

ILMINSTER TOWN COUNCIL

Council Offices
North Street
ILMINSTER
Somerset
TA19 0DG

Tel: 01460 52149
Fax: 01460 55642
e-mail: town.council@ilminster.gov.uk

Town Clerk: Joy Norris



Mr R Drayton
Dingford
Love Lane
Ilminster
TA19 0AR

4 April 2013

Dear Mr Drayton,

Freedom of Information Request

Further to my letter dated 25 March 2013, I have been given some additional papers held by an individual Councillor which refer to the Local Plan and copies of these are enclosed.

Yours sincerely

Joy Norris
Town Clerk

Town Clerk

16

From: Town Clerk [town.clerk@ilminster.gov.uk]
Sent: 08 April 2013 11:22
To: Andrew Lawson (andrewglawson@gmail.com); Andrew Shearman; 'Burton Philip'; Carol Goodall (mary@hawkinslott.co.uk); david miller (djmillm@btinternet.com); Emma Jane Taylor; Joanna Sothern (jsothern@yahoo.co.uk); John Pallister; Linda Vijeh; PAUL WHAITES; Roger Swann (rogerswann@hotmail.com); STEVE AUSTIN; 'Stuart Shepherd'
Subject: Freedom Of Information Request

To: all Councillors

I have received a further FOI request "for anything relating to the proposed SSDC Local plan, the town Vision, consultation over the two, correspondence between the councils, with the two district councillors, relating to any meetings or other matters concerning the plans, for the period 1 January 2011 and 31 August 2011"

I would be very grateful if you could let me have copies of any documents that meet the request criteria by 22 April 2013.

Thank you

Joy

Joy Norris
Town Clerk
Ilminster Town Council
Tel: 01460 52149



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Ilminster Town Council, Council Offices, North Street, Ilminster, Somerset TA19 0DG

Town Clerk

From: mary@hawkinslott.co.uk
Sent: 08 April 2013 12:12
To: 'Town Clerk'
Subject: RE: Freedom Of Information Request

17

Dear Joy

Are we allowed to know who the request has come from?

Carol

From: Town Clerk [mailto:town.clerk@ilminster.gov.uk]

Sent: 08 April 2013 11:22

To: Andrew Lawson; Andrew Shearman; 'Burton Philip'; Carol Goodall; david miller; Emma Jane Taylor; Joanna Sothem; John Pallister; Linda Vijeh; PAUL WHAITES; Roger Swann; STEVE AUSTIN; 'Stuart Shepherd'

Subject: Freedom Of Information Request

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Ilminster Town Council, Council Offices, North Street, Ilminster, Somerset TA19 0DG

Town Clerk

From: Town Clerk [town.clerk@ilminster.gov.uk]
Sent: 01 May 2013 12:35
To: 'Town Council'
Subject: RE: FOI

18

Good afternoon,

I have left a message on your answerphone but thought I would email as well in case you have not received it.

I am dealing with your FOI request and have some documents for you. Unfortunately we only have 1 machine in the office which is both printer and copier and that is currently broken so I am unable to get copies of the documents for you. I am out of the office for the next 2 days but hope I shall be able to complete the FOI response on my return next week.

Joy

Joy Norris
Town Clerk
Ilminster Town Council
Tel: 01460 52149



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Ilminster Town Council, Council Offices, North Street, Ilminster, Somerset TA19 0DG

From: Town Council [mailto:town.council@ilminster.gov.uk]
Sent: 08 April 2013 09:45
To: town.clerk@ilminster.gov.uk
Subject: FW: FOI

From: robertdrayton@sky.com [mailto:robertdrayton@sky.com]
Sent: 07 April 2013 14:45
To: Ilminster Council
Subject: FOI

Hi Joy,

Sorry to bother you again.

The letter you sent me on 25th March arrived on Saturday - apparently the reason for the delay was there was insufficient postage on it and I had to collect from the Post Office.

I have just one more FOI request before the hearing into the Local Plan and that should be it.

Could you carry out a similar search please for anything relating to the proposed SSDC Local Plan, the town Vision, consultation over the two, correspondence between the councils, with the two district councillors, relating to any meetings or other matters concerning the plans, for the period 1st January 2011 and 31st August 2011.

Many thanks for your help.

Kind regards

Rob Drayton

Dingford, Love Lane, Ilminster TA190AR

Town Clerk

From: Linda Vjeh [lindavijeh@hotmail.com]
Sent: 07 May 2013 07:54
To: Robert Drayton
Cc: Town Clerk; Jo Manley SSDC; Carol Goodall
Subject: FW: Congratulations - and help required!

19

Importance: High

Good morning Rob and thank you for your good wishes.

I have copied in both Jo Manley at SSDC, and Joy, the Ilminster Town Clerk, along with Carol Goodall your District Councillor, for their response to your query, and will get back to you before the end of this week.

Please bear in mind, that my involvement so far has been limited, as I am not in fact your District Councillor, and this has largely been a District matter. However, I have been made aware of the local concerns in relation to this issue.

In the meantime, should you receive the response you require, then please do get in touch.

Linda.

Date: Sun, 5 May 2013 14:27:14 -0700
From: robertdrayton@sky.com
Subject: Congratulations - and help required!
To: lindavijeh@hotmail.com

Dear Linda,

I would like to congratulate you on your election as County Councillor for the Ilminster Division after what turned out to be a closely fought battle. I wish you success in your new role and am sure you will continue your good work you already carry out on the district and town authorities.

It is early days in your tenure as SCC but I was wondering if you could help me with a couple of matters which are now becoming pressing because of the imminent public hearing into the South Somerset Local Plan when Ilminster will be discussed on May 16th.

I represent Save Shudrick Valley Group and need to obtain information before the hearing which I have requested from both SSDC and Ilminster Town Council.

The previous occasion I requested help under FOI from SSDC they took the required 20 working days to answer me and, by coincidence, their reply reached me at 5.20pm on the day before my submission had to be made to the hearing inspector. That meant I could not use any information obtained or I would have broken the deadline. The councils are aware of the deadlines I have to meet, as they relate equally to them.

The current FOI application with Jo Manley of SSDC was sent on April 11th - as I write that is 17 working days and no reply. BUT that request was only reiterating questions I had asked, but were not properly answered, on March 8th and March 23rd so you can see I have waited for quite some time for a proper reply, nearly two months for some of the details. I also requested some additional information, and have pointed out the urgency as it is required for my research for the hearing. I believe any further delay could mean I will not be able to research the issues properly.

I am also awaiting an FOI request from Ilminster Town Council which is 20 working days outstanding, although, to be fair, I understand the clerk may have had problems with printing out the material requested.

Nevertheless, I would appreciate it if there was any way you can approach the two authorities to expedite my receipt of the information I require. The councils are aware of the date of the plan hearing and I feel any further hold-up of this information will make it ineffective.

The second point relates to the development concept plan for Shudrick Valley which has been submitted by SSDC as part of its hearing statement to the inspector. In the council's response to Question 6 relating to the Local Plan, the council gives details of two recent meetings with the potential developer and land owner at Shudrick Valley and have now presented dates to the inspector for any potential outline planning application and for the start of work on the site (if the inspector agrees to the plan as it stands).

I hope this will be possible to do as matters of urgency because of the fast approaching hearing date. It would be good if any responses to these approaches could be answered by them by Friday May 10th at the very latest.

Many thanks and congratulations once again on your election,

Rob Drayton,
Dingford, Love Lane, Ilminster, TA190AR
Tel: 01460-57351

Town Clerk

From: mary@hawkinslott.co.uk
Sent: 07 May 2013 08:23
To: 'Linda Vjeh'
Cc: 'Town Clerk'
Subject: RE: Congratulations - and help required!

20

Dear Linda

I assume Mr Drayton is aware of your role as a Town Councillor and that you must have been involved in the request for information that was directed at the Town.

Do you think he also knows that the alternative site would involve the sale of County Farm land? Would this be a conflict of interest for you?

Carol

From: Linda Vjeh [<mailto:lindavjeh@hotmail.com>]
Sent: 07 May 2013 07:54
To: Robert Drayton
Cc: Town Clerk; Jo Manley SSDC; Carol Goodall
Subject: FW: Congratulations - and help required!
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Rob Drayton,
Dingford, Love Lane, Ilminster, TA190AR
Tel: 01460-57351

PROJECT PLAN
7th May 2013

| No | Priority | Date Raised | Subject | Action | Milestones | Review/Action | Sponsor |
|-----------------------------|----------|--------------------------------|----------------------------------|--|--|-----------------|---------------------|
| A – Cemetery | | | | | | | |
| 1 | 13 | 20/10/09 | Lower cemetery wall | Long term plan to be developed for the maintenance of the lower wall | Open Spaces to be advised of relevant parts of covenant. | Dec 2012 | Goodall |
| 2 | 7 | | Lower cemetery wall | Reduction of pressure on cemetery lower wall. Nov 2012 - professional advice sought 04.12.12 Council agreed that Town Clerk could obtain prices for dismantling the North West wall and proceed with eth work based on the process obtained. | Agreement with Callisters | Sept 2013 | Goodall |
| 3 | 11 | 30/10/07 Revisited 16/09/08 | Creation of new path in Cemetery | To explore possible areas for paths and various surfaces. | In abeyance awaiting other cemetery actions. | Review Dec 2012 | Goodall/ Whaites |
| 4 | 12 | 5/7/11 | Cemetery Lodge Crack | There is a crack in the north wall of the cemetery lodge around a window | Crack being monitored for a 12 month period from March 2012. No movement apparent up to and including November 2012 | April 2013 | Goodall |
| B – Recreation Areas | | | | | | | |
| 5 | 1 | 20/4/10 Revisited 24/5/11 | Skate Park | Artistic Graffiti and Snagging 19.10.12 meeting held on site with contractor to discuss snagging 28.11.12 welding snagging completed, remainder of snagging work scheduled for week commencing 3 rd December 2012 | Contractor has been on-site some issues still to be resolved. 29.01.13 | May 2013 | Goodall |
| 6 | 10 | 7/6/11 | Additional land for recreationa | Chair of Open Spaces looking to provide recreational master plan. Open Spaces review group met | Discussion with SSDC to continue | Dec 2013 | Goodall |

21

PROJECT PLAN
7th May 2013

| No | Priority | Date Raised | Subject | Action | Milestones | Review/Action | Sponsor |
|--|----------|-------------------------------|-------------------------------------|---|---|-----------------|----------|
| 7 | 8 | 7/5/11 | 1 space. Hammerhead land | 28.11.12 Acquire the Hammerhead land with the intention of converting it into a park area. Reviewed in Nov 2012 – Councillors requested item remains on action plan | | | Shepherd |
| 8 | 15 | 13/10/09 | New Management Plan for Herne Hill | The last management plan for Herne Hill was produced in 1995. Much has changed since then and a new management plan would be desirable. | SWT to be contacted reference assistance in producing a management plan. Advisory Group met last week. 12.03.13 | May 2013 | Goodall |
| 9 | 16 | 05/04/11 04/09/12 | Bye Laws – omission to be rectified | Amendment to be made and Byelaws re-sent. Byelaws submitted to relevant Government Department for approval Nov 2012 – 20 Dec 2012 DCLG confirmed receipt and that their legal team is checking the ITC submission | Chased - Week commencing 11.03.13 | Dec 2013 | Miller |
| 10 | 4 | 6/9/11 | Canal Banks | To bring canal back to full working order. | Cllr Swann to advise on further steps if any | Review Oct 2013 | Swann |
| C – Town enhancements | | | | | | | |
| An embryo Town Team has met (October 2012) and submitted an expression of interest | | | | | | | |
| D – Vision | | | | | | | |
| 11 | 3 | 07/10/08 Revisited 17/5/11 | Strategic Vision | To take the existing parts of the previous Strategic Vision revise it and complete it in a form which can easily morph into a Neighbourhood Plan. | SSDC hosting information evenings on Neighbourhood Plans in November 2012 – Town Clerk to attend 27.11.12 | May 2013 | Goodall |
| 12 | 22 | 05/01/10 | Silver | Investigate the feasibility of the | In abeyance until | Dependent on | Austin |

PROJECT PLAN
7th May 2013

| No | Priority | Date Raised | Subject | Action | Milestones | Review/Action | Sponsor |
|--|----------|--------------------------------|---|---|---|--|---------|
| | | Revisited 29/06/10 | Street Car Park | creation of a car park to the rear of the building on the south side of Silver Street. | SSDC 2006 – 2026 Local Plan approved or rejected. (Comment by Cllr Miller) | Action 11 | |
| E - Office | | | | | | | |
| 13 | 6 | 17/04/12 | Website review | Council not to renew the website contract and as an interim measure use temporary web pages and facebook. | Somerset Web Services identified as a preferred supplier. | 31 st March 2013 | Lawson |
| E -- Personnel (Wardens and Office Staff) | | | | | | | |
| F- Highways/Pavements Paths | | | | | | | |
| 14 | 17 | 09/12/09 Revisited 08/03/11 | Station Road Parking | Redefine parking areas on the north side of Station Road and west of Brake's garage. | Awaiting painting of new lines | Apr 2012 | Austin |
| G - Miscellaneous | | | | | | | |
| 15 | 21 | 19/05/09 | Adoption of Lower Meadow, Canal Way Development | | No target date yet from Persimmons for completion | 23.11.12 Ch of Open Spaces Cttee has liaised with SSDC – who will not adopt until developer has brought the roads, public spaces and footpaths up to the approved standard. No timescale is known for this work. | Miller |

Town Clerk

From: robertdrayton@sky.com
Sent: 08 May 2013 20:41
To: Town Clerk
Subject: Vision documents



Dear Joy,

Many thanks for providing the FOI documents earlier this week, much appreciated.

As there was one email referring to a meeting in June (email June 16th) between the district councillors and Jo Manley of the district council, I am surprised there was nothing from the period immediately before/around March 1st as there was an initial meeting – the June meeting was a follow-up. Can you assure me that there was nothing from that period relating to the Vision, any meetings related to the Vision, between the councils or district councillors, or other matters relating to this issue? All the material supplied mostly comes from the period May to June.

Also, from the response, I gather then that nothing from the two meetings was ever reported back to the Town Council. This would normally have been recorded somewhere – either a reference to the council or some other record that these meetings, which related to the important matters of the town's Vision and the Local Plan, had been arranged, attended and reported back in some manner. Yet there seems to be no record of the Town Council ever being told about them – and I take it that also means the chairman of the time also got no report back. I find this very odd and unusual council practise.

I have a minuted record of the March 1st meeting but nothing relating to the June meeting. I note that there was a reference to the then town clerk being asked to attend the June meeting so can you let me know she left any notes or minutes at the Town Council from that meeting.

Also, the town council held a meeting on June 13th to discuss The Strategic Vision. Can you please provide me with minutes of this meeting or is it possible to visit the office and see the minutes.

These are matters of urgency as the Local Plan relating to Ilminster is being discussed at the public inquiry on Thursday, May 16th so if you could let me know about these three matters as soon as possible I would appreciate it. Many thanks for your help.

Kind regards

Rob Drayton

Town Clerk

From: Town Clerk [town.clerk@ilminster.gov.uk]
Sent: 09 May 2013 09:21
To: 'robertdrayton@sky.com'
Subject: RE: Vision documents

23

Good morning,

I will check the specific points you raise again in the physical files - there is nothing coming to light on the electronic searches.

All the Council minutes are available for you to look at here at the offices – we are open between 10 and 12 each weekday or if that is not convenient it may be possible to arrange an alternative time if you phone and speak to me.

Joy

Joy Norris
Town Clerk
Ilminster Town Council
Tel: 01460 52149



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Rob Drayton

Town Clerk

From: Ilminster Town Council [town.council@ilminster.gov.uk]
Sent: 09 May 2013 09:11
To: town.clerk@ilminster.gov.uk
Subject: FW: Vision

24

From: robertdrayton@sky.com [mailto:robertdrayton@sky.com]
Sent: 08 May 2013 20:51
To: Ilminster Council
Subject: Vision

Joy - sorry, in that letter just sent I should have said Thursday May 6th 2011..... Here is the letter again

Dear Joy,

Many thanks for providing the FOI documents earlier this week, much appreciated.

As there was one email referring to a meeting in June (email June 16th) between the district councillors and Jo Manley of the district council, I am surprised there was nothing from the period immediately before/around March 1st as there was an initial meeting – the June meeting was a follow-up. Can you assure me that there was nothing from that period relating to the Vision, any meetings related to the Vision, between the councils or district councillors, or other matters relating to this issue? All the material supplied mostly comes from the period May to June.

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Rob Drayton

Town Clerk

From: Rob Drayton [robertdrayton@sky.com]
Sent: 09 May 2013 11:05
To: Town Clerk
Subject: Re: Vision documents

25

Thanks Joy. Will get down either today but probably tomorrow.
Thanks for your help.
Rob D

Sent from my iPad

On 9 May 2013, at 09:20 AM, "Town Clerk" <town.clerk@ilminster.gov.uk> wrote:

Good morning,

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Tel: 01460 52149
<image003.jpg>

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Sent: 09 May 2013 13:34
To: town.clerk@ilminster.gov.uk
Subject: FW: Freedom of Information request

26

FYI
Michelle

From: Andy Foyne [mailto:Andy.Foyne@SouthSomerset.Gov.Uk]
Sent: 09 May 2013 13:32
To: R Drayton (robertdrayton@sky.com)
Subject: Freedom of Information request

Dear Mr Drayton,

You requested information from the District Council under the Freedom of Information Act on 11th April 2013. as you will be aware the timescale for FOI requests is 20 working days – 20 working days from 11th April is 10th May 2013 and I am responding before that deadline.

You have asked again why the meetings held on the 1st March 2011 and 28th June 2011 in relation to the Local plan proposals for Ilminster were called. I re – iterate the earlier response that they were called at the request of a local District Councillor and the Town Councillor, the second meeting being a follow up from the last. You have previously been informed of the reasons for holding the meeting and indeed you have outlined them yourself i.e. – the Ilminster strategic vision and neighbourhood planning opportunities for Ilminster.

You should be aware that no planning application has been submitted for the Shudrick Valley. The meeting held with Council officers and C G Fry was at their behest because they wanted to meet with the District Council to discuss the emerging Local Plan and the Direction of Growth. I will again restate for your benefit that I nor any of my colleagues (including Jo Manley the officer dealing with Ilminster) did not and do not know who was out surveying in the Shudrick Valley (the event to which you allude).

I have explained the purpose of the concept plan submitted with the Council's hearing statement for Issue 9 (Ilminster) to the Inspector in response to his further questions (this has been available on the Council's web site since mid April. It is not a planning application.

I have discussed the procedure for publicising TPOs with colleagues and the Council do not publicise TPO in the press. Neighbours and the landowner are notified of the intention to place a TPO and then notified once the TPO has been formally made.

I shall ask Jo Manley to send copies of any documents, emails, letters or correspondence regarding the meetings on 1st March 2011 and 28th June 2011 between myself and Cllr Goodall, Cllr Turner and Sarah Maylor to you this afternoon.

I have been fully informed of and engaged in earlier Freedom of Information correspondence between Jo Manley and yourself and consider that you have received full and informed answers. I consider your current Freedom of information request repeats questions that have already been answered.

Andy Foyne

Spatial Policy Manager
South Somerset District Council

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have no explicit or implicit expectation of privacy and that emails may be disclosed under the Freedom of Information Act 2000. In line with Council Policy, any e-mail messages (and attachments) transmitted over the Council's network may be subject to scrutiny, monitoring and recording. You must carry out your own anti-virus checks before opening any attachments/documents as the Council will not accept any liability for any viruses they may contain.

ILMINSTER TOWN COUNCIL

Council Offices
North Street
ILMINSTER
Somerset
TA19 0DG

Tel: 01460 52149
Fax: 01460 55642
e-mail: town.council@ilminster.gov.uk

Town Clerk: Joy Norris



Mr R Drayton
Dingford
Love Lane
Ilminster
Somerset TA19 0AR

13 May 2013

Dear Mr Drayton,

I am responding to your emailed Freedom Of Information Request dated 8 May 2013 and your letter dated 10 May 2013.

Your requests relate to the Town's Vision the Local Plan for the period 1 January 2011 to 31 August 2011 (as specified in your 8 April email) and an eastern relief road in the Shudrick Valley with a reference to the possibility of there being documents from 2010.

I have searched the Town Council's filing systems, both electronic and paper, for relevant documents. As the minutes of the Town Council meetings and the Council's Committee meetings are public documents I did not include these in my search of the paper filing system (you may attend the Council Offices during opening hours to look at the minutes); there are however some minutes included in the enclosed documents as they were revealed in the electronic search.

The following documents are enclosed (listed in date order):

- Notes on Land Use sub-Committee meeting held at the Shrubbery Hotel on 28 November 2005
- Open spaces and the Environment
- Traffic Issues
- Notes of an informal meeting to discuss a strategic vision for Ilminster 3 October 2006
- Traffic / Transport 25.10.06
- Untitled document which starts " A Historic market town..."
- Letter to an individual dated 17 July 2007
- Planning Committee minutes 8 December 2009
- Planning Committee minutes 9 November 2010
- Letter to South Somerset District Council 2 December 2010 re Local Development Framework – Draft Core Strategy

- Ilminster Town Council Response to Draft Core Strategy
- Minutes of Town Council 16 October 2012

Please note that I have annotated some of the documents with a created and modified date - this was to aid identification but I am doubtful as to their accuracy (as the modified dates in some instances are before the created dates! I understand that a computer upgrade may be the reason for the discrepancy).

The Town Council holds a copy of a report commissioned by Lord Cameron of Dillington regarding possible routes for a relief / link road. This document is not being released under the Freedom of Information Act as it was supplied to the Town Council in confidence; therefore the section 41 absolute exemption confidentiality applies.

The following are provided in response to the specific points and questions that you have made in your requests

1. Reference to a meeting between District Councillors and a District Officer (lines 2/3 of your 8 May email). If this was a District Council meeting the Town Council would not have any notes of it. I note that in my letter of 7 May 2013 I enclosed the copy of an email dated 16 June from the Town Clerk to Town Councillors forwarding them "a presentation from SSDC about the LDF" As explained this was supplied by a Councillor and no information is held in the Town Council office.
2. You refer to reporting back to Town Council meetings – (2nd para of your email dated 8 May). The minutes of Council and Committee meetings would record the reporting of any meetings that Councillors had been asked to attend by the Council - there would not necessarily be any reporting of informal or private meetings.
3. I have not found any records of a Town Council employee attending any meeting about the Town Vision other than the documents provided to you –It would not be normal practice to keep a record of informal working meetings between the Town Clerk and Town Councillors.
4. You refer to minutes of a meeting held on "June 13 to discuss The Strategic Vision" I have not been able to find a record of any such meeting. Council and Committee meetings usually take place on a Tuesday and the Planning Committee met on 14 June 2011 at 7.00pm followed by the Open Spaces Committee at 7.55pm - the minutes of those meetings are available to the public but neither refers to the Strategic Vision.
5. Councillor Cameron declared a personal and prejudicial interest at the Planning Committee held on 8 December 2009 in an agenda item on the Local Development Framework – this is recorded in the minutes a copy of which is enclosed.

Yours sincerely

Joy Norris
Town Clerk

28

HEARING AGENDA

Venue: Council Chamber, Council Offices, Brympton Way, Yeovil BA20 2HT.

WEEK 2

Thursday 16 May - 10.00

Issue 9: Ilminster

Round Table Session: Participants listed on main programme

Agenda

1. Introduction by the Inspector
2. Public Consultation undertaken
3. The role of Ilminster and the relationship between the Council's approach and local needs, particularly in terms of housing, employment, retail and infrastructure provision
4. The sustainability appraisal
5. Policy PMT3 – direction of growth to the south east
 - Landscape
 - Biodiversity
 - Agricultural land value
 - Flood risk
 - Archaeology
 - Highways
 - Overall sustainability
6. Potential alternative sites including previously developed land
7. Any other matters

Thursday 16 May - 14.00

Issue 10: Wincanton

Round Table Session: Participants listed on main programme

Agenda

1. Introduction by the Inspector
2. The role of Wincanton and the relationship between the Council's approach and sustainable local needs, particularly in terms of housing, employment, retail and infrastructure provision
3. The direction of strategic employment growth
4. Any other matters

Issue 11: Ansford / Castle Cary

Round Table Session: Participants listed on main programme

Agenda

- ## 1. Introduction by the Inspector

2. The role of Ansford / Castle Cary and the relationship between the Council's approach and local needs, particularly in terms of housing, employment, retail and infrastructure provision
3. Policy LMT1 – direction of growth:
 - Landscape
 - Biodiversity
 - Agricultural land value
 - Flood risk
 - Highways
 - Education
 - Overall sustainability
4. Any other matters

SOUTH SOMERSET DISTRICT COUNCIL: LOCAL PLAN 2006-2028

INDEPENDENT EXAMINATION

HEARING SESSIONS - DRAFT PROGRAMME

Commence 7th MAY 2013 at 11.00am. These public meetings will be held in the COUNCIL CHAMBER, COUNCIL OFFICES, BRYMPTON WAY, YEOVIL BA20 2HT

PLEASE NOTE that where multiple issues are listed against a single session it will not be possible to provide an exact time for their commencement. It is intended that these sessions would follow on from the previous one and due to the nature of a debate it will be difficult to provide participants with a definitive indication of when such sessions would commence. You are of course welcome to keep in touch with the Programme Officer who will do her best to keep you updated on progress.

| | | |
|---|---|--|
| THURSDAY 16 MAY 10.00am | <p>ISSUE 9: Council Statement SSDC 009 Ilminster</p> <p>Public Consultation Undertaken</p> <p>Questions –</p> <p>9.1 Is the vision and the proposal for growth and change in this area appropriate and justified, including in relation to national guidance and local needs, and in terms of economic, social and environmental impact? Is it founded on an appropriate sustainability appraisal and has appropriate consideration been given to issues of agricultural land value, topography/landscape, flood risk, biodiversity, highway impact, and archaeology?</p> <p>9.2 Has an assessment been made of the potential for previously developed land to make a more significant contribution to meeting housing need in the town?</p> <p>Further Statements:</p> <p>Abbey Manor Group 009</p> <p>Bauld Mr C & Bauld Mrs S 009</p> <p>Drayton Mr R MBE 009</p> <p>Drayton Mr R MBE Apx1 009</p> <p>Environment Agency 009</p> <p>Fagan J 009</p> <p>Fagan J Appendices: Disc with Video & Photographs 009</p> <p>Jacques R FWR 009</p> <p>Persimmon Homes & Somerset County Council 009</p> <p>Persimmon Homes & Somerset County Council Apx1 009</p> <p>Persimmon Homes & Somerset County Council Apx2 009</p> <p>Persimmon Homes & Somerset County Council Apx3 009</p> <p>Persimmon Homes & Somerset County Council</p> | <p>SSDC Team:</p> <p>Andy Foyn: Spatial Policy Manager ✓</p> <p>Jo Manley: Spatial Policy Team ✓</p> <p>Support: - Rob Archer</p> <p>Appearing:</p> <p>Somerset County Council ✓</p> <p>Mark Clements; Highways & Transport Commissioning</p> <p>Somerset County Council & Donne Holdings</p> <p>Ms Sarah Hamilton-Foyn: Pegasus ✓</p> <p>Save Shudrick Valley Group</p> <p>Michael Williams: Clive Miller & Associates ✓</p> <p>CPRE Somerset</p> <p>Mr Henry Best ✓</p> <p>Yeovil Labour Constituency Party</p> <p>Murray Shepstone ✓</p> <p>Mr John Fagan ✓ <i>? Spoke a bit less in Shepherd Lane?</i></p> <p>Ms Allison Geering</p> <p>Mr Philip Geering</p> <p>Mrs S Gillian Livsey – <i>shd not only</i></p> <p>Mrs Sue Neave – <i>Resident</i></p> <p>Mr Martin Rawstone ✓ <i>Resident</i></p> <p>Mr Mark Woodcock ✓ <i>Architect</i></p> <p>Abbey Manor Group</p> <p>Owen Jones: Boyer Planning ✓</p> <p>Carraldubh Developments (UK) Ltd</p> <p>Dale Evans: Alder King Planning Consultants</p> |
|---|---|--|

SOUTH SOMERSET DISTRICT COUNCIL: LOCAL PLAN 2006-2028

INDEPENDENT EXAMINATION

| | | |
|---|---|---|
| | <p>ApX4 009</p> <p>Rawstone Mr M G 009</p> <p>Save Shudrick Valley Group 009</p> | |
| 1.00pm | LUNCH | |
| <p>THURSDAY 16 MAY</p> <p>2.00pm</p> | <p>ISSUE 10: Council Statement SSDC 010 Wincanton</p> <p>Questions –</p> <p>10.1 Is the policy for employment growth and change in this area appropriate and justified, including in relation to national guidance and local needs, and in terms of economic, social and environmental impact?</p> <p>10.2 Is the residual housing requirement of only 5 dwellings sufficient to meet the needs of the town up to 2028? Should more weight have been given to the provision of additional housing in order to sustain the community over the longer-term? How will the town's affordable housing needs be met?</p> | <p>SSDC Team:</p> <p>Andy Foyne: Spatial Policy Manager</p> <p>Andy Moger: Spatial Policy Team</p> <p>Appearing:</p> <p>Mr Tim Adams</p> <p>Cllr Nicholas Colbert</p> <p>Abbey Manor Group</p> <p><i>Owen Jones: Boyer Planning</i></p> <p>Hopkins Developments Ltd</p> <p><i>Matthew Kendrick: Grassroots Planning</i></p> |
| | <p>Further Statements:</p> <p>Abbey Manor Group 010</p> <p>Colbert Cllr N010</p> | |
| <p>(Follows Wincanton)</p> | <p>ISSUE 11: Council Statement SSDC 011 Ansford/Castle Cary</p> <p>Questions –</p> <p>11.1 Is the policy for growth and change in this area appropriate and justified, including in relation to national guidance and local needs, and in terms of economic, social and environmental impact? Have all reasonable alternative sites been assessed and has appropriate consideration been given to issues of agricultural land value, topography/landscape, biodiversity and highway impact?</p> <p>11.2 Is there sufficient evidence to justify the provision of the new road and additional school capacity? How would any land required for a new primary school be identified?</p> | <p>SSDC Team:</p> <p>Andy Foyne: Spatial Policy Manager</p> <p>Jo Wilkins: Spatial Policy Team</p> <p>Support: - Rob Archer</p> <p>Appearing:</p> <p>Mrs Ailsa Briston</p> <p>Mr David Holt</p> <p>Mr Barry Lane</p> <p>Mr R Tizzard</p> <p><i>Nigel Jones: Chesterton Humberts</i></p> <p>Donne Holdings & Somerset County Council</p> <p><i>James McMurdo: Bell Cornwell</i></p> |
| | <p>Further Statements:</p> <p>Donne Holdings & Somerset CC (Combined document Issues 1, 2, 4 & 11) 011</p> | |

Approx 50 people

1. Duty to cooperate, legally s'is sound - what the Inspector reports upon

↓ not required to address every objection - only that it is sound which is up to Council to prove
Has read everything submitted

72 modifications - minor - correction, updating, clarification
Margin - Only if end line be requested

At end of hearing assesses all evidence - written moral - will have with council to overcome any concerns

↓ propose major change

↓

6 weeks consult

↓

Inspector re-assess - may hold another hearing

Necessary to demonstrate that the Council's proposal eg Shindrich Lane is not sound

A) SSC - pre examination question
↓
Response re change of direction / A-fogge
→ It is clearly on the SSC to change its mind following consultation - that's the reason for consultation.

→ Shindrich - not complied with sustainability - consult in Apr 10 which was before change
Residents didn't know of change of direction

Even if correct procedure why did so few people respond.

2012 - no evidence that TC had clerk → (TC not up to par - piggy back telling S. F. to write)

Consultation Statement - explains what was done (see doc 9)

SSC have engaged with TC - considerable amount of engagement - TC response to draft strategy was full & but then no response from TC

Check dates S. Fisher left - ^{supposed no name on letter was left!}
authored & letter sent to speaker 22/5/13 (2)



"not proper & not effective"

Mr J. Cunningham
comment that there was no consultation after the change of direction to seek further views

Methods used - not effective & it wasn't genuine consultation

Option in 2019 - suggested 90ish houses is less than a 1/3 of housing reqd - was presented in such a way that it would not be viable

Core strategy P7 - clearly states same may be amended

Ilminster only place where soundness of consultation has been questioned

PAS Guidance - not community not engaged nor consulted

Mr Rawstone - was ITC actually consulted? - if it wasn't discussed -
(3rd party not true planning only)

Inspector has visited sites

Landscape

Gradient forms part of capacity study

Inspector has treated the "Concept Plan" as just that

sustainability appraisal for canal line - no evidence for canal - but Shrook had changed so re-appraised

Does all the housing develop have to be in 1 place? - preferred way of working - economics of scale

→ Scales Land owner indicated would put forward more land for development

↓
Review & change was because ITC letter stating it preferred Shrook Lane

→ WHY IS THE ITC LETTER NOT LEGAL?

— SN checked - Charles was instructed to write & S. Fisher was employed by ITC as clerk when letter was sent.

CPRS

Employment land has been available for a long time but 3
has not been utilised \therefore could some of that be used rather than
green sites?

isiodiversity

→ Results of Ilminster Forum consult re landscape

Doomsday, vote, but → related to landscape after building on canal way
mitigation when Tesco's built haven't worked

Ag land value

→ preference because 3a land type not 3 on canal way → ^{quality} lower ~~quality~~

- ^{Handley} ~~Setting~~ - ^{Forne} 18/3 document in table - relates to appraisal scoring - calculation
is wrong - ^{Imp asks} ~~h~~ Could asked to work out for beginning of next week's
session as a fundamental issue - ~~result~~ outcome on website - will allow
2 weeks for response

Flood Risk

Mr Fagan - meeting in Dec → TC not sent on to relevant bodies

- Env Agency say they do not know there had been flooding


Saturday Flooding in Shudrick Lane but none in canal way

Env Agency have suggested that mitigation in Shudrick Lane can be
put in place & may be helpful contribute to improvements 1 in 30 yr
Drainage In setting contract
"or engineering solution" details of best
person @ Env Agency to
send Ilminster Flooding Report
to.

Archeology

None

Highways

A development of 300 dwellings requires 2 access points -
Highways require  site by site - not necessarily a link Rd - to
do with access - should I become blocked there is an alternative

Has road by Tesco been ~~not~~ adapted

Alternative Sites

New school - Feasibility Study → adjacent to new medical centre

- SCC would wish to develop to find school.

potential use of Hordles site → from their agent

Discussion on education provision

Insp to ask for confirmation re school & if it needs to be
 @ Canal Way and ^{bidg} me/programme

JN - emailed 17/5
 City Cllr Ujjah to ask for
 information

Mr Fagan

— read email yesterday saying wine shop closing at end of

May

Town Clerk

From: Linda Vijeh [lindavijeh@hotmail.com]
Sent: 18 May 2013 16:50
To: Town Clerk
Cc: Frances Nicholson
Subject: RE: Ilminster Schools

29

At present I have limited information.

However, if indeed the Canal Way option is deemed to be the preferred location for future development, this will be dependent on the sale of County Land.

I know that monies for a new school will form part of any development plan but as yet have no further information re: what form that would take.

Have copied in Frances Nicholson, the portfolio holder, who may have more information - she is at present taking leave of absence so a response may need to wait a while, but I will continue to pursue.

Carol may have further information re: the original proposals along Canal Way as she, I believe was involved in the original discussions, along with Kim Turner.

Linda.

From: town.clerk@ilminster.gov.uk
To: lindavijeh@hotmail.com
CC: emmaiane@dot-the-eye.com
Subject: Ilminster Schools
Date: Fri, 17 May 2013 13:34:05 +0100

Hi Linda,

I am emailing you with your County Councillor hat please.

I attended the Local Plan Hearing yesterday (Thursday) and a spokesperson on behalf of the County Council said that a feasibility study and been done and an initial drawing made for a new school in Ilminster along Canal Way - there was also a reference to the school only being provided if SCC could sell land e.g. for housing at Canal Way to provide the funding. A member of the public then went on to suggest that this would mean the first and middle schools being amalgamated and would have knock on effects for Crewkerne and Chard Secondary schools - and this was important in the context of the best location for new housing in Ilminster.

Please can you find out what the situation is and what is in the public domain - The type of things it would be useful to know are at what stage, if any, will the Town Council be consulted, can we have a copy of the feasibility study, are there any scheduled dates for building a school, is it true it will only be built if the Canal way land is sold for housing?

Thank you

Joy

Joy Norris
Town Clerk
Ilminster Town Council
Tel: 01460 52149



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Ilminster Town Council, Council Offices, North Street, Ilminster, Somerset TA19 0DG

Town Clerk

From: Linda Vijej [lindavijej@hotmail.com]
Sent: 18 May 2013 16:56
To: Town Clerk
Subject: FW: South Somerset Local Plan - Ilminster



The following may be of use:-

All post-submission documents for the forthcoming Inquiry are available via the following link:
<http://www.southsomerset.gov.uk/planning-and-building-control/planning-policy/local-plan-2006-2028/local-plan-examination/post-submission-documents/>.

Look at Issue 9. The following links will take you directly to submission by the Pegasus Planning Group on behalf of Somerset County Council and Persimmon Homes.

http://www.southsomerset.gov.uk/media/474489/persimmon_somerset_009.pdf

<http://www.southsomerset.gov.uk/planning-and-building-control/planning-policy/local-plan-2006-2028/local-plan-examination/post-submission-documents/issue-9/>

This is a land ownership issue.

Linda.

Town Clerk

31

From: Town Clerk [town.clerk@ilminster.gov.uk]
Sent: 20 May 2013 13:35
To: Andy Foynes (Andy.Foynes@southsomerset.gov.uk); 'Jo Manley'
Subject: Ilminster - Local Plan
Attachments: planning minutes 08.12.09.pdf; planning minutes 09.11.10 signed.pdf

Hi Andy & Jo,

Please find attached the following documents with regard to the points raised at the Local Plan hearing last week – I have scanned these so that you have a copy of the signed documents.

- A) Minutes of the Planning Committee held on 8 December 2009, (minute 5 refers to the LDF)
- B) Minutes of the Planning Committee held on 9 November 2010 (minute 7 refers to LDF) and clearly instructs the Town Clerk to write to SSDC

The minutes of 9 November 2010 clearly instruct the Town Clerk to write to SSDC - hence the letter that was sent dated 2 December 2010.

I can confirm that Mr Fisher who held the post of Town Clerk relinquished that post on 31 December 2010 (he then provided chargeable professional support to the Town Council between 1 January 2011 and 22 March 2011)

Please let me know if there is any further information that it would be useful for the Town Council to Provide

Joy

Joy Norris
Town Clerk
Ilminster Town Council
Tel: 01460 52149



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Ilminster Town Council, Council Offices, North Street, Ilminster, Somerset TA19 0DG

Town Clerk

From: Andy Foyne [Andy.Foyne@SouthSomerset.Gov.Uk]
Sent: 20 May 2013 13:40
To: 'Town Clerk'
Subject: RE: Ilminster - Local Plan

32

Many thanks for this clarification

Spatial Policy Manager
South Somerset District Council

From: Town Clerk [mailto:town.clerk@ilminster.gov.uk]
Sent: 20 May 2013 13:35
To: Andy Foyne; Jo Manley
Subject: Ilminster - Local Plan

Hi Andy & Jo,

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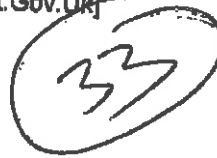
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Town Clerk

From: Jo Manley [Jo.Manley@SouthSomerset.Gov.UK]
Sent: 20 May 2013 13:44
To: 'Town Clerk'
Subject: RE: Ilminster - Local Plan



Many thanks Joy.

From: Town Clerk [mailto:town.clerk@ilminster.gov.uk]
Sent: 20 May 2013 13:35
To: Andy Foyne; Jo Manley
Subject: Ilminster - Local Plan

Hi Andy & Jo,

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Joy Norris
Town Clerk
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Tel: 01460 52149



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Town Clerk

From: Emma Jane [emmajane@dot-the-eye.com]
Sent: 22 May 2013 09:03
To: Town Clerk
Subject: Local Plan letter

34

Good Morning Joy

I think it is an excellent letter – thank you for sharing it with me.

Emmajane

Emma Jane Taylor
Dot-The-Eye Ltd
Email: emmajane@dot-the-eye.com
tel: +44 1460 259540
fax: +44 845 280 5304
mb: +44 7883 096426
web: <http://dot-the-eye.com>

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From: Town Clerk [<mailto:town.clerk@ilminster.gov.uk>]
Sent: 22 May 2013 08:28
To: Emma Jane
Subject: Local Plan letter

Good morning,

Name Redacted as
Personal Information

Please find attached the draft of the letter I am intending to send to [REDACTED] today. As the Local Plan is such a contentious topic in Ilminster at present I thought you would like to see it.

Joy

Joy Norris
Town Clerk
Ilminster Town Council
Tel: 01460 52149



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Ilminster Town Council, Council Offices, North Street, Ilminster, Somerset TA19 0DG

Town Clerk

From: Town Clerk [town.clerk@ilminster.gov.uk]
Sent: 22 May 2013 09:56
To: Andy Foyne (Andy.Foyne@southsomerset.gov.uk)
Subject: Local Plan
Attachments: [REDACTED]



Name redacted as
Personal Information

Good morning Andy,

Please find attached a copy of the letter that I will be sending today to [REDACTED] who spoke at the Ilminster section of the hearings last week

Joy

Joy Norris
Town Clerk
Ilminster Town Council
Tel: 01460 52149



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Ilminster Town Council, Council Offices, North Street, Ilminster, Somerset TA19 0DG

[REDACTED]

ILMINSTER TOWN COUNCIL

Council Offices
North Street
ILMINSTER
Somerset
TA19 0DG

Tel: 01460 52149
Fax: 01460 55642
e-mail: town.council@ilminster.gov.uk

Town Clerk: Joy Norris



36

[Redacted]

Name & address redacted
as it is personal information

22 May 2013

Dear [Redacted]

I am writing following your suggestion made in public at the Local Plan Public Hearing (on Thursday 16 May 2013) that the letter sent by the Town Clerk in December 2010 was of doubtful legality as the signatory was not employed as the Town Clerk at the time the letter was sent.

I attach a copy of the signed minutes of the Planning Committee meeting held on 9 November 2010 which clearly records an instruction by the Committee to the Town Clerk to respond to the South Somerset District Council Consultation regarding the South Somerset Local Development Draft Core Strategy. The response was duly sent on 2 December 2010.

The Town Clerk, Mr Stephen Fisher relinquished his post on 31 December 2010 and he then provided chargeable professional support to the Town Council between 1 January 2011 and 22 March 2011. The Town Clerk may delegate to a Town Council employee the carrying out of a task or instruction from the Council or one of its Committees, or in the Town Clerk's absence another Town Council employee will undertake the task.

Your allegation that the December 2010 letter was of doubtful legality is therefore completely unfounded and I ask you to contact South Somerset District Council Policy Planners in writing or by email stating that you withdraw the allegation.

At the Local Plan Hearing you gave the impression that you believe the Town Council meets and makes decisions in secret. Meetings of the Town Council and its Committee's are open to the public, agendas for meetings are always placed on the notice board in The Market Square at least 3 working days before the meeting and are also published on our website www.ilminster.gov.uk; it is also our usual practice to email a copy of the agenda to local newspapers. I am enclosing a copy of the meeting timetable for the forthcoming municipal year which I hope will be of use to you.

Approved Minutes of the more recent meetings are published on the website but all minutes (of formal meetings) are open to the public to read at the Town Council Offices (North Street, Ilminster); this can be done during our usual opening hours of 10:00hrs-12:00rs on weekdays, or it may be possible to do it by appointment at other times.

A quick look at the Minutes shows the Local Development Framework being discussed or referred to on a number of occasions in meetings that were open to the press and public to attend.

I hope that you will come into the office and look at our minutes and agendas and come to some meetings so that you can see the Town Council does operate in an open and transparent manner.

Yours sincerely

Joy Norris
Town Clerk

CC: Mr A Foyne, Spatial Policy Manager, South Somerset District Council

Town Clerk

From: Town Clerk [town.clerk@ilminster.gov.uk]
Sent: 22 May 2013 14:11
To: 'Deputy Clerk'; 'Andrew Hensher'; 'tony jones'; 'senior.admin@ilminster.gov.uk'; 'corrysamways@gmail.com'; Andrew Lawson (andrewglawson@gmail.com); Andrew Shearman; 'Burton Philip'; Carol Goodall (mary@hawkinslott.co.uk); david miller (djmilim@btinternet.com); Emma Jane Taylor; Joanna Sothorn (jsothorn@yahoo.co.uk); John Pallister; Linda Vijeh; Roger Swann (rogerswann@hotmail.com); Sophie Storey ; STEVE AUSTIN; 'Stuart Shepherd'
Subject: Clerk's Update 11/13
Attachments: vaughan Lee letter 10.05.13.pdf; Financial Monitoring 21.05.13.xlsx

Good afternoon,

1. Annual Council meeting – at the annual council meeting the following were elected:

- **Mayor** Cllr Emma Jane Taylor
- **Deputy Mayor** Cllr Linda Vijeh
- **Chair Finance & Policy Committee** Cllr David Miller
- **Chair Open Spaces Committee** Cllr Carol Goodall
- **Chair Staffing Committee** - this will be an ex officio position for the Mayor
- **Chair Of Discipline, Grievance and Capability Committee** - this will be an ex officio position for the Deputy Mayor

The Committee Vice-Chairs will be voted for at the next relevant Committee meeting.

The meeting timetable for the next year was agreed and copies were either collected By Councillors at the Open Spaces Committee or will be posted today. Dates will also be put on our noticeboard and our website by the end of this week.

2. Open Spaces Committee 21 May

- Topographical studies of the Rec, Britten's Field, Herne Hill - 3 prices have been received for the topographical studies and a recommendation will be made to Council that the Clerk is given delegated authority to accept the best value quotation following consultation with the Open Spaces Chair and the SSDC Officer who has previous experience of such surveys – and subject to satisfactory references being received.
- The request from the Football club to move the cricket pitch was considered premature and will be reconsidered when the results of the topographical survey have been received and the Council has made more progress on its plans for the future layout of the REC
- Cemetery Wall (North West section) - there will be a recommendation to Council that the Town Council should meet the full cost of taking down and replacing the north west section of the cemetery wall. The Clerk will also be seeking legal advice as to whether or not the clause in the 1913 conveyance regarding the fence must be adhered to
- Metal Balance Beam in the REC there will be a recommendation to Council that the existing metal balance beam is removed and replaced by a wooden structure designed and created by the Wardens.

3. Letter from Vaughan Lee House - The letter from Vaughan Lee is attached

4. Financial Monitoring Report - Due to the end of the financial year and start of the next it was not possible to prepare a financial monitoring report for either Council or the Open Spaces Committee - we have now prepared a full listing which is attached. Please contact Marilyn if you have any questions. For the remainder of the year Open Spaces Committee will get the information for Open Spaces, Cemetery, and Market House and Finance and Policy Committee will get the information which is under the Finance & Policy heading.

5. Police and Crime Plan - a copy of the Somerset East Police & Crime Plan 2013 – 2017 has arrived in the office - it is available on line at www.avonandsomerset-pcc.gov.uk or If you would like a paper copy please let this office know and we will obtain one for you.

6. Winterhay Lane – at its meeting on 6 June the Somerset County Council Regulation Committee will consider the footpath issue at Winterhay Lane. As previously agreed Cllr Swann will attend the meeting and present the Town Council's view.

- 7. Local Plan Hearing.** I attended the Local Plan hearing at SSDC on 16 May 2013. The way that the hearing is structured only the SSDC representative and people who believe the proposed Local Plan is unsound are able to take part in the discussions (and that is by prior arrangement) - this is because everyone else is believed to support the plan and agrees that it is legal and sound. Unfortunately this arrangement can result in an overwhelming impression of everyone being against the proposals - and I'm sure that is what many of those attending will believe. There were approx 50 people "observing" and from their reactions at certain points in the meeting I think it most likely that they would prefer development on Canal Way rather than Shudrick Lane.
- The Town Council came in for a lot of criticism - there were allegations that it had not followed correct procedures and that it should have been represented at the discussions (which just proves the hearing procedure was not understood). Since the hearing I have contacted SSDC I have contacted SSDC and confirmed the legality of our dealings with this matter and I have also written to the speaker who made an allegation about of the legality of this Council's actions providing evidence that his allegation is unfounded and requesting that he withdraws it in writing.
- A matter of particular interest to the Town Council will be a statement from the County Council's representative at the hearing which I interpreted as being that unless the County Council is able to sell land for housing adjacent to Canal Way it will not be able to fund a new school for Ilminster. The Planning Inspector has asked for clarification of the County Council position and I have asked our County Councillor to see what information is available to be shared with the Town Council.
- 8. Community Resilience Shelter** Following support for this at our recent Council meeting I now have a template for a flood plan and will be arranging for a meeting of potential partners to discuss a draft plan. If there is sufficient space in the Resident's Newsletter there will be a short item about the project and asking people to let us know what skills they have that may be useful in an emergency
- 9. Open Spaces Review** - following the long discussion at the Open Spaces committee (which strictly speaking was not part of the agenda) I thought it would be useful to clarify the position regarding consultation on the open spaces review.
- By the end of this week SSDC Officers will have facilitated sessions with the football clubs, the cricket clubs, Town Councillors and Town Council employees. They will then bring together some options that can be used for general consultation and for the Town Council to consider
 - I am drafting a consultation proposal for consulting with the general public - and I suggest that it will be considered by the Open Spaces Review Group. At present I am hoping to include in the proposal a day long consultation on the REC so that we can speak to as many people who use the REC as possible
 - I hope that the consultations can be carried out in June and fed back together with the topographical survey to the Open Spaces Committee at their July meeting - because of the timescales this is likely to be either a late report or an oral report.
- 10. Resident's Newsletter**
- A first draft of the Resident's newsletter is almost complete and is being checked. I hope to complete it next week so that it will be ready for distribution by the end of the first week in June
- 11. Football Stand Dismantling** The contractor has confirmed that he will be starting to dismantle the football stand on 10 June
- 12. North West Cemetery Wall Dismantling** The contractor has confirmed that he will be starting to dismantle the wall on 1 July

If there is anything that you would like further information about (whether or not it is included in this update) please get in touch with me

Joy

Joy Norris

**Town Clerk
Ilminster Town Council
Tel: 01460 52149**



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Nikki McIntosh

From: Town Clerk <town.clerk@ilminster.gov.uk>
Sent: 13 December 2013 18:52
To: 'robertdrayton@sky.com'
Subject: Email 2/2
Attachments: FOI Drayton 3.pdf; FOI Drayton 4.pdf

Joy Norris
Town Clerk
Ilminster Town Council
Tel: 01460 52149



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