

For office use only:

| | | | |
|-------------------------------|--------|--------------------|---|
| Project Number | | Date received | |
| MTIG Capital funding required | £ (%) | Total project cost | £ |

 Please complete this brief form and email it to nicola.doble@southsomerset.gov.uk

| | | | |
|-------------------------|--|--|----------------------------------|
| PROJECT NAME (S) | | | |
| ORGANISATION | | | |
| PERSON APPLYING | | | |
| Name: | | | Position in Organisation: |
| Contact details: | | | |
| Address: | | | |
| Telephone: | | | |
| Email: | | | |

PROJECT COSTS – please list items costing more than £250 separately:

| Item or Activity | Cost |
|------------------|------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| Total | |

| Partnership Funding Source | Amount Requested | Date applied | Funds secured |
|----------------------------------|------------------|----------------------|---------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | Total Secured | |
| Total Requested from MTIG | | | |

| | | |
|------------------|-----------------------------|---------------|
| Consents: | Planning | Yes/No |
| | Highways | Yes/No |
| | Other (please state) | Yes/No |

| |
|---|
| Name of project |
| Brief description of project |
| What need will the project(s) meet? |
| What use will you make of it? How will it impact the community? |
| How will you measure its effectiveness? |
| Please tell us about the status of your funding. If you are applying for more than 50% please give the reasons why: |
| Do you have the support of your local South Somerset District Councillor for your project? Y/N Please attach email of support with this application |

Terms and Conditions

1. The funding has been awarded only for the purposes described in our application form.
2. All other funding sources are secured.
3. We will provide feedback from the project, which will be in the form of before and after photographs, newspaper items and a written report. We are happy for this to be used in news releases and as publicity for the project
4. We agree to share information about our project with colleagues in the Market Towns Investment Group
5. Should the project be delayed or unable to commence within six months from the date of this agreement, we will notify Nicola Doble in writing.
6. We will complete our project and draw down the grant within twelve months of the grant offer (unless by prior agreement) or the offer may be withdrawn.

Signature Date.....

On behalf of:.....

Payment will be made retrospectively, after the completion of your project and on presentation of your monitoring and evaluation form. When claiming your funding support it will be necessary to forward copies of all invoices or paid bills for the project.

Market Town Investment Group

Capital Priority Projects

March 2020

Programme

Following consultation with representatives of the Market Towns during 2019/20 a new round of Priority Project funding is launched.

Representatives from towns identified a diverse range of projects which they are seeking to progress and therefore this round of Priority Project applications to South Somerset District Council's Market Town Investment Group has been kept broad to give towns the choice about what they wish to prioritise.

The list below is not exhaustive but should give you an idea of the types of project which could form part of a funding package:

| | |
|------------------------------|-----------------------------|
| Pilot E-notice board | Electric car charge points |
| Business hub | Noticeboards |
| Bike storage | Footpath improvements |
| Infrastructure for Wifi hubs | Litter bins |
| Town/Gateway signage | Planters (not the planting) |
| Street Lighting | Finger Posts |
| Car Park improvements | Refurbishment of toilets |
| Access to buildings | Market Infrastructure |
| Bus Shelters | |

If you feel you have a project that may fit this criteria please contact us.

Application Guidance:

1. The Town Council can apply for a financial contribution from MTIG funds towards a capital project or the capital element of a larger project based. The minimum request should be no less than £5,000 and the maximum no more than £20,000.
2. You can package several projects together and ask for financial support towards more than one project but all works must be completed and the grant drawn down within 12 months of the grant offer (unless by prior agreement).
3. The typical grant intervention rate is 50%, higher levels of funding will only be considered for exceptional projects. Grant requests for 100% funding are unlikely to be supported.
4. Your project should be located in the Town Centre and ideally feature in your town plan/neighbourhood plan or as a priority in the Town Council's work programme. When preparing your application please explain the reasons for requesting the funding clearly and include photos/images to support this.



5. Joint projects or collaboration with other MTIG towns is positively encouraged.
6. Timetable:
 - a. Applications can be submitted at any time before 31 January 2021
 - b. We expect to be able to give a decision within 6 weeks of receipt of properly submitted application which is accompanied by all supporting documents
7. A grant offer will be based on the information contained in your application, alterations to the timescale, profile of partnership funding or changes to other key elements of your project may impact on your grant offer.
8. Where a grant is offered, it is likely to be conditional on certain requirements being met, we will also usually expect post completion feedback