

Committee: Open Spaces

Date: 3 October 2023

Title: Financial Monitoring Report

Purpose of Report

To report the income and expenditure figures from 1st April 2023 to 31st August 2023.

Recommendation:

Members to note the finance report.

Report:

1. The income and expenditure for Open Spaces and the cemetery are found on **Appendix 7A**. Details of income and expenditure in July and August are explained below.
2. A donation of **£20.00** was made for a memorial plaque to be fixed to a bench. The licence fees for the cricket pitches, pavilion, insurance and emptying of the septic tank was received **£1,231.38**.
3. The fire extinguishers at the Warden's Building were checked and serviced costing **£152.45**. The water/sewerage invoice for the Warden's Building **£228.49** which covers a six-month period was paid. The two months of direct debit for electricity was **£76.20**.
4. The fuel invoices totalled **£898.48** which covers two months of the busiest time of year for grass cutting. The summer bedding plants for the troughs, hanging baskets and planters cost **£1,078.15**.
5. Expenditure on materials and tools such as paint, stain, brushes, drill bits, sanding plates, hoses and locks came to **£532.58**. The first service of the Ferris was **£234.88**, and the Kioti service was **£294.85**.
6. The two sets of posts and nets for the tennis courts cost **£712.84**.
7. The annual emptying of three septic tanks cost of **£450.00**. The utility invoices for the public conveniences were **£179.30** for water and **£60.96** for electricity. The two months cleaning invoices totalled **£563.34**. Following the vandalism in July, the cost of replacing the toilet roll dispensers was **£100.00**.
8. Total expenditure from 1st April to 31st August was £30,558.17, and income £3,484.16.
9. Members are asked to note the report.

Julie Earp
Deputy Town Clerk
September 2023