

Minutes of the **Town Council** meeting
held in the Council Chamber. The Council Offices, North Street, Ilminster,
on Tuesday 26 February 2019 at 19.30hrs

Present:

Chair: Cllr J Fowler

Councillors: Cllr P Burton, Cllr J Dewick, Cllr J Fagan, Cllr M Gunn, Cllr M James,
Cllr I Mackillop, Cllr A Shearman, Cllr S Shepherd, Cllr R Swann, Cllr L Taylor,
and Cllr T Walker.

In Attendance

Officers: Miss J Norris (Town Clerk)

2 members of the public attended the meeting

Speaker 1

The speaker is a Director of Ilminster Sports Club Ltd. The directors are concerned that the car park is verging on being unsafe and the surface needs to be tarmacked soon. Hirers and users of the pavilion are also concerned and it is starting to affect bookings.

A quotation for the tarmacking was obtained 18 months ago and delays will only mean that the cost increases. Funding has been obtained from a variety of sources including Tesco Bags Of Help and donations from users of the Pavilion and other groups.

The drainage was designed to work with a tarmacked surface and the final surface levels; it is not currently working as well because the ground levels are lower and the surface is a different finish; this has been explained to the angling club who have expressed concern about the impact of the car park surface on the Canal.

The tarmac company were consulted about the suitability of the current surface for tarmacking over. their only question was about the membrane and that has been answered by the Contract Administrator who has confirmed that a membrane was laid.

The car park was costed separately from the Pavilion build so that it could be completed at a later stage if needed and since taking on the tenancy it has been the main aim of the directors of Ilminster Sports Club Ltd to get the car park tarmacked.

572 Apologies for Absence

Apologies for absence were received from Councillors Keitch and White.

573 Declarations of Interest

No Declarations of Interest were made regarding any of the agenda items.

574 Minutes

a) The minutes of the meeting held on 29 January 2019 were considered.

RESOLVED that the minutes of the meeting held on 29 January 2019 be confirmed as a correct record.

b) The Office Action Plan relating to Town Council Meetings was not available for the meeting.

575 Mayor's Announcements/Engagements

- a) The Mayor announced that the Mayor's Charity event with eth Sunset Café Stompers had raised just over £1,000.

576 Archie Gooch Pavilion Car Park

Consideration was given to the request from Ilminster Sports Club Ltd (ISCL) to tarmac the car park taking into account the information obtained regarding the current surface and drainage.

Issues discussed or raised during consideration of this agenda item included:

- the maintenance responsibilities of the Archie Gooch Pavilion tenant
- the current surface is porous and therefore drains naturally; tarmac is not porous so will make the drainage situation worse
- porous tarmac is available
- the current state of the car park is not acceptable and is getting worse
- if the drainage is not suitable for a tarmac surface it could be addressed at the same time as the tarmac is laid
- The drainage is set for tarmac
- The Archie Gooch Pavilion is a good community facility and its' use should be encouraged
- The Contract Administrator has confirmed, by email, that a membrane was laid
- The type of membrane has not been confirmed and there are no details in the O & M Manual
- ISCL would need to take responsibility for any consequences of tarmacking the car park surface
- the tarmac contractor would be fully insured
- ISCL have a full maintaining lease

RESOLVED that permission is given for the surface of the car park at the Archie Gooch Pavilion to be tarmacked subject to written confirmation from Ilminster Sports Club Limited that they accept full responsibility for any subsequent drainage, flooding or other impact arising from the tarmacking and that this obligation is transferred to any subsequent leaseholder.

577 Investments

Consideration was given to investing in the CCLA (Churches, Charities & Local Authorities Public Sector Deposit Fund in accordance with the Town Council's Investment Strategy.

Issues discussed or raised during consideration of this agenda item included:

- The notice required to make withdrawals
- The potential impact of Brexit on investments

RESOLVED

- (i) that £75,000 is invested in the CCLA Public Sector Deposit Fund
- (ii) That advice is sought regarding longer term investment options
- (iii) that an in-depth assessment of the amount of money that should be kept in the Reserve account is undertaken.

578 Clerk's Updates

The Clerk's Updates detailed below had been sent by email since the last Town Council agenda was published and no questions were raised at the meeting.

Number	Date	Topic
1/19	24.01.19	<ol style="list-style-type: none">1. Carnival Park Planning Application2. Horlicks Site - Planning Application3. Office Telephones,4. Council Meeting & Budget5. Planning, Highways & Transport 15 January 20196. Resources Committee7. Tractor
2/19	07.02.19	<ol style="list-style-type: none">1. Grounds Manager Recruitment2. Archie Gooch Car Park

The meeting closed at 20:10hrs

