

ILMINSTER TOWN COUNCIL

Council Offices
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ILMINSTER
Somerset
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Town Clerk: **Hayley White**

28 July 2020

By email only:

Dear

Thank you for your email dated 21 July 2020.

I confirm my telephone conversation with _____ and _____ last week.

As explained to them I referred to the word submitted to mean send/post/email. The copy email sent was to show that the Town Clerk at the time had seen the application, but it was submitted/sent to South Somerset District Council by _____ with their cheque. I was not inferring that we were not the applicant but just showing to you an email I had found which made reference to the application being sent. The minutes state the Town Council submits the planning application on behalf of the _____

I spoke at length to _____ about my research to find as much information as I could regarding the questions asked. _____ asked whether I could locate any notes on the minutes that had been taken back in 2018. I have, over the past few days, looked through our minute and meeting records and various filing cabinets and I cannot locate any notes taken by the Town Clerk at the time of the meeting.

I also confirmed to _____ that the Deputy Town Clerk and myself had checked back through over the past few years for any payments we may have made to South Somerset District Council or to _____ and we cannot locate any payments relating to this planning application.

As explained to _____ we do have a Freedom of Information Publication Scheme in place as a public body to be able to consider and respond to Freedom of Information requests but within that policy there is no complaint procedure so if you wish to make a complaint about the information provided you should contact The Information Commissioner.

Yours sincerely

Hayley White
Town Clerk

