| **No** | **Meeting Date and Minute Number** | Topic | **Action (To Do)** | **Action By** | **Action Taken** | **Date Completed** |
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| 1. | 05.03.19 | Grit Bins | During the recent bad weather the Town Council received a number of requests for grit bins in the Town.   * There are bins on Blackdown but they have been empty for years   RESOLVED investigate potential locations and costs - main roads into town and town centre | Town Clerk | 01.04.19 email sent to highways asking about responsibility & costs  On agenda for 06.08.19 for discussion re possible additional provision and locations |  |
| 2. | 15.01.19  P239 | Noise response from Highways England reference complaints from local residents about A303 road noise | Cllr Keitch has the residents’ contact details and agreed to pass on the responses. | Cllr Keitch | 01.04.19 email sent checking if Cllr Keitch actioned this item |  |
| 3. | 04.12.18 | 2019/20 budget.  Provision of 2 bus shelters and provision of community transport scheme | RESOLVED   1. to include money for the provision of 2 bus shelters (Stonemasons & Canal Way opposite Muchelney House) 2. to research existing community transport schemes and investigate the possibilities of such a scheme based in Ilminster (including provision for people attending medical appointments and a moped provision scheme) | Town Clerk/Cllr P Burton |  |  |
| 4. | 07.07.15  17H | Identifying location for a new Bus Stop | RESOLVED that possible locations be investigated | Town Clerk | 01.09.16 letter sent to Transporting Somerset  25.10.16 No response rec’d so reminder sent  23.11.16 letter rec’d minimum requirement to leave 0.6m pavement: Public Transport manager willing to work with TC but no money available to contribute |  |
| 5. | 07.07.15  17 J  &  01.05.18  P183 | Additional Bus Shelters | RESOLVED  (i)that the Town Council supports in principle the idea of more bus shelters at bus stop on the school bus routes  (ii)research is undertaken to establish the location requirements that need to be met for providing a bus shelter  (iii)the school bus routes and existing bus stops are identified  (iv)the typical costs of providing and installing a bus shelter are researched  (v)that the findings form (ii) – (iv) above are reported back to a future meeting  Approach Yarlington to establish the possibility of collaboration for a bus stop on their land at orchard Vale | Town Clerk  District Councillor Keitch | 31.08.16  a) letter sent to School transport at SCC asking for school bus route information  List of bus stops in Ilminster used for school transport routes received 20.09.16  b) email sent to SCC Highways asking about criteria and process for bus shelters  email forwarded to Transporting Somerset.  25.10.16 No response rec’d so reminder sent  research information provided to committee at May 2017 meeting  Item to be considered at budget time  Cllr Keitch has a meeting with Yarlington w/c 25.06.18  No action / information from that meeting; further meeting planned with Strategic Director  05.02.19 Ownership & permissions re land at Orchard Vale being researched  28.03.19 SSDC  drawing up legal agreement to transfer land  06.08.19 PHT formally resolved to acquire the land and take on future maintenance responsibilities for the bus shelter  Town Clerk will meet SSDC rep on site 08.10.19. to discuss bus shelter location.  Item on PHT Agenda 05.11.19 to agree location & design  **November 19 Confirming costs and supplier for concrete base** |  |