

**Committee: Open Spaces**

**Date: 4 April 2024**

**Title: Financial Monitoring Report**

**Purpose of Report**

To report the income and expenditure figures from 1 April 2023 to 29 February 2024.

**Recommendation:**

Members to note the finance report.

**Report:**

1. The income and expenditure for Open Spaces and the cemetery are found on **Appendix 7A**. Details of income and expenditure from **1 January 2024 to the end of February** are explained below. The March figures had not been reconciled in time for this report due to the Year End processes being carried out.
2. Income of **£1,172.50** was received from Cemetery fees for ERB's, interments and the installation of headstones. There was no income for Open Spaces.
3. The two direct debits for electricity to the Wardens Building and the public conveniences totalled **£148.58**. Fuel for the grounds vehicles and equipment cost **£195.43**. Purchase of various materials including postcrete, timber and boards, paint, sand for the resilience store, and MOT Type 1 gravel cost **£424.55**.
4. The hire of a chipper for the Christmas trees cost **£100.00**. The removal of broken branches from storm damage cost **£420.00**. New lopers and a pruning saw totalled **£122.51**.
5. The cleaning contract for the public conveniences was **£563.34**, and the repair to the door closer on one of the doors cost **£593.30**. The damage was caused by strong winds rather than vandalism as originally thought. The annual electrical servicing contract for the building's sewage pump was **£165.00**.
6. The total expenditure from 1 April to 29 February was **£70,982.55**, however, **£30,669.11** of the expenditure was paid from Earmarked Reserves. Income received totalled **£15,174.77**.
7. Members are asked to note the report.

**Julie Earp**  
**Deputy Town Clerk/RFO**  
**April 2024**