

Committee: Planning, Highways and Transport

Date: 6 June 2023

Title: Terms of reference

Purpose of Report

To review the Terms of Reference of the Planning, Highways and Transport Committee

Recommendation

Members note the Terms of Reference provided by Full Council on the 16 May 2023.

Report

1. At the Full Council Meeting on the 16 May 2023 Members resolved to agree the attached Terms of Reference for the Planning, Highways & Transport Committee (**Appendix 8A**) as per Standing Order 5.k.vi.
2. Members are asked to note the attached Terms of Reference and if there are any amendments then they will be referred to Full Council for consideration. Any revisions will require Full Council to suspend Standing Order 7a as a result of any requested changes from this Committee.
3. If any Member of this committee wishes for a change to the Terms of Reference, they are asked to inform the officers by midday on the day of the meeting.
4. Members note the Terms of Reference provided by Full Council on the 16 May 2023.

**Mark Tredwin
Town Clerk
May 2023**