

Open Spaces Action List Updated 27 November 2017

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
1	24.10.17 OS124	Return of Fair deposit	Return of Fair deposit	Town Clerk	Deposit returned on 30.10.17
2	24.10.17 OS 125	Request to use rec for circus	Write to advise permission has been given.	Town Clerk	Letters written and sent 27.11.17
3	24.10.17 OS126	Request to use the rec for Party on the Park	Write to advise permission has been given.	Town Clerk	Letters written and sent 27.11.17
4	24.10.17 OS127	Tesco Bags of Help – West Crescent Playground	Undertake consultation with local residents	Town Clerk	
5	26.09.17 OS109	Wharf Lane Rec Toilets – Cleaning arrangements	(i) Seek quotations for toilet cleaning (ii) Cost an in-house cleaning arrangement	Town Clerk	Plans in hand to advertise contract January 2018.
6	26.09.17 OS113	Lost Property Policy	Draft Lost Property Policy	Town Clerk	Drafting in progress will be presented to January Open Spaces Committee.
7	23.05.17 OS89	Dog Survey	i) An L shaped fence around the existing toddlers and children's play area ii) Town council to provide 3 extra dog bins iii) Request 2 dog bins from SSSDC iv) Purchase "Pooh Fairy" Posters	Town Clerk	Dog bins have been ordered; "pooh fairy" posters have been put up Dog bins have been installed.

Open Spaces Action List Updated 27 November 2017

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
8	29.03.2016 OS77	Sign Posts and Information Boards for Herne Hill	RESOLVED to proactively work with the Herne Hill Advisory Group to draft a scheme for information boards and way markers; bring back to council for approval to enable prices to be sought.	Herne Hill Advisory Group/Deputy Clerk	19.08.16 Temporary Open Spaces Warden has started work on drafting sign-posting scheme. Potential sources of funding being explored Wood for waymarkers has been obtained via free of charge reclamation Waymakers have been purchased The Open Spaces Team have started erecting the waymark posts Waymarkers installed, noticeboards on agenda for August meeting. ITC contribution of £750 approved 22 August 2017.
9	26/01/2016 OS59	Advertising on Town Council Property	RESOLVED to defer a decision to enable a policy to be drafted for consideration at a future meeting	Town Clerk	
10	26.05.15 Minute 7	Natural / Wildlife Encouragement Areas	RESOLVED (i) To regularly cut or strim the grass parallel with the Canal so that it is kept tidy (ii) That the grass on the slope from Britten's Field towards the Ridge Path and Herne Hill should be left to grow during the summer	Senior Open Spaces Warden	Area of slope is approx. 3 ¼ acres. Advice sought from ITC Plant supplier: Would need to clear any area for planting of existing growth and then rotate before planting. Plugs and seeds are available, supplier suggested seed would be the best option and best to

Open Spaces Action List Updated 27 November 2017

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
11	Town Council 30.07.13	Market Town Investment Group	<p>(iii) That research is undertaken to find the most appropriate type of plants suitable for the area from Britten's Field towards the Ridge Path and Herne Hill to encourage butterflies</p> <p>(iv) That research is undertaken to find the most appropriate type of plants suitable for the area from Britten's Field towards the Ridge Path and Herne Hill which could be bought as plugs and planted to encourage further wildflower growth</p> <p>RESOLVED that:</p> <p>i) that the Council makes a contribution to the Portas Project Proposal (based on the themes of Town Image and Community Facelift) and recognises that such contributions can be work in kind.</p> <p>ii) that the Town Council develops a sponsorship policy.</p> <p>iii) that the Town Council actively seeks sponsorship from businesses in the town.</p> <p>that the Town Council recognises the proposal will require on-going resources to be provided e.g. labour and finance.</p>		<p>implement over a period of 2-4 years.</p> <p>1) Flower Troughs on Canal Way put in place mid June 2014. 2) Flower Troughs on Strawberry Bank put in place beginning July 2014 3) Summer and Winter planting of flower troughs on Strawberry Bank to be planted by SSDC in 2015/2016 4) Sponsorship Policy agreed 5) Belfast Sinks still to be refurbished by SSDC 19.08.16 Flower troughs now retrieved from SSDC; Belfast Sinks will be collected from Strawberry Bank by ITC Open Spaces in order to assess condition.</p>

Open Spaces Action List Updated 27 November 2017

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
					MTIG Rep requested to ascertain current situation regarding landscaping of roundabouts, the Triangle and the top of North Street.