

Action Plan and Prioritisation Plan

RED Urgent/Critical – start immediately

AMBER Medium term – start in the next 12 months

GREEN Nice to do

Topic	Issue	Aim/ Objective	Action	Outcome	Key Milestones	Responsible person(s)/ organisation(s)	Resources needed	Expected Completion Date
Community Facilities and Services	Install a fitness trail	To install a fitness trail around the recreation ground	To arrange quotes, gain approval from Town Council and implement agreed plans	The fitness trail will be ready for use by Autumn 2023	Take quotes to Town Council to be approved by May 2023 meeting. Work to start summer 2023.	Town Council officers and Recreation Manager	£106 funding applied for. Depending on outcome look at grants	End of September 2024
Community Facilities and Services	Tennis Court refurbishment	The LTA can provide funding to refurbish the tennis courts	To work with the LTA to arrange the refurbishment	The tennis courts will be completely refurbished.	Work is due to commence in May 2023	Town Council officers, the Countryside Manager and recreation Manager	Fund by LTA	Autumn 2023
Community Facilities and Services	To consider future use of the North Street Council Office	To decide on the future use of the North Street Council office	To look at all options for the future use of the building	To decide if the Town Council are going to purchase the North Street building	Business plan to be submitted to Somerset Council by Q1 2024	Town Council officers and the North Street Offices working group	Survey results, further consultation with Somerset Council (current owners)	Spring 2024
Community Facilities and Services	Winterhay playpark equipment	To update the play equipment	To arrange quotes and gain Town	The play equipment needs refreshing	Quotes to be arranged and taken to May 2023 Town	Town Council officers and Recreation Manager	£106 funding applied for.	Spring 2024

	needs updating		Councils approval	and updating.	Council meeting		Depending on outcome look at grants	
Community Facilities and Services	West Crescent playpark equipment needs updating	To update the play equipment	To arrange quotes and gain Town Councils approval	The play equipment needs refreshing and updating.	Quotes to be arranged and taken to May 2023 Town Council meeting	Town Council officers and Recreation Manager	S106 funding applied for. Depending on outcome look at grants	Spring 2024
Community Facilities and Services	Public toilets need improving	Refurbish public toilets	To review the public toilets and understand what needs improving	Education residents where the public toilets are			Consider refurbishment of the toilet block and look in to other uses, changing rooms.	Spring 2026
Community Facilities and Services	MUGA needs improving	To update MUGA	To review the MUGA and work with young people to understand the improvement they want					Spring 2028
Community Facilities and Services	Need for increased leisure and recreation provision for 5-25 year olds	To ensure a range of provision is provided for all age groups in Ilminster	To review what provision is currently available, publicise this is it is not well used and seek to fill any gaps in provision with groups and					

			organisation in Iminster					
Community Facilities and Services	Additional groups people are interested in	To offer a range of groups and activities that meet peoples interests and needs	To review the groups and activities on offer, promote them where necessary and work with groups and organisations to establish new groups and activities where appropriate					
Community Facilities and Services	People highlighted that they are not aware of what is available in the community in terms of sport and activities	To ensure residents know what activities are available	To review communication to ensure sports and activities are well promoted.				To ensure that the information is readily available and residents are aware of where on find that information.	Spring 2024
Older People	People want social opportunities	To provide space and opportunities for older people to socialise and meet with others	To review what is already on offer and promote as need and as necessary seek to establish regular social opportunities					

			for older people					
Young People and Children	To improve Youth provision in Ilminster	To improve youth facilities within the town	To look at activities that are currently available and what other facilities residents/children would like.	Improve facilities within the town so children/young people don't have to travel elsewhere		Town Council offices and members of the local community	Members of the local community to assist with planning/running the events. Look at finding opportunities.	November 2024
Young People and Children	Need to improve the football facilities	To provide all-year football facilities	Survey what is required to provide appropriate all year football facilities and seek funding to achieve this.					