

# ILMINSTER TOWN COUNCIL

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Town Clerk: Joy Norris



18th October 2016

Dear Councillor

A meeting of the **OPEN SPACES COMMITTEE** will take place on **Tuesday 25 October 2016** at 7.30pm. The meeting will be held in the Council Chamber, Council Offices, North Street, Ilminster. The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Deborah Speed  
Deputy Town Clerk

## **OPEN SPACES AGENDA**

- 1. Apologies for absence.**  
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest.**  
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of interest.
- 3. Minutes.**
  - a) To confirm the minutes of the meeting held on 27 September 2016 as a correct record (attached).
  - b) To consider the action list relating to the Open Spaces committee (attached).
- 4. Police Report**  
This agenda item provided an opportunity for the Police to report on any matters relevant to policing in Ilminster.

## **Ilminster Town Council Open Spaces Committee 25 October 2016**

**5. Wardens Report.**

To receive the report from the Senior Open Spaces Warden about recent open spaces activities in Ilminster.(to follow).

**6. Financial Comparison**

To receive information about the Resources expenditure and commitments to date when compared with the 2016/17 budget (attached).

**7. Budget 2017/18**

To start considering the 2017/18 budget and items that the Committee may wish to include.

**8. Developing A Dog Policy**

To consider how to move forwards, including public consultation, to develop a dog policy for Open Spaces owned and / or managed by the Town Council.

**9. Exclusion of the Press and Public**

To consider taking item 10 without members of the public and press present due to the confidential nature of the business to be transacted.

**10. Removal of Soil and Stone from the Cemetery**

To consider whether or not to accept a quotation for work to remove soil and stone from the cemetery (attached).

**11. Look Out Point**

To consider a way forward regarding construction of the lookout point.

**12. To Consider The Appointment of a Consultant to Lead the Wharf Lane Public Toilet Re-Instatement**

The Loss Adjuster requires the Town Council to appoint a consultant to lead the Wharf Lane Public toilet re-instatement (to follow).