

**Committee: Open Spaces**

**Date: 6 February 2024**

**Title: Financial Monitoring Report**

**Purpose of Report**

To report the income and expenditure figures from 1 April 2023 to 31 December 2023.

**Recommendation:**

Members to note the finance report.

**Report:**

1. The income and expenditure for Open Spaces and the cemetery are found on **Appendix 8A**. Details of income and expenditure in **November and December** are explained below.
2. Income of **£1110.00** was received from the metal recycling centre. The lease payment for the Archie Gooch Pavilion **£568.75** was received. For Open Spaces, the total income received from 1 November to 31 December 2023 was **£678.75**.
3. Cemetery fees received are in line with expected budgeted income of **£915.00**.
4. A pair of safety rubber boots were purchased for the Town Clerk **£17.95** to enable him to make site visits. The two direct debits for electricity to the Wardens Building and the public conveniences totalled **£144.78**. Fuel for the grounds vehicles and equipment cost **£396.01**. Purchase of various materials including nuts and bolts, batteries, postcrete for benches, paint and paint brushes, discs and oil cost **£504.97**.
5. The winter plants for the planters and troughs from Mousehole Nurseries cost **£768.07**. The hire of a jet pressure washer used for cleaning paths in the cemetery and churchyard cost **£254.08**. The ATV required two new front tyres fitted at a cost of **£44.00**.
6. CCTV survey of the disabled toilet at the recreation ground and a drainage survey for Cemetery Lodge and the cemetery cost **£395.00**.
7. Open Spaces expenditure during November and December was **£2,806.53**.
8. The only expenditure on the cemetery was **£1,950.00** for scanning the 15 burial books which can now be sent to Somerset Heritage Centre.
9. Total expenditure from 1 April to 31 December was **£53,846.69**, however, **£28,236.43** of the expenditure was paid from Earmarked Reserves. Income received totals **£13,417.41**.
10. Members are asked to note the report.

**Julie Earp**  
**Deputy Town Clerk/RFO**  
**January 2024**