

Admin Officer (Information)

Subject: FW: Ilminster's Party on the Park 29 August 2021
Attachments: MC_1_6_2021_TownCouncil_Request_Power.pdf

From:
Sent: 28 June 2021 08:48
To: Mark Tredwin <town.clerk@ilminster.gov.uk>; Town Council <town.council@ilminster.gov.uk>
Cc
Subject: Ilminster's Party on the Park 29 August 2021

Good Morning

Please find a letter attached regarding access to power for Party on the Park this year.
I would be grateful if you could ask Councillor's to consider the request.

Best Regards

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Agenda 15

ILMINSTER! PARTY ON THE PARK

SUNDAY THE 29TH OF AUGUST 2021
AT THE RECREATION FIELD ILMINSTER
STARTING AT MIDDAY

Iminster Town Council,
Council Offices,
North Street, Iminster,
Somerset,
TA19 0DG

27 June 2021

Dear Town Clerk,

Re: Party on the Park

Please could you ask the Council if they are prepared to give us permission to have access to and use of an electricity supply from the toilet block for this year's Party on the Park. In addition, we would like access to the warden's shed, so the Tea Tent can heat their hot water urn.

The plan is to locate the stage close to the toilet block, as we have done for the last couple of years. We would look to ensure the power cable from the toilet block to the stage was covered and secured in line with our risk assessment procedures and would also propose chaining and padlocking the doors into the area of the toilet block where the power is accessed.

We are currently updating our risk assessment used in previous years to include assessments around COVID and have already decided we will not have any inflatables at this year's event.

The plan is for event to start at midday and finish around 20:30hrs on Sunday 29 August 2021.

We are looking for this to be a community event and therefore to comply with the licensing rules, we will not be offering any pitches to businesses, unless they are giving all their profits to a community group.

We will be asking St John Ambulance to provide first aid cover, and we have taken out insurance for the event. We do ask that all the community groups/ charities have their own insurance cover in place.

As for setting up and breaking down, the team would start the setup early on the morning of Sunday 29 August and ensure the site is cleared of all pitches and the

lorry by the next morning. We will have a continual litter pick going on throughout the event and we will return to site the following morning to clear up any litter missed the night before.

Over the past five years this event has been very well attended and many local community groups have been asking us to run the event this year to help them raise much need funds. We hope we will be able to deliver an event to help them and give residents a much-needed fun day out.

We thank the Town Council for agreeing to allow us to use the Recreation Ground again.

Yours sincerely