

## Town Clerk

**From:** Town Clerk [town.clerk@ilminster.gov.uk]  
**Sent:** 06 February 2014 23:05  
**To:**  
**Subject:** Freedom of Information Request email 1  
**Attachments:** d FOI 1.pdf; f FOI2.pdf

Dear Cllr Shepherd

I am writing regarding your FOI request made by telephone on 9 January 2014

You request was for

"Copies of any copies of any correspondence between Ilminster Town Council Office and Redbay design"

I have searched the paper files, the Town Council electronic filing , and the Town Council email system for the requested documents. The results of these searches is the documents which are listed below. As far as possible they are in date order and I have numbered them. I will send them to you as PDFs in this email and 3 others Where correspondence involves 3<sup>rd</sup> parties the names and addresses have been redacted, signatures have also been redacted. Should you have any difficulty opening the documents please contact me.

In the spirit of openness and transparency I shall also be sending copies to the members of the Open Spaces Review Group and the Mayor.

Yours sincerely

*Joy Norris*

**Joy Norris**  
**Town Clerk**  
Ilminster Town Council  
**Tel: 01460 52149**



Number	Lead Document Description (in the case of emails there may be an email string)	Email No
1	Email from Rachael Fenton 20.12.13	Pdf1 email 1
2	Email from Rachael Fenton 12.12.13	Pdf1 email 1
3	Email from Rachael Fenton 10.12.13	Pdf1 email 1
4	Email from Rachael Fenton 06.12.13	Pdf1 email 1
5	Email from Town Clerk 05.12.13	Pdf1 email 1
6	Email from Rachael Fenton 29.11.13	Pdf1 email 1
7	Email from Rachael Fenton 26.11.13	Pdf1 email 1
8	Email from Rachael Fenton 25.11.13	Pdf 2 email 1

9	Email from Rachael Fenton 22.11.13 (16:59)	Pdf 2 email 1
10	Email from Rachael Fenton 22.11.13 (14:21)	Pdf 2 email 1
11	Email from Town Clerk 22.11.13 (13:59)	Pdf3 email2
12	Email from Nick Perrett 22.11.13	Pdf3 email2
13	Email from Rachael Fenton 21.11.13	Pdf3 email2
14	Email from Town Clerk 08.11.13	Pdf3 email2
15	Email from Nick Perrett 07.11.13	Pdf4 email 2
16	Email from Town Clerk 07.11.13	Pdf4 email 2
17	Email from Rachael Fenton 07.11.13	Pdf4 email 2
18	Email from Rachael Fenton 06.11.13	Pdf4 email 2
19	Email from Rachael Fenton 05.11.13	Pdf4 email 2
20	Email from Rachael Fenton 04.11.13	Pdf4 email 2
21	Email from Rachael Fenton 04.11.13 (11:21)	Pdf4 email 2
22	Email from Town Clerk 04.11.13 (11:31)	Pdf4 email 2
23	Email from Town Clerk 31.10.13	Pdf 5 email 2
24	Email from Town Clerk 29.10.13	Pdf 5 email 2
25	Email from Town Clerk 29.10.13	Pdf 5 email 2
26	Email from Town Clerk 24.10.13	Pdf 5 email 2
27	Email from Rachael Fenton 24.10.13	Pdf 5 email 2
28	Email from Rachael Fenton 23.10.13	Pdf 5 email 2
29	Email from Town Clerk 23.10.13	Pdf 5 email 2
30	Email from Town Clerk 23.10.13	Pdf 5 email 2
31	Email from Town Clerk 22.10.13	Pdf6 email 2
32	Email from Town Clerk 22.10.13 (11:54)	Pdf6 email 2
33	Email from Town Clerk 22.10.13	Pdf6 email 2
34	Email from Town Clerk 22.10.13	Pdf6 email 2
35	Email from Rachael Fenton 17.10.13	Pdf6 email 2
36	Email from Rachael Fenton 17.10.13	Pdf6 email 2

37	Email from Rachael Fenton 16.10.13	Pdf6 email 2
38	Email from Deputy Clerk 16.10.13	Pdf 7 email 3
39	Email from Rachael Fenton 16.10.13	Pdf 7 email 3
40	Email from Rachael Fenton 15.10.13	Pdf 7 email 3
41	Email from Town Clerk 04.10.13	Pdf 8 email 4
42	Email from Rachael Fenton 03.10.13	Pdf 8 email 4
43	Email from Nick Perrett 01.10.13	Pdf 8 email 4
44	Email from Nick Perrett 30.09.13	Pdf 8 email 4
45	Email from Nick Perrett 23.09.13	Pdf 8 email 4
46	Email from Town Clerk 19.09.13 If you require the survey results spreadsheet please let me know - It is a very large document and will need to be scanned alone	Pdf 8 email 4
47	Email from Town Clerk 19.09.13	Pdf 8 email 4
48-50	Email from Town Council 19.09.13 - Topographical Surveys If you require the survey results pdfs please let me know, large size drawings can be viewed on the Town Council offices – due to their size / scale	Pdf9 email 4
51	Email from Town Clerk 19.09.13	Pdf9 email 4
52	Email form Town Clerk 10.09.13	Pdf9 email 4
53	Email from Town Clerk 03.09.13	Pdf9 email 4
54	Letter from Redbay 02.09.13	Pdf9 email 4

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