

## Action Plan and Prioritisation Plan

**RED** Urgent/Critical – start immediately

**AMBER** Medium term – start in the next 12 months

**GREEN** Nice to do

Topic	Issue	Aim/ Objective	Action	Outcome	Key Milestones	Responsible person(s)/ organisation(s)	Resources needed	Expected Completion Date
Community Facilities and Services	<b>Install a fitness trail</b>	To install a fitness trail around the recreation ground	To arrange quotes, gain approval from Town Council and implement agreed plans	The fitness trail will be ready for use by Autumn 2023	Take quotes to Town Council to be approved by May 2023 meeting.  Work to start summer 2023.	Town Council officers and Recreation Manager	£106 funding applied for. Depending on outcome look at grants	End of September 2023
Community Facilities and Services	<b>Tennis Court refurbishment</b>	The LTA can provide funding to refurbish the tennis courts	To work with the LTA to arrange the refurbishment	The tennis courts will be completely refurbished.	Work is due to commence in May 2023	Town Council officers, the Countryside Manager and recreation Manager	Fund by LTA	Autumn 2023
Community Facilities and Services	<b>To consider future use of the North Street Council Office</b>	To decide on the future use of the North Street Council office	To look at all options for the future use of the building	To decide if the Town Council are going to purchase the North Street building	Business plan to be submitted to Somerset Council by Q1 2024	Town Council officers and the North Street Offices working group	Survey results, further consultation with Somerset Council (current owners)	Spring 2024
Community Facilities and Services	<b>Winterhay playpark equipment</b>	To update the play equipment	To arrange quotes and gain Town	The play equipment needs refreshing	Quotes to be arranged and taken to May 2023 Town	Town Council officers and Recreation Manager	£106 funding applied for.	Spring 2024

	<b>needs updating</b>		<b>Councils approval</b>	<b>and updating.</b>	<b>Council meeting</b>		<b>Depending on outcome look at grants</b>	
Community Facilities and Services	<b>West Crescent playpark equipment needs updating</b>	<b>To update the play equipment</b>	<b>To arrange quotes and gain Town Councils approval</b>	<b>The play equipment needs refreshing and updating.</b>	<b>Quotes to be arranged and taken to May 2023 Town Council meeting</b>	<b>Town Council officers and Recreation Manager</b>	<b>S106 funding applied for. Depending on outcome look at grants</b>	<b>Spring 2024</b>
Community Facilities and Services	<b>Public toilets need improving</b>	<b>Refurbish public toilets</b>	<b>To review the public toilets and understand what needs improving</b>					
Community Facilities and Services	<b>MUGA needs improving</b>	<b>To update MUGA</b>	<b>To review the MUGA and work with young people to understand the improvement they want</b>					
Community Facilities and Services	<b>Need for increased leisure and recreation provision for 5-25 year olds</b>	<b>To ensure a range of provision is provided for all age groups in Iminster</b>	<b>To review what provision is currently available, publicise this is it is not well used and seek to fill any gaps in provision with groups and organisation in Iminster</b>					

Community Facilities and Services	<b>Additional groups people are interested in</b>	<b>To offer a range of groups and activities that meet peoples interests and needs</b>	<b>To review the groups and activities on offer, promote them where necessary and work with groups and organisations to establish new groups and activities where appropriate</b>					
Community Facilities and Services	<b>People highlighted that they are not aware of what is available in the community in terms of sport and activities</b>	<b>To ensure residents know what activities are available</b>	<b>To review communication to ensure sports and activities are well promoted.</b>					
Older People	<b>People want social opportunities</b>	<b>To provide space and opportunities for older people to socialise and meet with others</b>	<b>To review what is already on offer and promote as need and as necessary seek to establish regular social opportunities for older people</b>					

Young People and Children	<b>To improve Youth provision in Ilminster</b>	<b>To improve youth facilities within the town</b>	<b>To look at activities that are currently available and what other facilities residents/children would like.</b>	<b>Improve facilities within the town so children/young people don't have to travel elsewhere</b>		<b>Town Council offices and members of the local community</b>	<b>Members of the local community to assist with planning/running the events. Look at finding opportunities.</b>	<b>November 2024</b>
Young People and Children	<b>Need to improve the football facilities</b>	<b>To provide all-year football facilities</b>	<b>Survey what is required to provide appropriate all year football facilities and seek funding to achieve this.</b>					