

**Demolition of Standing Stand and Tea Room  
Open Spaces Committee 11 April 2017**

**RECOMMENDATIONS:**

- (i) That Financial Regulation 11h which requires the Town Clerk to strive to obtain 3 estimates is suspended**
- (ii) That the estimate obtained is accepted**

**Introduction**

1. The Open Spaces Committee resolved that an estimate should be sought for the demolition of the Standing Stand and Tea Room from the contractor who was awarded the contract for the demolition of the grandstand.

**Background Information**

2. The Chair of the Open Spaces Committee and the Town Clerk met the contractor on site and an estimate has subsequently been received.
3. The estimate figure is conditional upon the standing stand and tea room demolition being undertaken at the same time as the grandstand demolition.

**Financial Regulations**

4. Financial Regulation 11h states  
*“When it is to enter into a contract of less than £25,000 in value for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (a) the Clerk or RFO shall obtain 3 quotations (priced descriptions of the proposed supply); where the value is below £25,000 and above £500 the Clerk or RFO shall strive to obtain 3 estimates. ....”*
5. The estimate received will be made available to Councillors as confidential information so that if the Committee decide that if further estimates are required the estimate process is not compromised.

**Report prepared**

**9 April 2017**

For further information contact the Town Clerk email [town.council@ilminster.gov.uk](mailto:town.council@ilminster.gov.uk)  
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