

(F)

Town Clerk

From:
Sent: 04 June 2013 12:16
To: Town Clerk
Subject: RE: Clarification request

Hi Joy
Thanks for your speedy responses and all of your help.

From: town.clerk@ilminster.gov.uk
To:
Subject: RE: Clarification request
Date: Tue, 4 Jun 2013 10:25:32 +0100

Good morning,

Unfortunately I am not able to find out the information that you have requested in relation to past members.

Regarding current Councillors, the most recent scheduled elections for the Town Council were in May 2011. I understand there were less than 15 candidates nominated so the balance of vacancies could be filled by co-option, since May 2011 there have also been some resignations which have resulted in further co-options. The current composition of the town council is 13 Members and 2 vacancies and I believe that 5 of the present Councillors were co-opted.

The Democratic Services Team at South Somerset District Council may be able to provide further information.

Joy

Joy Norris
Town Clerk
Ilminster Town Council
T. 01460 52149



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Ilminster Town Council, Council Offices, North Street, Ilminster, Somerset TA19 0DG

From:
Sent: 31 May 2013 09:59

To: Town Clerk
Subject: RE: Clarification request

Mrs Norris

Thank you very much for taking the time to clarify these points for me. Would it possible to answer one more for me? Can you retrospectively identify Council member who were elected and those that were co-opted? Specifically the 8 members listed as present in the minutes you sent to me. Also what proportions apply to the current members of the Town Council ie numbers elected and those co-opted? Thank you once again for your time and help in these matters.

From: town.clerk@ilminster.gov.uk
To:
Subject: Clarification request
Date: Fri, 31 May 2013 09:33:23 +0100
Dear

Thank you for your email dated 23 May 2013 asking for clarification on 3 issues, which I will do my best to provide.

Quorum. The Quorum for meetings of Ilminster Town Council and it's Committees is set out in the Town Council's Standing Orders. The current relevant Standing Order is 1x which reads "No business may be transacted at a meeting unless at least one third of the whole number of members of the Council are present and in no case shall the quorum of a meeting be less than 3."

As I understand it, the Code of Conduct applies to individual Councillors and it is the individual's responsibility to declare an interest and what they declare or don't declare does not invalidate a council or Committee decision. Whether or not a Councillor votes on a subject when they have declared an interest will depend on the nature of that interest, their Council's Coded of Conduct and any legislation applicable at that time. Any allegation of a breach of the Code of Conduct would need to be dealt with in accordance with the appropriate ethical standards regime. New legislation regarding Codes of Conduct became effective in 2012.

The Town Council worked on developing a Strategic Vision for some considerable time, however a document was not formally adopted and therefore I do not have a copy available.

Yours sincerely

Joy Norris

Joy Norris
Town Clerk
Ilminster Town Council
Tel: 01460 52149



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