Minutes 17.10.17
Appendix 1

Rec Users Group
Terms of Reference Agreed by Council 17 October 2017

Scope:. To provide a forum for discussion on matters relating to the active use of the Wharf Lane Recreation Ground and Britten's Field

Reports To: Open Spaces Committee

Membership:
Chair of Open Spaces Committee (ex officio)
Vice-Chair of Open Spaces Committee (ex officio)
3 X ITC Councillors
Senior Open Spaces Warden
Deputy Town Clerk
Town Clerk
Representative of the each of the Cricket, Football, Youth Football and Angling Clubs
Representative of Ilminster Education Foundation
At least 3 members of the public who are not a member of one of the sports clubs who have a representative seat on the User Group

Standing Invitees: Police
Headteachers of Greenfylde & Swanmead Schools

Output:

(i) Recommendations to the Open Spaces Committee regarding the management and maintenance of the of the Wharf Lane Recreation Ground and Britten's Field
(ii) Recommendations to the Open Spaces Committee regarding improvements to the equipment and facilities of the of the Wharf Lane Recreation Ground and Britten's Field

Delegated Powers / Decision making: None

Meeting Frequency: At least 1 meeting to be held every 6 months

Specific Tasks:

A) Take a lead on actions to implement the agreed masterplan and monitor progress, including play areas and paths
B) Identifying relevant funding opportunities and assistance with grant applications
C) Representatives of clubs / organisations are responsible for sharing information between their club / organisation and the user group and presenting their club / organisation view
D) To act as a focus for users of the Wharf Lane Recreation Ground and Britten's Field
E) To promote the use of the Wharf Lane Recreation Ground and Britten's Field