

## Strategic Plan Status Report (No 3)

### Strategic Theme: The Ilminster Economy

<b>Workplan Items</b>	No specific workplan items		
<b>Non-Workplan</b>	•		
<b>Period from:</b>	18 September 2017	<b>Period to:</b>	8 December 2017

#### Overall Status

Previous Period (Red Amber Green):	Current Period (Red Amber Green):	Trend (Up/Down/Stable)
Green	Green	Stable

#### Progress since last report:

- Town Council deferred Market ½ term activity
- Kipper week agreed for January – March 2018 (Market)
- Seek advertising rates in Market Times to advertise for market stall holders

#### Plans until next report:

Risks and Issues				
Ref	Issue / Risk Description	Mitigation Strategy/ Action Undertaken	Impact (H,M,L)	Probability (H,M,L)
1	The number of Market stallholders declines	<ul style="list-style-type: none"> <li>• Advertise for more stall holders</li> <li>• Implement kipper week for winter</li> </ul>	M	M

## Strategic Plan Status Report (No 3)

### Strategic Theme: The Ilminster Environment

<b>Workplan Items</b>	<ul style="list-style-type: none"> <li>• Provision of toilets on Wharf Lane Recreation Ground</li> <li>• Developing a dog policy</li> <li>• Implementing the Open Spaces Masterplan (including Wharf Lane Rec &amp; Britten's Field)</li> <li>• Cemetery - researching future need, availability of suitable land, feasibility of developing a new cemetery; acquiring suitable land and designing new facility</li> <li>• Protecting Herne Hill from the impact of nearby development - including obtaining designation as a local nature reserve and acquisition of additional land</li> <li>• Encourage use of Herne Hill by providing route signage and information boards</li> <li>• Development of a Neighbourhood Plan (subject to community support)</li> </ul>		
<b>Non-Workplan</b>	£2,000 received from Tesco for West Crescent Play area		
<b>Period from:</b>	18 September 2017	<b>Period to:</b>	8 December 2017

### Overall Status

Previous Period (Red Amber Green):	Current Period (Red Amber Green):	Trend (Up/Down/Stable)
Amber	Green	Up

#### Progress since last report:

- Work completed on toilet block
- Disabled access gate installed at Winterhay Rec
- Open Spaces Review Group disbanded and Terms of Reference agreed for new Rec Users Group
- Herne Hill Advisory Group and Open Spaces Committee recommended that application is made for Herne Hill to be designated as a Local Nature Reserve
- S106 money requested from SSDC for skatepark element of Rec play area
- Neighbourhood Plan webpage updated and FAQs refined
- Neighbourhood Development Group at formation stage
- Application for grant towards Housing Needs Assessment submitted to SSDC

#### Plans until next report :

- Continue to support the formation of the Neighbourhood Plan Development Group
- Set up the new Rec Users Group
- Obtain approval of the Wharf Lane rec play area sketch design so that the Rec Users group can be consulted on phasing
- Consult residents living near West Crescent Play area about the use of the £2,000 grant from Tesco
- Apply for grant from SSSDC for Herne Hill information boards
- Update Herne Hill Management Plan
- Apply for the designation of Herne Hill as a Local Nature Reserve

### Risks and Issues

Ref	Issue / Risk Description	Mitigation Strategy/ Action Undertaken	Impact (H,M,L)	Probability (H,M,L)
3	Funding not available for Herne Hill Information Boards	Funding sources being identified	H	M
4	Neighbourhood Plan Development Group membership is not representative of the Ilminster population	Inaugural meeting of Development Group to consider ways of getting a wide range of members	H	M

## Strategic Plan Status Report (No 3)

### Strategic Theme: Community Engagement and Governance

<b>Workplan Items</b>	<ul style="list-style-type: none"> <li>• Town Council Accommodation</li> <li>• Protecting the burial / cemetery records whilst maintaining accessibility</li> </ul>		
<b>Non-Workplan</b>	<ul style="list-style-type: none"> <li>• Councillor Recruitment</li> <li>• External audit</li> <li>• Cemetery record updates &amp; transfers</li> <li>• Adoption of telephone kiosk for defibrillator</li> <li>• New leases for Tony Rice Shed and Cricket Pavilion</li> <li>• Archie Gooch pavilion</li> <li>• Civic events</li> <li>• Remembrance Service</li> <li>• Christmas Card Competition</li> </ul>		
<b>Period from:</b>	18 September 2017	<b>Period to:</b>	8 December 2017

### Overall Status

Previous Period (Red Amber Green):	Current Period (Red Amber Green):	Trend (Up/Down/Stable)
Green	Green	Stable

#### Progress since last report:

- Accommodation Working Group met
- Telephone kiosk adopted
- Councillors Strategic Planning / Budget workshop held

#### Plans until next report:

- Accommodation Working Group to meet
- Lease for Tony Rice Shed to be signed
- Councillor Co-Option process
- Preparation for Quality Award Submission

### Risks and Issues

Ref	Issue / Risk Description	Mitigation Strategy/ Action Undertaken	Impact (H,M,L)	Probability (H,M,L)
1	Lack of volunteers for Councillor position	Advertise as much as possible	M	M