

## Strategic Plan Status Report (No 2)

### Strategic Theme: The Ilminster Economy

<b>Workplan Items</b>	No specific workplan items		
<b>Non-Workplan</b>	<ul style="list-style-type: none"> <li>• Participation, by invitation, in embryo Ilminster Events Group aimed at maintaining and increasing footfall in the town's shops</li> <li>• Half term market / retail event at planning stage</li> </ul>		
<b>Period from:</b>	21 June 2017	<b>Period to:</b>	18 September 2017

### Overall Status

Previous Period (Red Amber Green):	Current Period (Red Amber Green):	Trend (Up/Down/Stable)
	Green	

### Progress since last report:

--

### Plans until next report:

<ul style="list-style-type: none"> <li>• Continue participation in events group</li> <li>• Hold ½ term market event</li> </ul>
--

### Risks and Issues

Ref	Issue / Risk Description	Mitigation Strategy/ Action Undertaken	Impact (H,M,L)	Probability (H,M,L)	Risk owner

## Strategic Plan Status Report (No 2)

### Strategic Theme: The Ilminster Environment

<b>Workplan Items</b>	<ul style="list-style-type: none"> <li>• Provision of toilets on Wharf Lane Recreation Ground</li> <li>• Developing a dog policy</li> <li>• Implementing the Open Spaces Masterplan (including Wharf Lane Rec &amp; Britten's Field)</li> <li>• Cemetery - researching future need, availability of suitable land, feasibility of developing a new cemetery; acquiring suitable land and designing new facility</li> <li>• Protecting Herne Hill from the impact of nearby development - including obtaining designation as a local nature reserve and acquisition of additional land</li> <li>• Encourage use of Herne Hill by providing route signage and information boards</li> <li>• Development of a Neighbourhood Plan (subject to community support)</li> </ul>		
<b>Non-Workplan</b>			
<b>Period from:</b>	21 June 2017	<b>Period to:</b>	18 September 2017

### Overall Status

Previous Period (Red Amber Green):	Current Period (Red Amber Green):	Trend (Up/Down/Stable)
Amber	Amber	stable

#### Progress since last report:

- Work started on toilet block
- Dog poo fairy posters erected, new dog bins ordered
- Costings obtained for Herne Hill Information Boards and OS Committee agreed a contribution
- Neighbourhood Plan mini workshops held
- Neighbourhood Plan webpage updated and FAQs added

#### Plans until next report :

- Dog poo bins installed
- Open Spaces Review Group – Play & Paths Sub Group to meet
- Apply to SSDC Area West Committee for grant towards Herne Hill information boards
- Hold Neighbourhood Plan Development Group inaugural meeting; draft funding application
- Install disabled access gate at Winterhay Rec

### Risks and Issues

Ref	Issue / Risk Description	Mitigation Strategy/ Action Undertaken	Impact (H,M,L)	Probability (H,M,L)
1	Toilet contract cost cannot be met from allocated budget provision	Scope of project to be reviewed	H	M
2	Delayed completion of toilet block	Project leader to keep under review	H	H
3	Funding not available for Herne Hill Information Boards	Funding sources being identified	H	M
4	Neighbourhood Plan Development Group membership is not representative of the Ilminster population	Inaugural meeting of Development Group to consider ways of getting a wide range of members	H	M



## Strategic Plan Status Report (No 2)

### Strategic Theme: Community Engagement and Governance

Community Engagement and Governance			
Workplan Items	<ul style="list-style-type: none"><li>• Town Council Accommodation</li><li>• Protecting the burial / cemetery records whilst maintaining accessibility</li></ul>		
Non-Workplan	<ul style="list-style-type: none"><li>• Annual Community Assembly</li><li>• Civic Awards</li><li>• Civic Service</li><li>• Scarecrow competition</li><li>• Staff Recruitment</li><li>• Contact List (community groups &amp; businesses)</li><li>• End of Year accounts</li><li>• Internal audit</li><li>• Cemetery record updates &amp; transfers</li><li>• Adoption of telephone kiosk for defibrillator</li><li>• New leases for Tony Rice Shed and Cricket Pavilion</li><li>• Archie Gooch pavilion</li><li>• Civic events</li></ul>		
Period from:	21 June 2017	Period to:	18 September 2017

### Overall Status

Previous Period (Red Amber Green):	Current Period (Red Amber Green):	Trend (Up/Down/Stable)
Green	Green	Stable

### Progress since last report:

- Internal Audit conducted and report, including action plan considered by Council
- Accommodation working group met
- Contract to adopt telephone kiosk signed
- Access road and footpath to Archie Gooch Pavilion tarmacked
- Electronic banking set-up and implementation started
- Potential Councillor Information evening held

### Plans until next report:

- Accommodation Working Group to meet
- Progress work on adoption of telephone kiosk
- Progress work on Tony Rice Shed
- Civic events – Christmas Card Competition, Remembrance Service, Carol Service

### Risks and Issues

Ref	Issue / Risk Description	Mitigation Strategy/ Action Undertaken	Impact (H,M,L)	Probability (H,M,L)	Risk owner