From: Rachael Fenton [mailto:rachael@redbaydesign.com]

Sent: 04 November 2013 11:21

To: 'Town Clerk'

Subject: RE: Ilminster



Morning Joy,

Hope your well,

I've tried the number for Stan of the Disability Forum and I can't get through.. it says it no longer in service?

I've got 01935 520 291, is this correct? Or do you have another contact. Thank you

Regards,

Rachael

From: Town Clerk [mailto:town.clerk@ilminster.gov.uk]

Sent: 31 October 2013 14:21

To: 'Rachael Fenton'
ubject: Ilminster

As just discussed

Joy

Joy Norris Town Clerk Ilminster Town Council

Tel: 01460 52149



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From:

Town Clerk [town.clerk@ilminster.gov.uk]

Sent:

04 November 2013 11:31

To: Subject:

'Rachael Fenton' RE: Ilminster

Hi Rachel.

Hope all the plans for Thursday are going well, Carol Goodall is sorting the display boards.

Stan's number is 01935 420291 -.

Another person we should contact is Steve NICKERSON, Architectural Liaison Officer, Yeovil Police Station, 01935 402211

Joy

Joy Norris
Town Clerk
...ninster Town Council
Tel: 01460 52149



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linster Town Council, Council Offices, North Street, Ilminster, Somerset TA19 0DG

From: Rachael Fenton [mailto:rachael@redbaydesign.com]

Sent: 04 November 2013 11:21

To: 'Town Clerk'

Subject: RE: Ilminster

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Regards,

Rachael

From: Town Clerk [mailto:town.clerk@ilminster.gov.uk]

Sent: 31 October 2013 14:21

To: 'Rachael Fenton' Subject: Ilminster

As just discussed

Joy

Joy Norris Town Clerk Ilminster Town Council Tel: 01460 52149



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From: Town Clerk [town.clerk@ilminster.gov.uk]

Sent: 31 October 2013 14:21

To: 'Rachael Fenton'

Subject: Ilminster

Attachments: football club.pdf

As just discussed

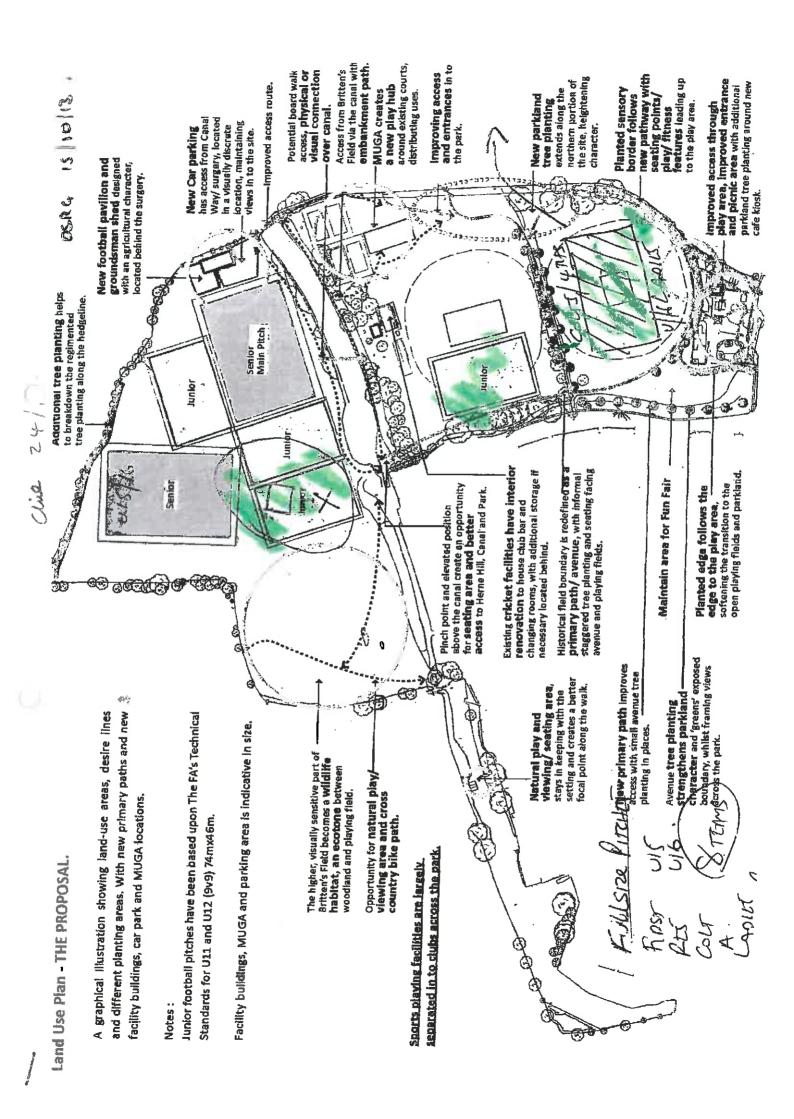
Joy

Joy Norris Town Clerk Ilminster Town Council Tel: 01460 52149



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From:

Town Clerk [town.clerk@ilminster.gov.uk]

Sent:

29 October 2013 14:05

To: Subject: 'Nick Perrett'; 'Rachael Fenton' FW: Chard & Ilminster news

Attachments:

Rec Lettercricket club.doc; Open Spaces Review Press Release.doc; 215-Ilminster Recreation

Ground-Publicity Pages.pdf - this attachment has never printed in the entirety

Good afternoon

Following on from our telephone conversation yesterday please find attached a copy of the letter from the cricket club and the press release I subsequently issued this morning. also below is the email that I have just sent to all members of the Open Spaces Review Group

Joy

Joy Norris Town Clerk "minster Town Council cel: 01460 52149



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Ilminster Town Council, Council Offices, North Street, Ilminster, Somerset TA19 0DG

From: Town Clerk [mailto:town.clerk@ilminster.gov.uk]

Sent: 29 October 2013 14:01

Cc: 'Emma Jane'

Subject: Chard & Ilminster news

To: Members of the Open Spaces Review Group

NB this email is being sent BCC to recipients in order to respect privacy

Good afternoon,

I understand that there will be an article in this week's Chard & Ilminster News about the open spaces review. The Town Council was contacted yesterday by the paper and asked if we would comment on a letter sent to them by the Ilminster Cricket Club. A copy of the letter is attached to this email. After consulting with the Chair of the Review Group I have issued the attached press release together with the plans of the suggested layouts and the more detailed information about the play area. The email to the Chard and Ilminster News accompanying the press release said

"Thank you for asking us to comment on the Cricket Club's letter. The reaction of the Cricket Club to the landscape designers' suggestions is very disappointing. The Town Council

has an Open Spaces Review Group which includes representatives from the Cricket Club and the Football Club and they have been included in the appointment of the landscape designer and given the opportunity to comment at every stage of the review process.

The attached press release lets people know how they can comment on the suggestions and is accompanied by the 2 layout suggestions and more detailed ideas for the play area. It cannot be emphasised enough that the Town Council has not made any decisions about the future layout – it will take into account the comments and suggestions from the public as well as professional advice regarding things such as the topography. One of the aims of the open spaces review is to make Ilminster's Open space available and attractive to as many residents as possible."

Joy

Joy Norris Town Clerk Ilminster Town Council Tel: 01460 52149



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Ilminster Cricket Club's future under threat

The future of Ilminster Cricket Club will be threatened by proposed development of the Recreation ground in Ilminster following a report by the consultant employed to advise on changes to the layout of facilities and additional amenities.

The consultant has proposed two possible plans, which contain some good ideas on the possible uses of the available land, but neither plan meets the needs of a Club that has played on the Rec for over 60 years and used its clubhouse on the site since 1977.

One proposal sites new football facilities on Britten's Field along with Council workshop and garages, removal of all buildings between existing main football pitch and the main cricket ground with the cricket Club required to develop the Ilminster Education Foundation's (IEF) pavilion to house a bar and social facilities. This assumes the IEF will allow such development. The Club's second ground would be moved from Britten's Field to the Rec, adjacent to the skate park and children's play area.

The alternative is to leave cricket pitches as they are but again to demolish the existing buildings in the middle of the Rec and build new facilities at the northern end of the main football pitch. The council garages and workshop would be re-sited at the northern end of Britten's Field.

While the Town Council and District Council have consulted with the Cricket Club and other users of the Rec to produce a "realistic and shared vision" there are major aspects of their vision not shared by the Cricket Club.

The Club relies on the income from its bar and social area to finance their activities. This includes running 4 senior teams and 5 junior teams. All the junior age groups are coached by ECB qualified coaches who are Club members. The cost of running the Club's cricket is in the region of £20,000 per annum. Without bar profits, individual costs to play would increase considerably, membership would fall, availability of coaches would reduce and our support for youth cricket would eventually cease. The Club would rapidly return to the one team club of the late 1960s.

Our supporters enjoy the facilities provided by the clubhouse in its central Rec position where children can easily and safely visit the play area, unlike the proposed alternative at the pavilion and its proximity to the unguarded canal. Playing cricket adjacent to the skate park and play area also has obvious dangers for both children and parents unless a very high unsightly fence is erected. The ECB states in their guidance notes for pavilions and clubhouses "the positioning is critical for both the enjoyment of the game and maximising revenues".

There are proposals to build a MUGA and/or a car park adjacent to the tennis courts but this assumes the support of the IEF. The intention is to continue to allow the funfair to use the area at the southern end of the Rec so this is an obvious place to have a car park for users of the recreation ground.

The committee of Ilminster Cricket Club is aware the current social facility, affectionately known as The Shed, needs investment and updating. Because of the uncertainty around Council plans and our short security of tenure, the Club has been unable to carry out anything other than essential maintenance for the past five years. The Club needs a secure future within the context of these plans and then it can set about improving the Shed, especially the external appearance

None of the Council proposals have been costed so they are at this stage unaware of the likely cost or of the source of funding.

The Town Council is to consult with the town at a meeting to be held on Thursday 7th November at Swanmead School between 4pm and 8pm, but the club is concerned that not all the facts will be disclosed prior to this consultation and therefore interested parties will not attend to give their opinions.

Ilminster Cricket Club would support the re-building of facilities in their current positions leaving the other open areas unspoilt and unobstructed. Car parking is a priority need for Rec users and surfacing the area to the south of the main football pitch will satisfy that need and provide a hard surface for the visits of the funfair in June and October. Not only is this our preferred plan but no doubt it is likely to be the lowest cost option.

The Committee

Ilminster Cricket Club



Ilminster Town Council Media Release

Influence the Future of the Recreation Ground and Britten's Field

The future layout of the Recreation Ground and Britten's Field will be heavily influenced by public opinion - those people who use the open spaces for a wide variety of reasons be it walking the dog, taking children to the play area or participating in a sporting activity.

To ensure that they understood the needs and aspirations of the primary users, the Landscape Consultants have held meetings with members of the Council as well as the Football and Cricket clubs. They have also been reviewing all the data the Town Council received from the survey carried out earlier this year.

The residents of Ilminster now have the opportunity to consider the proposals being put forward by the Landscape Consultants. The task the Consultants face is not only to address the needs of all parties but also give the Town Council a master plan that will allow them to manage and maintain the open spaces over the next five to ten years.

On 7 November at Swanmead School there will be a drop-in style consultation event where the Landscape Consultants initial suggestions will be displayed for the public to see and comment upon. The displays will be on view between 4.00pm and 8.00pm. The proposals take into account the comments made by the public on the questionnaire consultation that took place in June this year.

The Chair of the Town Council's Open Spaces Committee said "We would encourage all residents to visit the Event on 7 November, and to look at the plans for themselves. The Landscape Consultants will be there to explain their ideas and answer questions. We need to know what local residents think so that we can make Ilminster's open spaces fit for purpose now and for generations to come."

All the comments will be collated by the landscape designer and the suggestions amended accordingly. The Town Council is scheduled to consider the suggestions and make a decision on the masterplan in January 2014.

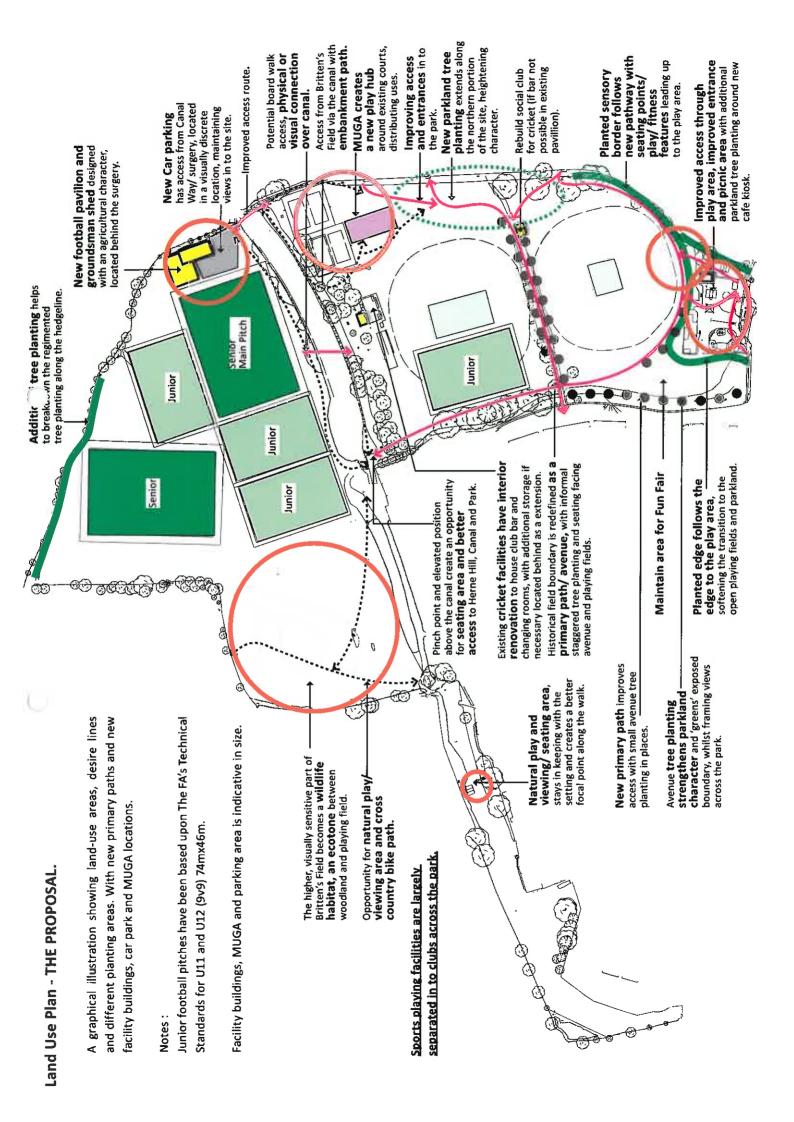
ENDS

Background information

Attached are the suggestions from the landscape designer for layouts and the play area

For further information contact:

Joy Norris, Town Clerk, Tel 01460 52149 or email town.clerk@ilminster.gov.uk.



PCL XL error Error: Operator: Position:

IllegalOperatorSequence BezierRelPath 331613

From:

Town Clerk [town.clerk@ilminster.gov.uk]

Sent:

29 October 2013 08:44

To:

'Rachael Fenton'

Subject:

RE: Ilminster Rec Publicity images



Thanks Rachael, love the sketch

Joy

Joy Norris Town Clerk Ilminster Town Council Tel: 01460 52149



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Ilminster Town Council, Council Offices, North Street, Ilminster, Somerset TA19 0DG

From: Rachael Fenton [mailto:rachael@redbaydesign.com]

Sent: 28 October 2013 16:08 **To:** town.clerk@ilminster.qov.uk

F: bject: Ilminster Rec Publicity images

Hi Joy,

Please find attached a thumbnail sketch for the flyer and the pages requested for the paper.

Hopefully this all fits in with what you need. The thumbnail looks at the play area, around the toilet block, leading in to the recreation ground via a new path with borders and avenue trees.

Let me know if you need anything more.

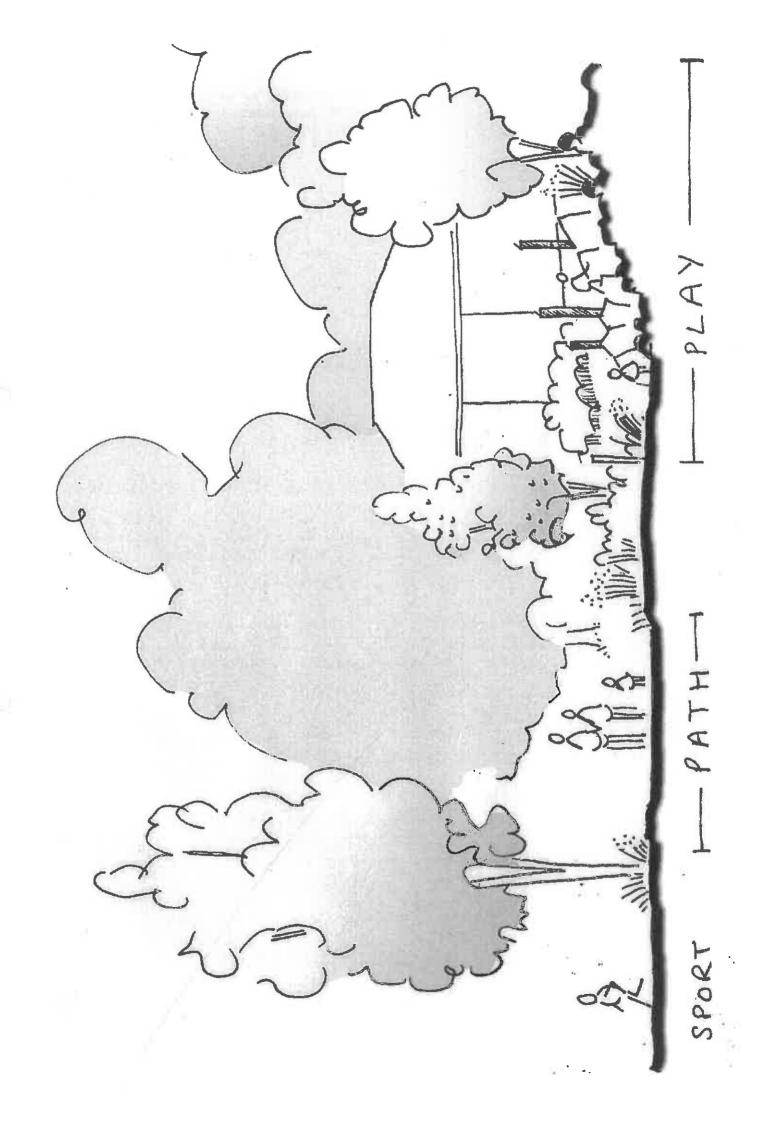
regards,

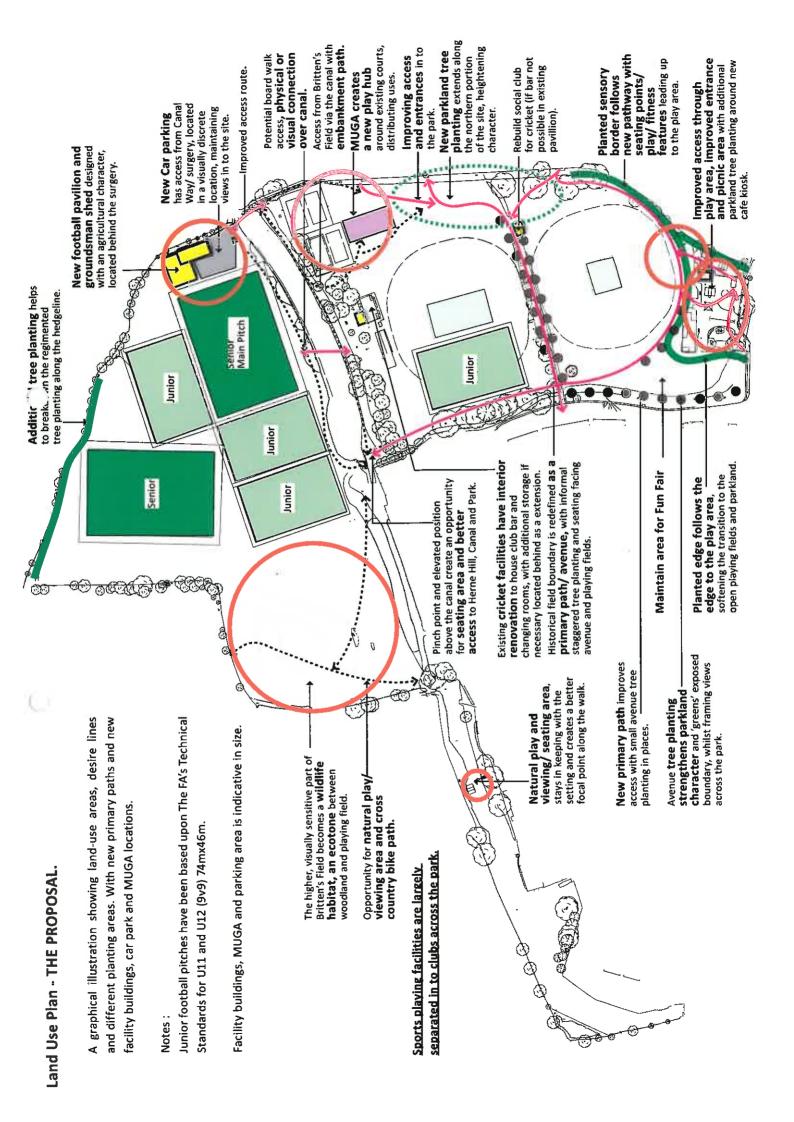
Rachael Fenton
Landscape Architect

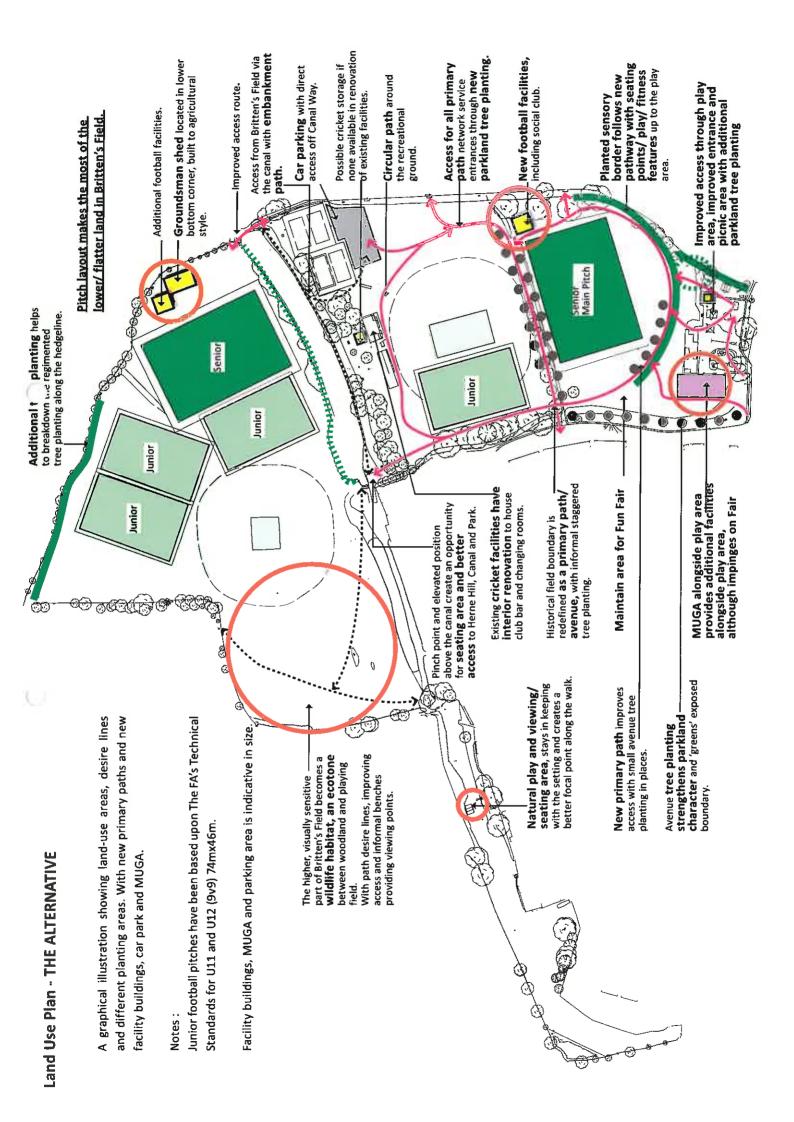
redbaydesign

Studio Five, Cockington Court, Torquay, Devon, TQ2 6XA Telephone: 01803 605 735 Mobile: 07867557087

www.redbaydesign.com







Play Area - THE CONCEPT.

The play area becomes an exciting landscape and setting where Note: natural and equipped play occurs side by side. Routes through the play area are accessible to all with primary seating positions situated in central parts, around key play zones. The boundary is informal with fencing set in a planting buffer to soften the play

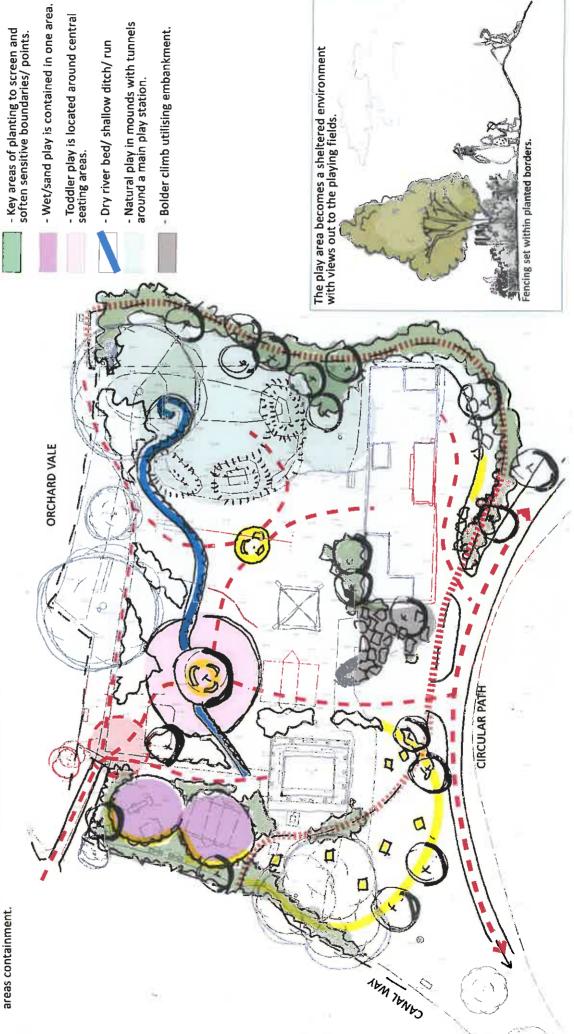
This is a conceptual sketch looking at routes, play zones of different uses and character.

KEY:

- Primary paths/ routes through play area.

- Boundary fence (timber), set within planted border.

- Seating areas, picnic area and benches located in primary locations.



From:

Town Clerk [town.clerk@ilminster.gov,uk]

Sent:

24 October 2013 12:26

To: Subject:

'Rachael Fenton' RE: Ilminster Rec



Hi Rachael,

Lynda Pincombe's email is Lynda.Pincombe@SouthSomerset.Gov.Uk

Be in touch next week

Joy

Joy Norris
Town Clerk
ninster Town Council
Tel: 01460 52149



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inster Town Council, Council Offices, North Street, Ilminster, Somerset TA19 0DG

From: Rachael Fenton [mailto:rachael@redbaydesign.com]

Sent: 24 October 2013 12:12 **To:** town.clerk@ilminster.gov.uk

Subject: Ilminster Rec

Hi Joy,

I left a message with Nicola but further to our conversation earlier.

With regards the flyers graphic Nick and I would very much like to produce something to go instead of the current drawing. We are currently busy working on another deadline this week but we can get this to you for Monday afternoon, which hopefully fits in with your printing etc.

Also, would it be possible to have Lynda Pincombe's details as I would like to follow up the request of a risk assessment for the positioning of the cricket ground near the play area. It would be ideal if we can get this done before the consultation so we know what our options are moving forward.

Thank you, speak soon.

regards,

Rachael Fenton Landscape Architect

redbaydesign

Studio Five, Cockington Court, Torquay, Devon, TQ2 6XA Telephone: 01803 605 735 Mobile: 07867557087

www.redbaydesign.com

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From:

Rachael Fenton [rachael@redbaydesign.com]

Sent:

24 October 2013 12:12 town.clerk@ilminster.gov.uk

To: Subject:

Ilminster Rec

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Rachael Fenton Landscape Architect

redbaydesign

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www.redbaydesign.com

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From:

Rachael Fenton [rachael@redbaydesign.com]

Sent:

23 October 2013 12:51

To:

'Town Clerk'

Subject: RE: Ilminster Flyer



Thank for sending that through Joy, we shall both be giving it some thought today and get back to you tomorrow.

Regards,

Rachael

From: Town Clerk [mailto:town.clerk@ilminster.qov.uk]

Sent: 23 October 2013 12:14 **To:** 'Nick Perrett'; 'Rachael Fenton'

Subject: Ilminster Flyer

Hi, Carol has just phoned, she likes the flyer and thinks the sketch at the bottom works

Joy

Joy Norris Town Clerk Ilminster Town Council Tel: 01460 52149



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From:

Town Clerk [town.clerk@ilminster.gov.uk]

Sent:

23 October 2013 11:24

To: Subject: 'Nick Perrett'; 'Rachael Fenton'; Carol Goodall

Ilminster Flyers

201

Forgot to say I thought the flyers and posters could be on green paper – make them stand out from lots of things we get on white paper and the household questionnaires were on green so there is a continuity

Joy

Joy Norris Town Clerk Ilminster Town Council Tel: 01460 52149



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From:

Town Clerk [town.clerk@ilminster.gov.uk]

Sent:

23 October 2013 11:21

To:

'Rachael Fenton'; 'Nick Perrett'; Carol Goodall

Subject:

Consultation publicity

Attachments:

flyer consult word.docx; Open Spaces Review.docx



Good morning,

I've started to think about publicity for the consultation event.

1) I am hoping to issue the attached press release today as a lead in (I'm waiting for Carol to approve it) then next week to issue something more substantial with some of your suggestions included. We have 2 papers that we should be targeting. The Weekender and the Chard & Ilminster News

The Weekender (the free newspaper) published on a Friday and the deadline is Tuesday 5pm so to get a reasonable article I think we should aim to get material to them by Tuesday29 October lunchtime.

The Chard and Ilminster would need information by 1 November as they publish on a Tuesday.

- 2) Councillors have arranged for the school newsletters to have information about the drop-in and also the Scouts and Guides.
- 3) I would like to have A5 flyers to deliver to the accommodation which overlook the Rec the Open Spaces Wardens have been asked to plan in time next Weds, Thurs and Fri to deliver them. We will also try to get as many flyers as possible in shops and facilities that local people use. I am considering how we may be able to hand some out to people on the Rec / Britten's Field walking their dogs, using the play equipment etc.
- 4) The A5 flyer can be enlarged to an A4 poster and we will laminate some and the Open Spaces Team will put them up around the Rec and Britten's Field and we will also put them on our Notice board and as many other places as we can think of.
- 5) We will be putting the general details on our website today and we can add more detail /information when we send to the media.

I've started to put together the A5 flyer – copy attached - it does need a picture of some type - for the time being I have done a bad crop job of the sketch from the play concept page of the presentation any comments thoughts and ideas welcome!

Hope this is starting to take us down the right publicity path but all sugestions appreciated

Joy

Joy Norris Town Clerk Ilminster Town Council Tel: 01460 52149



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ILMINSTER TOWN COUNCIL Public Consultation

OWN OF COUNCIL

Recreation Ground and Britten's Field

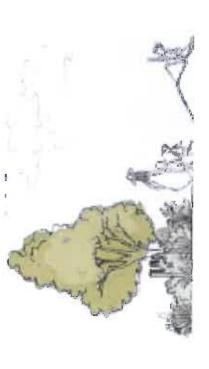
Ilminster Town Council, working with RedBay Design is developing a masterplan to ensure that Ilminster's open spaces are fit for purpose not just now but for generations to come.

The suggestions will be displayed for everyone to see

7 November 2013

4.00pm—8.00pm Swanmead School, Ditton Street, Ilminster

See The Suggestions, Say What You Think





Ilminster Town Council Media Release

CONSULTATION ABOUT OPEN SPACES IN THE HEART OF ILMINSTER

Red Bay Design, Landscape Consultants are assisting the Town Council with the development of a master plan for the Wharf Lane Rec and Britten's Field. It is intended that the master plan will include layouts for play and sports.

On 7 November at Swanmead School there will be a drop-in style consultation event where the Landscape Consultants initial suggestions will be displayed for the public to see and comment upon. The displays will be on view between 4.00pm and 8.00pm. The proposals take into account the comments made by the public on the questionnaire consultation that took place in June this year.

The Landscape Consultants will consider the comments and suggestions made at the drop-in event and prepare a final proposal for presentation to the Council so that the Council can make a decision.

The Chair of theOpen Spaces Committee, Councillor Carol Goodall, said "We want as many people as possible to take part in the consultation and contribute their thoughts. The purpose of the Open Spaces review and the development of the masterplan is to ensure that Ilminster's open spaces are fit for purpose not just now but for generations to come. "

ENDS

For further information contact:

Joy Norris, Town Clerk, Tel 01460 52149 or email town.clerk@ilminster.gov.uk.