

Open Spaces Action List Updated 25 September 2017

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
1	22.09.17 OS97	Weather proofing wall adjacent to Warden's Garage	Order work	Town Clerk	Work ordered and commenced 22.09.17
2	22.09.17 OS98	Cemetery Toilet door	Make door and door frame and install	Cllr Burton	Door ordered
3	23.05.17 OS89	Dog Survey	<ul style="list-style-type: none"> i) An L shaped fence around the existing toddlers and children's play area ii) Town council to provide 3 extra dog bins iii) Request 2 dog bins from SSDC iv) Purchase "Pooh Fairy" Posters 	Town Clerk	Dog bins have been ordered; "pooh fairy" posters have been put up Dog bins have been installed.
4	11.04.17 OS71	Request to Use Britten's Field	Write to Football Club	Town Clerk	
5	22.11.16 OS55	Herne Hill – Implementing The Management Plan	Prepare a report / presentation on possible projects and the management of Cleeves Close	Senior Open Spaces Warden	
6	29.03.2016 OS77	Sign Posts and Information Boards for Herne Hill	RESOLVED to proactively work with the Herne Hill Advisory Group to draft a scheme for information boards and way markers; bring back to council for approval to enable prices to be sought.	Herne Hill Advisory Group/Deputy Clerk	19.08.16 Temporary Open Spaces Warden has started work on drafting sign-posting scheme. Potential sources of funding being explored Wood for waymarkers has been obtained via free of charge reclamation

Open Spaces Action List Updated 25 September 2017

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
					Waymakers have been purchased The Open Spaces Team have started erecting the waymark posts Waymarkers installed, noticeboards on agenda for August meeting. ITC contribution of £750 approved 22 August 2017.
7	26/01/2016 OS59	Advertising on Town Council Property	RESOLVED to defer a decision to enable a policy to be drafted for consideration at a future meeting	Town Clerk	
8	26.05.15 Minute 7	Natural / Wildlife Encouragement Areas	RESOLVED (i) To regularly cut or strim the grass parallel with the Canal so that it is kept tidy (ii) That the grass on the slope from Britten's Field towards the Ridge Path and Herne Hill should be left to grow during the summer (iii) That research is undertaken to find the most appropriate type of plants suitable for the area from Britten's Field towards the Ridge Path and Herne Hill to encourage butterflies (iv) That research is undertaken to find the most appropriate type of plants suitable for the area from Britten's Field towards the Ridge Path and Herne Hill	Senior Open Spaces Warden	Area of slope is approx. 3 ¼ acres. Advice sought from ITC Plant supplier: Would need to clear any area for planting of existing growth and then rotovate before planting. Plugs and seeds are available, supplier suggested seed would be the best option and best to implement over a period of 2-4 years.

Open Spaces Action List Updated 25 September 2017

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
			which could be bought as plugs and planted to encourage further wildflower growth		
9	Town Council 30.07.13	Market Town Investment Group	<p>RESOLVED that:</p> <ul style="list-style-type: none"> i) that the Council makes a contribution to the Portas Project Proposal (based on the themes of Town Image and Community Facelift) and recognises that such contributions can be work in kind. ii) that the Town Council develops a sponsorship policy. iii) that the Town Council actively seeks sponsorship from businesses in the town. <p>that the Town Council recognises the proposal will require on-going resources to be provided e.g. labour and finance.</p>		<ul style="list-style-type: none"> 1) Flower Troughs on Canal Way put in place mid June 2014. 2) Flower Troughs on Strawberry Bank put in place beginning July 2014 3) Summer and Winter planting of flower troughs on Strawberry Bank to be planted by SSDC in 2015/2016 4) Sponsorship Policy agreed 5) Belfast Sinks still to be refurbished by SSDC <p>19.08.16 Flower troughs now retrieved from SSDC; Belfast Sinks will be collected from Strawberry Bank by ITC Open Spaces in order to assess condition.</p> <p>MTIG Rep requested to ascertain current situation regarding landscaping of roundabouts, the Triangle and the top of North Street.</p>