

A remote meeting of the **Resources Committee** was held on Tuesday 13th October 2020 on Skype starting at 19:30hrs

Present

Deputy Chair: Cllr S Shepherd

Councillors: Cllr P Burton, Cllr M Gunn, Cllr F White and Cllr V Keitch

In attendance

Officers: Mrs J Earp (Deputy Town Clerk) and Mrs H White (Town Clerk)

No members of the public were present at the meeting

R293 Apologies for absence

Apologies received from Cllr J Dewick

No response from Cllr M James – Apologies received following the meeting as Cllr James' had issues with his computer.

R294 Declarations of Interest

Councillors made Declarations of Interest as detailed in the table below:

Name	Agenda Item	Minute No	Nature of Interest	Type of Interest	Action
Cllr V Keitch	7	R299	Member	Personal	Voted
Cllr V Keitch	9	R301	Member	Personal	Voted
Cllr S Shepherd	6	R298	Member	Personal	Voted
Cllr P Burton	6	R298	Member	Personal	Voted

R295 Minutes

To confirm the minutes of the Resources meeting held on 11th August 2020 as a correct record.

RESOLVED that the minutes of the Resources Committee held on 11th August 2020 be confirmed.

R296 Police Report

An opportunity is given to the Police to report on any matters relevant to policing in Ilminster. No report was received for this meeting.

R297 Financial Monitoring

Consideration was given to the income and expenditure for 2020 for the Resources Committee.

The Deputy Town Clerk produced reports on the income and expenditure. Discussions were had regarding the workshops for the budget meetings. Due to Covid 19 restrictions consideration should be given to meeting in smaller groups. Smaller committees could discuss with the Deputy Town Clerk and Town Clerk collating the discussions and presenting to the full Town Council.

R298 Grant applications

To consider the grant application received from Midsummer Experience for flags.
The Committee thought it was a good thing for the town.

RESOLVED to support the grant application of £300.00.

To consider the grant application received from Green Ilminster for litter pickers.
Cllr Keitch advised that South Somerset District Council had litter picker packs available to borrow in the interim if required.

RESOLVED to support the grant application of £225.00

To consider the Revenue Subsidy Grant from Ilminster Local Information Centre for the year 2019/20.

The Tourism Centre which is situated in the Meeting House is run by volunteers. The Town Clerk confirmed that Mike Holtom had been into the office and confirmed that they were looking for someone to come in and promote the services and develop the website. They were looking for this to be a paid position.

RESOLVED to support the subsidy grant application for £800.00. for the year 2019/20.

R299 Lease on ITC Council Offices

Consideration was given to the email received from South Somerset District Council regarding the Councils lease of the offices.

The current lease is a rolling lease. General discussions were held regarding the longer term plans of the accommodation for the Town Council.

RESOLVED to reply to South Somerset District Council to advise that the Town Council would like to remain for the time being and to register the Town Council's interest if South Somerset District Council decide they want to sell the building.

R300 Clocking in Machines

Consideration was given to installing clocking in machines in the office and at the Wardens Building. This was a quick discussion where all Councillors agreed that this was a backward step and does not instil trust for their employees.

RESOLVED to not install clocking in machines.

R301 Staffing

Consideration was given to the updated contract received from South West Councils. The contract meets the current Employment Rights Regulations and would ensure that the Town Council had a compliant contract.

RESOLVED to accept the revised draft updated employment contract.

R302 Walkie Talkies and Mobile Phones

Agenda item 10 and 11 were discussed together.

Consideration was given to the possibility of purchasing upgraded walkie talkies for the grounds team. The current walkie talkies pick up other farmers in the area as the

frequency is poor. The current walkie talkies do not have an emergency button that can be pressed if the grounds team are lone working. The mobile phone reception for the area is also poor. An example was used where one of the grounds team had an accident on Cleeves Close. They couldn't get in touch with anyone so had to make it back to the Wardens Building. The Councillors confirmed that 02 was a good reception for our open spaces around the town. The Councillors thought that walkie talkies are not really required and better reception mobile phones would be better. The current mobile phone contracts expire in February 2021.

RESOLVED to keep the three mobile phones for the grounds team and swap to 02 pay as you go in February when the current contracts expire. **RESOLVED** not to replace the walkie talkies.

R303 Formal agreements for Football and Cricket Club

Consideration was given to whether we need any form of agreement with the Football and Cricket Club for the pitches they use on Brittens Field and next to the Tony Rice Building. Currently the Town Clerk and Deputy Town Clerk can't find any documents or correspondence for the amounts that should be charged for these areas each year. For clarity this excludes the Tony Rice Building, the Old Cricket Pavilion and main pitch and the Archie Gooch Pavilion. These have agreements. The Councillors were amazed that there was nothing in writing regarding these pitches. The Town Clerk confirmed that she would go back through the files again and see what she could find. Cllr V Keitch said that she would speak to Linda Pincombe to see if she had anything and could assist.

R304 Tuck Shop

Consideration was given to the refurbishment of the Tuck Shop and possible income possibilities for the space.

At present the room is empty. Following the fire in 2016 the kitchen was stripped and has been left empty.

The Youth Committee are possibly looking at the Tuck Shop as part of their initiatives but without a kitchen no further movement can be made.

The Council also have a private individual who is possibly interested in renting the space. This would give the Council an income from the shop.

The Chair of Open Spaces has measured and priced a kitchen from Ikea to give the Councillors an idea of the cost. Would need to get in an electrician and a plumber.

Discussions included using someone local to fit the kitchen, exploring possibilities of different types of Tuck Shop sellers with selections of different products and whether a reasonable rent could be achieved.

RESOLVED to look at obtaining some quotes for the installation of a new kitchen with local fitters and whether if we went ahead we would need to advertise the space as available for rent.

The meeting closed at 21:15hrs