

A meeting of the Resources Committee was held on Tuesday 4th September 2018 in the Council Chamber, Council Offices, North Street, Ilminster on the rising of the Planning, Highways & Transport Committee at 8.25pm.

Present

Chair: Cllr V Keitch,

Councillors: Cllr D Belobaba, Cllr J Fagan, Cllr M Gunn, Cllr S Shepherd, Cllr R Swann and Cllr A Walker

In attendance

Officers: Miss J Norris (Town Clerk) and Mrs D Speed (Deputy Clerk)

Councillors: Cllr P Burton, Cllr M James & Cllr A Shearman

No members of the public were present at the meeting.

R.195 Apologies for absence

Apologies for absence was received from Councillor Dewick

R.196 Declarations of Interest

Councillors made no Declarations of Interest.

Name	Agenda Item	Minute No	Nature of Interest	Type of Interest	Action
Cllr S Shepherd	Agenda 5	R199	Chairman Ilminster Tourism	Personal	Spoke & voted
Cllr V Keitch	Agenda 9	R203	Option 1 Knew former employee	Personal	Spoke & voted

R.197 Minutes

RESOLVED

(i) That the minutes of the Resources Committee Meeting held on 22nd May 2018 and 12th June 2018 be confirmed as a correct record.

(ii) to note the action list relating to the Resources Committee:

R198 Financial Monitoring.

The Council received information about the Resources Committee, income, expenditure and commitments compared with the 2018/19 budget. No issues were raised.

R199 Revenue subsidy grant for Ilminster Tourism

The Councillors considered a request from Ilminster Tourism for a Revenue Subsidy Grant

RESOLVED to offer a revenue subsidy grant of £800

R200 Telephone system

Consideration was given to various options for the Council Office telephone system
Issues raised:

- i. Reliability of a cloud-based system. Agreed to ask other suppliers about system reliability.

RESOLVED to ask option B to provide the Office hosted telephony system

R201 Finance Risks

The Councillors considered the risk register for Finance Procedures.

RESOLVED to accept the report

R202 Health & Safety Risk Assessments

The Town Clerk had compiled a report on the findings of the Health & Safety Risk Assessments.

- ii. Open Spaces vibration training is due to take place on 31/08/2018

RESOLVED to accept report

R203 Exclusion of Press and Public

RESOLVED to consider agenda item 9 Staffing update without members of the public and press present, due to the confidential nature of the business to be transacted

R204 Staffing Update

The Town Clerk gave an oral report on general staffing matters regarding the Open Spaces team

- iii. Advice had been sought from ACAS and the District Council's solicitor. Everything had been done correctly
- iv. As situation now so complicated the Clerk had contacted independent HR consultants and prepared a list giving background and costs.

RESOLVED to appoint option 3 HR Consultant

The meeting closed at 9.43pm