

**Ilminster Town Council  
Resources Committee Minutes**

A meeting of the Resources Committee was held on Tuesday 6<sup>th</sup> December 2016 in the Council Chamber, Council Offices, North Street, Ilminster at 8.15pm.

**Present**

Chair: Cllr P Burton

Councillors: Cllr D Belobaba, Cllr R Drayton, Cllr J Fowler, Cllr M James, Cllr V Keitch, Cllr A Shearman, Cllr S Shepherd, Cllr R Swann and Cllr T Walker.

**In attendance**

Miss J Norris (Town Clerk) Mrs D Speed (Deputy Town Clerk)

4 members of the public were present at the meeting.

**R86 Apologies for absence**

Apologies for absence were received from Councillors Fagan, Kinder and Southern.

**R87 Declarations of Interest**

Declarations of interest were made as outlined in the table below.

Name	Agenda item	Minute No.	Nature of Interest	Type of interest	
D Belobaba	Agenda No 7a	93a	Involved	Personal	Spoke & voted
J Fowler	Agenda No 7a	93a	Involved	Personal	Spoke & voted
V Keitch	Agenda No 7d	93d	Former involvement	Personal	Spoke & voted
T Walker	Agenda No 7a	93a	Involved	Personal	Spoke & voted

**R88 Minutes**

**RESOLVED**

- (i) that the minutes of the Resources Committee meeting held on 4<sup>th</sup> October 2016 be confirmed as a correct record
- (ii) To note the action list relating to the Resources Committee

Issues raised during consideration of the action list

- Councillors received an update on building work carried out on Cemetery Lodge. Lintels over doors in the property were absent and dry rot had been found but otherwise work was progressing well.

**R89 Review of Community Facilities Management and Rental Policy**

Issues raised included:

The word expected to be replaced by required.

Long is a subjective term.

No mention of disability or equality

Further comments are to be email to the Clerk

## **R90 Ilminster Market**

The Committee heard an oral report following meetings with both the Market Traders on 10<sup>th</sup> October and Chamber of Commerce on 22<sup>nd</sup> November.

- The Market Traders were positive about the Market. Fees, opening times and pitch sizes were discussed with the Market Traders.
- The Chamber of Commerce were concerned about how much Market Traders paid for their pitches but were positive about the Market.

**RESOLVED TO** defer a decision about changing current Market rules and regulations including seasonal trading hours until information regarding original planning permission for the Market is found.

The Meeting went out of session at 8.45pm

Speaker said she was pleased with the suggestions made for changes to the Market

The Meeting went back into session at 8.50pm

Agenda Item 8 was taken next

## **R91 Budget 2017/18**

The Councillors heard reports from:

a) Ile Youth Centre, which was followed by questions from Councillors which included:

- How the Youth centre was financed and was it financially secure
- Fundraising events and letting out car park space
- Cost of providing Youth leaders
- Cost of refurbishments and the need to replace roof and boiler in the future

b) Ilminster Tourism, which was followed by questions from Councillors which included:

- To whom do they provide information
- What are their costs
- Town accommodation guide is being scaled back due to tourists researching accommodation online
- Produced new Town Guide
- Other sources of grants

The Council felt very lucky to have both these organisations in the Town

Councillors then reviewed the budget

- The Clerk will research the original document handing the Market House to the Town Council to see if there are any restrictions for making a charge for hiring the Market House
- Considered making the part-time Open Spaces warden's job full time and ways to raise revenue towards this
- Important to maintain Revenue Subsidy grants to Ile Youth Club and Ilminster Tourism
- Seek more information about proposed Christmas Lights storage rent increase.

Returned to Agenda item 6

## **R92 Online banking**

**RESOLVED** to apply for business online banking service and retain the existing bank signatories for online banking.

## **R93 Grants**

- a. The Committee considered a grant application from Ilminster Literary Festival** for funding towards improving the quality of speakers, increase opportunity for Q and A sessions with authors, widen their marketing options and increase publicity.

**RESOLVED** to make provision in 2017/18 budget for a grant of £400

- b. The Committee considered a grant application from Golden- Oldies Charity** to support the ongoing costs of the Ilminster Sing and Smile sessions.

**RESOLVED** to reject application

- c. The Committee considered making a grant to the Citizens Advice South Somerset** towards the costs of providing services to local people.

**RESOLVED** to reject application

- d. The Committee considered making a donation to Somerset Community Justice Partnership** to support local volunteers.

**RESOLVED** to reject application

- e. The Committee considered** a request to contribute to the cost of replacing the old IUC/RDC cast iron boundary marker at Moolham, Ilminster.

**RESOLVED** to contribute 10% of the total cost of repair subject to a maximum of £200.00.

## **R94 Exclusion of the Press and Public**

The Committee considered taking item 10 and 11 without members of the public and press present due to the confidential nature of the business to be transacted

**RESOLVED** to exclude members of the public and press for items 10 and 11

## **R95 Review of rent paid for Cemetery Lodge**

The Deputy Clerk reported to the Committee the Letting Agents comments regarding an increase in the rent paid for Cemetery Lodge

**RESOLVED** to return this item to the Agenda May/June 2017

## **R96 Staffing Update**

The Town Clerk gave an oral report on general staffing matters which included:

- Interviews for the new 12 hours per week Administration Officer (Support) had been held earlier in the day and Councillors would be informed of the successful candidate by the end of the week

