

ILMINSTER TOWN COUNCIL

Council Offices
North Street
ILMINSTER
Somerset
TA19 0DG

Tel: 01460 52149
Fax: 01460 55642
e-mail: town.council@ilminster.gov.uk

Town Clerk: **Joy Norris MILCM ACIS MSc**



20 June 2018

A meeting of the **OPEN SPACES COMMITTEE** will take place on **Tuesday 26 June 2018** in the Council Chamber, Council Offices, North Street, Ilminster at 19:30hrs

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris
Town Clerk

OPEN SPACES AGENDA

1. **Apologies for Absence.**
To receive apologies for absence from Councillors unable to attend the meeting.
2. **Declarations of Interest.**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of interest.
3. **Minutes**
 - a) To confirm the minutes of the meeting held on 24 April and 22 May 2018 as a correct record. (To follow).
 - b) To consider the action list relating to the Open Spaces committee. (To follow)

4. **Police Report.**
This agenda item provided an opportunity for the Police to report on any matters relevant to policing in Ilminster. (To follow)
5. **Open Spaces Team Report**
To receive the report from the Open Spaces Team about recent open spaces activities in Ilminster. (To follow)
6. **Financial Monitoring.**
To receive information about the Open Spaces Committee, income, expenditure and commitments compared with the 2017/18 budget. (To follow).
7. **Rec User Group.**
The Rec User Group met for the first time on 17 May 2018. (Notes to follow)
8. **Requests to use the Wharf Lane Rec.**
 - (i) Vaughan Lee House Residential Care Home request permission to use the rec to hold a Teddy Bear Picnic for residents of Vaughan Lee House, Hazelwell Lodge, Muchelney House and children from the town and their families. The event would take place on Mon 13th August from 2pm.
 - (ii) Daido Industrial Bearings Europe Ltd Families Day. To consider a request to use the rec for a Families Day on a Saturday in August with estimated attendance of 50-100 people.
9. **Return of fair deposit.**
To consider returning the deposit that was taken from Herberts fair (the deposit is taken to cover any damage caused as a result of their use of the Wharf Lane Recreation Ground).
10. **A hand rail along the wall in the Cemetery.**
To consider in principle the installation of a hand rail along the north west wall of the Cemetery.
11. **Herne Hill Management Plan.**
To consider changes to the Herne Hill Management Plan so that it can be used as part of the application to designate Herne Hill as a Nature Reserve. (To follow)
12. **Open Spaces Team support to other organisations.**
To consider the support e.g. loan of equipment, carrying out extra grounds maintenance tasks, that is given to other organisations.
13. **Grass cutting equipment.**
 - (i) To discuss an overall strategy for the procurement and replacement of grass cutting equipment, including purchases that maybe required in this financial year.
 - (ii) To consider conveying a small working group to look into the recent equipment failure which lead to a significant reduction in grounds maintenance capability and identify ways to improve the handling of future similar situations.

14. West Crescent Play Area.

- (i) The results of the consolation and
- (ii) Taking into account 13(i) above to consider the purchase of new equipment – including the funding arrangements which will include use of the grant from Tesco and potential use of the Town Councils budget provision. (To follow)
