

## Appendix 15B

### ILMINSTER NEW ROAD CEMETERY

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### RULES AND REGULATIONS – GENERAL

#### **1.0 Conduct**

- 1.1 All persons shall conduct themselves in a quiet, decent and orderly manner and must keep to the paths except when visiting a plot.
- 1.2 No person shall bring any litter or other waste material into a cemetery and any waste or litter arising from attending or caring for plot shall be deposited in the bins provided.
- 1.3 Cycling, skateboarding, roller skating or playing of sports/games is not permitted in the cemetery.
- 1.4 The taking of commercial photographs and filming is not permitted in the cemetery except with the prior approval of the Council for which a fee may be charged.
- 1.5 No person shall unreasonably interrupt Council staff whilst they are engaged in their duties nor seek to employ them privately to execute any work within a cemetery. No person employed by the Council is allowed to receive any gratuity whatsoever.
- 1.6 No persons shall canvass or solicit orders in the cemetery grounds.
- 1.7 Alcoholic drinks shall not be consumed in the cemetery.
- 1.8 Dogs must be kept on a lead at all times, when visiting the Cemetery.
- 1.9 Smoking is prohibited in any part of the cemetery.
- 1.10 The only vehicles allowed in the cemetery are disabled scooters, hearses or those used by Council staff and the gravedigger.
- 1.11 All damage caused to any boundary wall, fence, ground, paths, memorials or to any part of the cemetery must be repaired to the satisfaction of the council by the party causing the damage.
- 1.12 Fire lanterns, fireworks or other pyrotechnics are strictly forbidden in the cemetery.

#### **2.0 Interments**

- 2.1 All interments are to be arranged through the Council office. The Council require at least three working days' notice prior to a burial taking place.
- 2.2 Before a plot can be opened, a completed Notice of Interment, and in the case of a previously purchased plot the Exclusive Right of Burial Certificate, must be received.
- 2.3 Only caskets of wood or other biodegradable materials shall be used for interment.

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- 2.4 Following an interment, floral tributes (including artificial flowers and decorations) placed on the plot will be removed after 3 months if they become unsightly.
- 2.5 Some disturbance may be necessary if further interments occur in the same area.
- 2.6 Please note that the maximum number of interments permitted in a full size, double depth, burial plot will be 2 burials and up to 6 sets of ashes provided that sufficient accurate information is held to be able to reasonably judge that no human remains will be disturbed nor any offensive soil removed. That in any cases of doubt the Town Clerk should refer the matter to the Open Spaces Committee or if the matter is urgent for the Town Clerk to make a decision following consultation with the Mayor, Chair and Vice-Chair of the Open Spaces Committee.
- 2.7 Please note that within a Cremation plot, it will hold up to 2 sets of ashes.

### 3.0 Memorials

- 3.1 No memorial may be placed without full permission to do so being obtained from the Town Council in writing.
- 3.2 The Exclusive Right of Burial must be purchased before an application can be made for the Right to Erect a Memorial. Memorials purchased by persons other than the Grantee of Exclusive Rights are ultimately the responsibility of the Grantee.
- 3.3 Applications to place a memorial must be signed by the holder of the Exclusive Rights of Burial.
- 3.4 Any new plots will not be allowed kerbstone surrounds, fencing, chippings, railings, gravel, or shingle will not be allowed on any type of plot. (Flat stones will be considered at the discretion of the council). Pre-existing plots must be maintained to its original condition.
- 3.5 Memorials are the private property of the Grantee and must be maintained in a good and safe condition.
- 3.6 The Town Council is not responsible for damage caused by vandalism and owners of memorials are encouraged to take out insurance to cover this.
- 3.7 The Town Council as Burial Authority has the authority to remove or alter memorials in any way, they deem necessary for the due order of the cemetery. Before taking any action the Council will attempt to contact plot owners.
- 3.8 The Town Council reserves the right on Health and Safety grounds, to take immediate action with regards to any monument which could reasonably be suspected to represent a danger.
- 3.9 The council may remove any object considered to be a hazard to public safety or to Open spaces team from any plot without notice.
- 3.10 Plants and flowers may only be placed on/at the headstone of any plot space and must be maintained in a tidy condition. No glass containers.

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- 3.11 No permanent shrubs, plants or flowers may be planted on a plot space. The Town Council may at any time authorise the pruning, cutting down or trimming of any shrubs plants or flowers if they have become unsightly or overgrown and may remove any dead shrubs plants or flowers. The Council would seek to inform interested parties where practical.
- 3.12 Ornaments which can be safely placed on the memorial stone base to allow ease of upkeep of the cemetery are permitted. Ornaments to be restricted to one ornament no larger than 25cm by 15cm and one smaller ornament no larger than 15cm by 10cm. If an ornament is deemed to cause problems with the proper maintenance of the cemetery it will be removed and retained for a minimum of 12-months and returned to the owner upon request within that 12-month period. Unsightly ornaments will be removed and returned to the owner upon request. The final arbiter of what is deemed unsightly will be the Officers.
- 3.15 Permission must be obtained from the Town Council for memorial shrubs, trees and seats/benches to be placed in the Cemetery.

### **4.0 Reclamation**

- 4.1 The Town Council as Burial Authority reserve all rights of management of the Cemetery.

### **5.0 General**

- 5.1 As the cemetery is in a rural location it is occupied by a variety of wildlife which occasionally causes damage to paths and plots. The council undertakes to repair such damage to the best of its ability but cannot guarantee its effectiveness.
- 5.2 In all matters concerning memorials, inscriptions, forms of service and other activities in the Iminster Cemetery, the decision of the council is final.