

Strategic Plan Status Report (No7)

Strategic Theme: The Ilminster Economy

Workplan Items	<ul style="list-style-type: none"> Weekly Market Closer collaboration with the Local Information Centre Public Transport - new and improved bus stops, coach parking / service station Public Transport – enabling service provision 		
Non-Workplan			
Period from:	16 November 2018	Period to:	19 January 2019

Overall Status

Previous Period (Red Amber Green):	Current Period (Red Amber Green):	Trend (Up/Down/Stable)
Green	Green	Stable

Progress since last report:

- Continued conversations taking place regarding request for a bus shelter on Canal Way, on grass near the Library
- Town Clerk attended launch of National Market Traders Federation Youth Market Traders initiative

Plans until next report:

Risks and Issues

Ref	Issue / Risk Description	Mitigation Strategy/ Action Undertaken	Impact (H,M,L)	Probability (H,M,L)
1	The number of Market stallholders declines	<ul style="list-style-type: none"> Advertise for more stall holders 	M	M

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Strategic Theme: The Ilminster Environment

Workplan Items	<ul style="list-style-type: none"> Implementing the Open Spaces Masterplan (including Wharf Lane Rec & Britten's Field) Cemetery - researching future need, availability of suitable land, the feasibility of developing a new cemetery; acquiring suitable land and designing new facility Protecting Herne Hill from the impact of nearby development - including obtaining designation as a local nature reserve and acquisition of additional land Encourage use of Herne Hill by providing route signage and information boards Development of a Neighbourhood Plan Improvement of the visual impact of the approach roads to the town 		
Non-Workplan	<ul style="list-style-type: none"> Market House roof 		
Period from:	16 November 2018	Period to:	19 January 2019

Overall Status

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Progress since last report:

- Herne Hill Local Nature Reserve declaration made and advertised in local press; declaration, including map posted on Town council website. SSDC Planning office advised of LNR Declaration
- Housing Needs Assessment (HNA) Report sent to SSDC Planning office
- Inspection of Market House roof and prices for any remedial work sought
- West Crescent play area – tyre snake set in concrete
- Notices giving contact details in the event of damage to play equipment erected in Wharf Lane Rec, West Crescent & Winterhay Rec
- Quotations sought for consultant to assist with development of the Neighbourhood Plan
- Advice and estimate sought for a columbaria to extend ashes provision at the cemetery

Plans until next report :

- Design Herne Hill Information Boards
- Complete LNR information form for Natural England
- Seek quotations for “skatepark module” of Wharf Lane Rec masterplan - planting and wooden seat / activity / barrier

Risks and Issues

Ref	Issue / Risk Description	Mitigation Strategy/ Action Undertaken	Impact (H,M,L)	Probability (H,M,L)
1	Neighbourhood Plan Development Group membership is not representative of the Ilminster population	Inaugural meeting of Development Group to consider ways of getting a wide range of members	H	M
2	Work on Neighbourhood Plan does not progress	Appointment of a volunteer secretary and stronger leadership from ITC Quotations sought for consultant	M	H

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Strategic Theme: Community Engagement and Governance

Workplan Items	<ul style="list-style-type: none"> • Town Council Accommodation • Protecting the burial / cemetery records whilst maintaining accessibility • Investigate the set-up of a Community Land Trust
Non-Workplan	<ul style="list-style-type: none"> • Councillor Recruitment • External audit • Cemetery record updates & transfers • Adoption of telephone kiosk for defibrillator • New leases for Tony Rice Shed and Cricket Pavilion • Archie Gooch pavilion • Civic events • Remembrance Service • Competitions and Awards • Responding to external consultations • Toilet Cleaning Contract

Period from: 16 November 2018

Period to: 19 January 2019

Overall Status

Previous Period (Red Amber Green):	Current Period (Red Amber Green):	Trend (Up/Down/Stable)
Green	Green	Stable

Progress since last report:

- Archie Gooch Car Park Survey ordered
- Lease for Tony Rice Shed signed by all parties

Plans until next report:

- Preparation for Quality Award Submission

Risks and Issues

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