

# ILMINSTER TOWN COUNCIL

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Town Clerk: Joy Norris

2 September 2014

Dear

I am writing regarding your Freedom of Information (FOI) request received in this office on 15 July 2014 and which I spoke to you about on the telephone.

Your request was for

*"In connection with the preparation of the Local Plan.... copies of notices or documents indicative of any consultations that specifically the Town Council has undertaken, and any forms made available to the public on which responses may be made all with dates and outcomes and also any minutes of meetings that discuss such consultations and outcomes."*

This has been the subject of a previous FOI request and as during our telephone conversation you said that you were able to use the internet I refer you to the disclosure log on the Town Council's website which has recently been made available and can be accessed by the following link <http://www.ilminster.gov.uk/about-ilminster/policies/freedom-of-information-requests/>. Log No 10, (request submitted 19 November 2013) requests consultation details and minutes about such consultation relating to the Local Plan and Strategic Vision and provides the Council's response and numerous supporting documents.

I believe that the disclosure log provides the information that you have requested, if you are unable to access it electronically or you require clarification on anything that has been made available as part of that disclosure please do not hesitate to contact me.

This council does not have a complaints procedure regarding FOI so if you wish to make a complaint you should contact The Information Commissioner, using their website <http://ico.org.uk/concerns> or their helpline 0303 123 1113.

Yours sincerely

Joy Norris  
Town Clerk