

ILMINSTER TOWN COUNCIL

Council Offices
North Street
ILMINSTER
Somerset
TA19 0DG

Tel: 01460 52149
Fax: 01460 55642
e-mail: town.council@ilminster.gov.uk

Town Clerk: Joy Norris



20 September 2016

Dear Councillor

A meeting of the **OPEN SPACES COMMITTEE** will take place on **Tuesday 27 September 2016** at 7.30pm. The meeting will be held in the Council Chamber, Council Offices, North Street, Ilminster.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris
Town Clerk

OPEN SPACES AGENDA

- 1. Apologies for absence.**
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest.**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of interest.
- 3. Minutes.**
 - a) To confirm the minutes of the meeting held on 23 August 2016 as a correct record. (To Follow)
 - b) To consider the action list relating to the Open Spaces committee. (To Follow)
- 4. Police Report**
This agenda item provided an opportunity for the Police to report on any matters relevant to policing in Ilminster

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- 5. Wardens Report.**
To receive the report from the Senior Open Spaces Warden about recent open spaces activities in Ilminster (To Follow)
- 5. Request to use Britten's Field for Halloween Open Air Cinema**
To consider a request to use Britten's Field for a Halloween Open Air Cinema (To Follow)
- 6. Cemetery Rules and Regulations Regarding the Number of Interments Permitted in a Plot**
To consider whether or not the maximum number of interments permitted in a plot should be increased. (To Follow)
- 7. Wharf Lane Recreation Ground Public Toilets**
To consider whether the toilets should be replaced like for like or whether the Council has aspirations to make changes and improvements and, if the latter, to consider setting up a working group to make recommendations regarding the changes.
- 8. Access to Britten's Field**
To consider approving the installation of a footpath (2m wide) for a distance of approximately 45 meters between the canal bank at the Archie Gooch Pavilion (route approved by the Town Council 8 January 2014) (To Follow).
- 9. Entrance to Warden's Workshop**
The Town Clerk and Vice-Chair of the Committee will provide an update on the work to prevent puddling at the entrance to the Warden's Workshop and to provide a wash-down area for the Open Spaces machinery; this is likely to include presentation of an estimate for consideration to undertake further remedial work and the formation of a machinery wash down area. NOTE: this is likely to be an oral update as further exploratory work is scheduled for Friday 23 September thus there is unlikely to be time to circulate a written report to councillors before the committee meeting.
- 10. Request to Plant a Tree in the Churchyard**
To consider a request from the Royal Airforce Air Cadets to plant an apple tree in the churchyard as part of the commemorations of their 75th anniversary. (To Follow)
- 11. Financial Comparison**
To receive information about the Open Spaces Committee, income, expenditure and commitments compared with the 2016/17 budget. (To Follow)