Planning Committee, in the Council Chamber, Council Offices, North Street, Ilminster to transact the business outlined below.

Please note: Prior to the start of the formal Council meeting, there will be a presentation by Val Keitch from the Community Justice Panel.

Joy Norris
Town Clerk

Date

Public Question Time

Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Clerk before the meeting so that the session can be programmed effectively. This section is not part of the formal meeting of the Council. Minutes will not be produced but questions will be recorded and a written response given by the Town Clerk or the responsible Chair of Committee if required.

AGENDA

Preliminary Matters

- 1. Minutes from the Previous Meeting**
- 2. Apologies for Absence**
- 3. Declarations of Interest**

Items for Discussion

- 4. Mayor's Announcements/Engagements**
- 5. Matters Arising from the Minutes**
- 6. Police Report**
- 7. Report from County Councillor**
- 8. Report from District Councillor**
- 9. Planning Committee Meeting**
- 10. Finance & Policy Committee Meeting**
- 11. Open Spaces Committee Meeting**
- 12. Reports from Representatives on Outside Bodies**
- 13. Authorisation of payments**
- 14. Action Plan**
- 15. Christmas Carols**
- 16. Town Clerk's Report and Correspondence**
- 17. Meeting Dates**

Iminster Town Council

COUNCIL AGENDA

Preliminary Matters

1. Minutes of the previous Meeting

To approve the minutes from the meeting held on 16th October 2012 as a correct record, (attached)

2. Apologies for Absence

- A) To receive apologies for absence from Councillors unable to attend the meeting.
- B) To consider and approve the reason(s) for any Councillor(s) being persistently absent from meetings of the Council or its Committees.

3. Declarations of Interest

- A) To receive any declarations of interest from Members and Officers in respect of matters for consideration at this meeting, together with the appropriate statement on the nature of any such declared interests.
- B) Dispensations - to receive any (written) requests for dispensations in accordance with Standing Order 7(e)

Items for Discussion

4. Mayor's Announcements/Engagements

The Mayor attended the following events between 16th October 2012 and 4th December 2012

- **Friday 19th October 2012**
Opening of Hardware Store,
Lions Charter Night at the Shrubbery Hotel
- **Monday 22nd October 2012**
Presentation for Overall Winner of Miniature Garden Competition, at Greenfylde School
- **Tuesday 23rd October 2012**
Charity Indian Night at Liza Tandoori Restaurant, Chard
- **Thursday 25th October 2012**
Yeovil, Sherborne & District Samaritans, Annual General Meeting, at St Mary's Hall, Holy Trinity Community Centre, Yeovil
- **Friday 26th October 2012**
Presentation for Overall Winner of Decorate a Trainer Competition, at Swanmead School
- **Tuesday 30th October 2012**
South Somerset Gold Awards 2012 Octagon Theatre, Yeovil
Opening of E & S Computers (Software Store), Ditton Street
- **Thursday 8th November 2012**
Wadham School Production "Grease"
- **Wednesday 14th November 2012**
RNAS Yeovilton Cocktail Party at the Wardroom, HMS Heron
- **Sunday 18th November 2012**
Mayor of Chard Town Council, Cathie Morrison's Civic Function, Civic Service at St Mary's Church

Ilminster Town Council

5. Matters Arising from the Minutes

6. Police Report

Since the last Police report, we at Ilminster station have been kept up to our usual work in the Town and in the surrounding villages. The amount of reported incidents for the same time last year are almost identical, the slight fall is in dwelling burglary (home related theft) and criminal damage. Domestic incidents are once again our highest reported Police events, the monetary strains and pressures of work always add to this statistic in the run up to Christmas.

The recent flooding has been a drain on resources assisting partner agencies and stranded members of the public, reminding people that ROAD CLOSED signs are there for a reason whether they are Highways in red or Police in blue they are to be heeded. People who ignore these not only endanger themselves but also the emergency services that are sent to their rescue.

We have been very lucky in Ilminster compared to other towns and villages, local Police and staff have stayed on for many extra hours for little or no financial gain, just to help the vulnerable and needy in our society, where they are needed the most. The bigger Police family is constantly adapting and changing to assist those who really need it, we do not yet now what the new Commissioner has in store, but we will be ready to move forward as a team though any change.

There are some incidents of damage to motor vehicles in the past 4 weeks, one of which resulted in a theft from that vehicle, as the sat-nav and money left on display were clearly too much to resist. We constantly remind people of the dangers of leaving valuable on display, so much so the theme for this month is vulnerable vehicles across the district.

Parking – what can I say – we live /work in a town that was designed for horse and carts not buses, lorries and multiple vehicles space is at a premium and keeping traffic moving is our aim, the civil enforcement officers seem to be on top of the parking in the town.

The recent robust policing of the Rec and neighboring areas has seen a reduction in Anti-social behavior and calls relating to it over the last two months, long may it continue, the grounds men's help and assistance is always appreciated, The Red Cross car park is being used less by our local car enthusiasts who seem to prefer the far end of Canal Way, which in turn brings its own litter problem, it is questioned whether a bin in that area may alleviate the problem.

7. Report from County Councillor - To follow

8. Report from District Councillor - To follow

9. Planning Committee Meeting

There were no recommendations from the Planning Committee Meeting held on 6 November 2012

Ilminster Town Council

10. Finance & Policy Committee Meeting

The Finance & Policy Committee met on 13 November 2012 and made the following recommendations:

❖ **Minute 6 – Committee Documentation**

RESOLVED to RECOMMEND that committee documentation be approved at full Council

❖ **Minute 8 – Staff Policies**

RESOLVED to RECOMMEND that the Council approve and adopt

- (i) The Employee Handbook
- (ii) The Employee Code of Conduct
- (iii) Protocol On Member/Officer Relations

❖ **Minute 9 – Website**

RESOLVED to RECOMMEND that:

- (i) Approval in principal be given to procuring a new website with a maximum budget of £2,000
- (ii)- Discussions continue with Somerset Web services as the preferred supplier to establish that they can offer a product that meets the Council's requirements.

11. Open Spaces Committee Meeting

The Open Spaces Committee met on 23 October 2012 and made the following recommendations:

❖ **Minute 7 – Recreation Ground**

RESOLVED to RECOMMEND that Mr Herbert be refunded in full the deposit of £400.

❖ **Minute 9 – Shed Security**

RESOLVED to RECOMMEND the purchase of dusk till dawn lighting, at a cost of £520 + VAT

RESOLVED to RECOMMEND the delegated authority is given to the Town Clerk to take appropriate measures for securing the wardens equipment store and expenditure incurred to be within the financial limits given in the Standing Orders.

❖ **Minute 11 - Toilets**

RESOLVED to RECOMMEND that delegated authority is given to the Town Clerk to purchase galvanised guttering for the toilet block at a cost not exceeding £600 +VAT.

❖ **Minute 12 – Winterhay Fence**

RESOLVED to RECOMMEND that subject to the ownership of the fence being confirmed in writing, as to belonging to Ilminster Town Council, the Town Clerk is given delegated authority to order the supply and erection of the fencing for a cost not exceeding £650.00 + VAT.

❖ **Minute 13 Item C- Cemetery Wall**

RESOLVED to RECOMMEND that subject to legal advice suggesting an alternative course of action

- i) The existing railings are removed (and stored for possible future use)
- ii) That the existing wall is removed where appropriate and made safe
- iii) That during the course of i) & ii) above a pictorial record is kept and expert opinion is sought as to the causes of the wall disintegration – with the neighboring land owner or representative of the neighboring land owner present (the latter being at the neighboring landowners cost) if they so desire

Ilminster Town Council

- iv) That the boundary of Ilminster Town Council land is marked by posts and a temporary fence
- v) That a record is kept by the Town Council of all the costs incurred for undertaking i), ii) and iii) above so that any appropriate recharges can be made.

NOTE: Since the Open Spaces Committee, the Town Clerk has obtained legal advice and will update the Council at the meeting.

❖ ***Minute 13 Item 8 d – Apprenticeship in Horticulture***

RESOLVED to RECOMMEND that an apprenticeship is offered to the current volunteer for 37 hours per week for 18 months starting in January 2013.

12. Recommendations from the REC Review Group

The Rec Review Group will be meeting on 28 November 2012. Usually this working group would report to the Open Spaces Committee but in order to avoid undue delays on this occasion any recommendations will be made straight to Council

13. Reports from Representatives on Outside Bodies

No reports have been received

14. Authorisation of payments (attached)

15. Action Plan (to follow)

16. Christmas Carols

17. Town Clerk's Report and Correspondence

- A) Flooding – in view of the recent flooding events the Council is asked to consider whether it wishes to make representations to any relevant organisations
- B) South Somerset District Council, Ilminster Community Office opening hours
- C) South Somerset District Council – Proposed Submission Local Plan 2006 – 2028, The outcome of the consultations will be reported to and considered by Full Council on Thursday 13th December 2012, at 7.30pm in the Council Chamber, The Council Offices, Brympton Way, Yeovil BA20 2HT.

18. Meeting Dates

| | |
|------------------|------------------------------------|
| 11 December 2012 | Open Spaces |
| 18 December 2012 | Finance & Policy |
| 8 January 2013 | Council (Budget & Precept setting) |
| 22 January 2013 | Open Spaces |

Town Clerk

From:
Sent: 19 March 2013 12:34
To: Town Clerk
Subject: Freedom of INFORMATION

Fri 25/01/2013 20:51 – email received from South Somerset District Council Consultations (do not reply) do-not-reply@consult.southsomerset.gov.uk - Title "Submission of South Somerset Local Plan 2006-2028"

Tue 04/12/2012 10:42 – email received from South Somerset District Council Consultations (do not reply) do-not-reply@consult.southsomerset.gov.uk - title "Deferment of consideration of the Local Plan to the January 2013 Council meeting"

Mon 26/11/2012 10:30 - email received from South Somerset District Council Consultations (do not reply) do-not-reply@consult.southsomerset.gov.uk – title "Proposed Submission Local Plan - Full Council December 2012"

I also received a letter from Christine Self dated 14 February 2013 and addressed to "All Representatives"

{

Emma Jane Taylor

Transmitted with it are confidential and intended solely for the use of the individual(s) or entity to whom they are authorised. It may also be legally privileged. If you have received it in error please notify us immediately by telephone and destroy the transmission. You must not copy, distribute or take any action in reliance on it. Such unauthorised use may be unlawful. Unless otherwise expressly agreed in writing, nothing stated in this communication shall be legally binding. We accept no responsibility for changes to any e-mail, which occur after it has been sent.

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Town Clerk

From: Emma Jane |
Sent: 19 March 2013 17:18
To: Town Clerk
Subject: Submission of South Somerset Local Plan 2006-2028
Attachments: letter.pdf

Freedom of Information request

Emma Jane Taylor

[com](#)

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From: South Somerset District Council Consultations (do not reply) [mailto:do-not-reply@consult.southsomerset.gov.uk]
Sent: 25 January 2013 20:51
To: Emma Jane
Subject: Submission of South Somerset Local Plan 2006-2028

Message from South Somerset District Council Consultations

Dear Sir/Madam

Submission of the South Somerset Local Plan 2006-2028

I am writing to inform you that on 21st January 2013 South Somerset District Council submitted the South Somerset Local Plan 2006-2028 to the Secretary of State. All comments received in response to the Proposed Submission South Somerset Local Plan 2006-2028 (June, 2012) have been passed to the Planning Inspectorate who have appointed a Planning Inspector to examine the Plan.

You are able to view the submitted Local Plan and proposals maps, Sustainability Appraisal, Consultation Statement, Habitats Regulations Assessment, and Equalities Analysis (EqA), together with the Local Plan evidence base on the Council's web site at: www.southsomerset.gov.uk/submissionlocalplan. Hard copies of the documents can be seen at the Council Offices, Brympton Way, Yeovil BA20 2HT between the hours of 8.45 am and 5.15 pm Monday to Thursday and 8.45 am and 4.45 pm on Fridays.

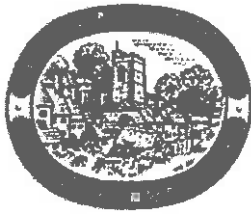
The appointed Inspector will hold an Examination into the Local Plan. The public hearings are expected to take place in May of this year. A Programme Officer responsible to the Inspector and for organising the Examination on the Inspector's behalf has been appointed and will contact all those who have made representations on the Plan to inform them and the general public of what is happening. The Programme Officer, Christine Self, can be contacted on 01225 872654 or achris.self@gmail.com.

If you have any queries regarding this letter please do not hesitate to contact the Spatial Policy Team on 01935 462462 or at planning.policy@southsomerset.gov.uk

Yours faithfully



Andy Foyne
 Spatial Policy Manager



Council Offices, Brympton Way, Yeovil, BA20 2HT
Telephone: (01935) 462462 Fax: (01935) 462503
Website: www.southsomerset.gov.uk
Email: ssdc@southsomerset.gov.uk



2007-2008
Neighbourhood and
Community Champions:
The Role of Elected Members
2008-2009
Improving Rural Services:
Empowering Communities
2005-2008
Getting Closer to Communities

Andy Foyne, Spatial Policy Manager

Ms E J Taylor

Your Ref:

Our Ref: Submission LP/2013

Ask For: Andy Foyne

Telephone: (01935) 462462

Email: planning.policy@southsomerset.gov.uk

25 January 2013

Dear Sir/Madam

Submission of the South Somerset Local Plan 2006-2028

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Yours faithfully

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