

Strategic Plan Status Report (No 4)

Strategic Theme: The Ilminster Economy

Workplan Items	<ul style="list-style-type: none"> • Weekly Market • Closer collaboration with the Local Information Centre • Public Transport - new and improved bus stops, coach parking / service station • Public Transport – enabling service provision 		
Non-Workplan	<ul style="list-style-type: none"> • 		
Period from:	9 December 2017	Period to:	17 March 2018

Overall Status

Previous Period (Red Amber Green):	Current Period (Red Amber Green):	Trend (Up/Down/Stable)
Green	Green	Stable

Progress since last report:

- New stall holders, including fruit & veg stall having a weekly presence at the market
- Policy decision made to continue to allow services as well as goods to be provided at the weekly market

Plans until next report:

- Consider taking part in Love Your Local Market 17-31 May 2018

Risks and Issues

Ref	Issue / Risk Description	Mitigation Strategy/ Action Undertaken	Impact (H,M,L)	Probability (H,M,L)
1	The number of Market stallholders declines	<ul style="list-style-type: none"> • Advertise for more stall holders • Implement kipper week for winter 	M	M

Strategic Plan Status Report (No 4)

Strategic Theme: The Ilminster Environment

Workplan Items	<ul style="list-style-type: none"> • Provision of toilets on Wharf Lane Recreation Ground • Developing a dog policy • Implementing the Open Spaces Masterplan (including Wharf Lane Rec & Britten's Field) • Cemetery - researching future need, availability of suitable land, feasibility of developing a new cemetery; acquiring suitable land and designing new facility • Protecting Herne Hill from the impact of nearby development - including obtaining designation as a local nature reserve and acquisition of additional land • Encourage use of Herne Hill by providing route signage and information boards • Development of a Neighbourhood Plan • Improvement of the visual impact of the approach roads to the town 		
Non-Workplan	£2,000 received from Tesco for West Crescent Play area		
Period from:	9 December 2017	Period to:	17 March 2018

Overall Status

Previous Period (Red Amber Green):	Current Period (Red Amber Green):	Trend (Up/Down/Stable)
Amber	Green	Stable

Progress since last report:

- Maintenance Manuals received for the toilet block
- new Rec Users Group advertised – intention to hold inaugural meeting in mid-late April
- S106 money requested from SSDC for skatepark element of Rec play area initial spec received from SSDC Play Officer
- Approval of the Wharf Lane rec play area sketch design as a working document approved by Town Council
- Neighbourhood Development Group has met and is developing a project plan
- Application for grant towards Housing Needs Assessment (HNA) submitted to SSDC.
- HNA questionnaire drafted
- Grant Awarded by SSDC for Herne Hill information boards

Plans until next report :

- Continue to support the formation of the Neighbourhood Plan Development Group
- Rec Users Group to meet
- Consult residents living near West Crescent Play area about the use of the £2,000 grant from Tesco
- Design Herne Hill Information Boards
- Update Herne Hill Management Plan
- Apply for the designation of Herne Hill as a Local Nature Reserve

Risks and Issues

Ref	Issue / Risk Description	Mitigation Strategy/ Action Undertaken	Impact (H,M,L)	Probability (H,M,L)
3	Neighbourhood Plan Development Group membership is not representative of the Ilminster population	Inaugural meeting of Development Group to consider ways of getting a wide range of members	H	M
4	SSDC do not agree grant for Housing Needs Assessment	SSDC have been kept informed at all stages of the process and their advice sought re suppliers	H	L

Strategic Plan Status Report (No 3)

Strategic Theme: Community Engagement and Governance

Workplan Items	<ul style="list-style-type: none"> • Town Council Accommodation • Protecting the burial / cemetery records whilst maintaining accessibility • Investigate the set-up of a Community Land Trust
Non-Workplan	<ul style="list-style-type: none"> • Councillor Recruitment • External audit • Cemetery record updates & transfers • Adoption of telephone kiosk for defibrillator • New leases for Tony Rice Shed and Cricket Pavilion • Archie Gooch pavilion • Civic events • Remembrance Service • Competitions and Awards • Responding to external consultations

Period from: 9 December 2017

Period to: 17 March 2018

Overall Status

Previous Period (Red Amber Green):	Current Period (Red Amber Green):	Trend (Up/Down/Stable)
Green	Green	Stable

Progress since last report:

- Accommodation Working Group met in January 2018
- 1 Councillor co-opted
- Quality Award Foundation Status achieved
- Responses sent to consultations – Boundary Commission and A358
- Public meeting called re options for Ilminster Library
- 1 cemetery Burial Register repaired and restored
- Quotation documents issued for toilet cleaning

Plans until next report:

- Lease for Tony Rice Shed to be signed
- Preparation for Quality Award Submission
- Closure of 2017/18 accounts
- Internal Audit to look at annual returns

Risks and Issues

Ref	Issue / Risk Description	Mitigation Strategy/ Action Undertaken	Impact (H,M,L)	Probability (H,M,L)
1	Lack of volunteers for Councillor position	Advertise as much as possible	M	M