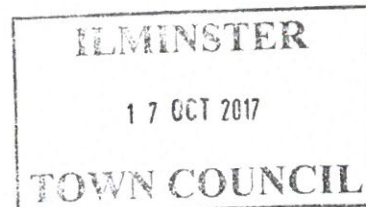


**ILMINSTER!  
PARTY ON THE PARK**

SUNDAY THE 26<sup>TH</sup> OF AUGUST 2018  
AT THE RECREATION FIELD ILMINSTER  
STARTING AT MIDDAY

Ilminster Town Council,  
Council Offices,  
North Street, Ilminster,  
Somerset,  
TA19 0DG



17 October 2017

Dear Joy,

Re: Party on the Park

Please could you ask the Council if they are prepared to give us permission to use the recreation ground on Sunday 26 August 2018 for Party on the Park including permission for vehicles to access the recreation ground in relation to the event.

Party on the Park is a community event with Live Music, activities and fete style stalls which is aims to:

- Bring the community together
- Enable local community groups to raise money
- Enable emerging Musical Talent exposure and experience of performing

The event will start at midday and finish around 20:30hrs on Sunday 26 August 2018.

Following our wash up meeting last year, we believe the layout we had in 2017 is the layout we would be looking to have again this year.

We are looking for this to be a community event and therefore to comply with the licence rules, we will not be offering any pitches to businesses unless they are giving all their profits to a community group.

We will be asking St John Ambulance to supply first aid cover to the event and we will be taking out insurance for the event. In addition, we do ask that all the community groups/ charities have their own insurance cover.

In light of the number of public who may attend the event, we are looking to hire portable loos, and this year intend for one of these to be for disabled access. These

would arrive on site the Friday before the event and be removed on the Tuesday morning.

In terms of setting up and breaking down, the team would start setup early on the morning of Sunday 26 August and ensure the site is cleared of all pitches and the lorry by the next morning. In addition, we will have a continual litter pick going on through the event and return to site the following morning to clear up any litter missed the night before.

Over the past four years this event has been very well attended; feedback from the groups who have used the event to raise funds and promote their good work have been positive and we understand that around £10k has been raised each year by the various group. We hope to be able to continue supporting the community in 2018.

Yours sincerely