

Quotation For Weedkilling - Wharf Lane Recreation Area And Britten's Field Open Spaces Committee 11 April 2017

RECOMMENDATIONS:

- (i) That the Town Clerk is given delegated authority following consultation with the Chair and Vice-Chair of the Open Spaces Committee to accept the best value price (taking into consideration both cost and date the weed spraying can be undertaken)
- (ii) That should the best value price exceed the 2017/18 budget allocation the shortfall is met from unallocated reserves.

Introduction

1. . The Wharf Lane Recreation Ground and Britten's Field require weed spraying on a scale that it is not currently possible for the Open Spaces Team to undertake.
2. April – June is the ideal time for the weed spraying to be done; the grass has been cut short enough that the weeds are exposed and they are still actively growing.
3. In 2013 the Open Spaces Committee (13.08.13.) resolved that there should be a "schedule set up for weed killing treatment to be carried out every spring"

Background Information

4. Large-scale weed spraying was last done in spring 2014.
5. There is a budget allocated for weed spraying.

Action Taken

6. Prices have been sought from 4 contractors (telephone call followed up by an email request), at the time of preparing this report 1 price has been received, 1 contractor says they wish to visit the site before submitting a price, 1 contractor mistakenly thought grass cutting was required and there has been no follow up and 1 contractor has not made any contact at all.
7. The areas to be sprayed are outlined on the attached guide plan (the areas labelled 1, 2, & 3 are excluded as are the cricket squares)

Financial Regulations

8. Financial Regulation 11h states
"When it is to enter into a contract of less than £25,000 in value for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (a) the Clerk or RFO shall obtain 3 quotations (priced descriptions of the proposed supply); where the value is below £25,000 and above £500 the Clerk or RFO shall strive to obtain 3 estimates."

Agenda No 11

9. As 4 organisations have been asked to submit prices the criteria of “striving to obtain 3 estimates” has been met.
10. The estimates received will be made available to Councillors as confidential information so that should further estimates be received after the Committee has met the estimate process is not compromised.

Report prepared

9 April 2017

For further information contact the Town Clerk email town.council@ilminster.gov.uk or telephone 01460 52149