

Minutes of the Resources Committee meeting held on  
**Tuesday 1<sup>st</sup> March 2022 at 20:30 hrs, in the Council Chamber, Council  
Offices, North Street, Ilminster, TA19 0DG**

**Chair:** Cllr S Shepherd

**Committee:** Cllr P Burton, Cllr B Hamilton, Cllr V Keitch, Cllr A Shearman, Cllr B Jenner-Hurford, Cllr M James, and Cllr N Tinson

**Officers:** M Tredwin (Town Clerk), J Earp (Deputy Town Clerk and RFO) V Freeman (Administration Officer)

**Councillors:** Cllr L Taylor

**R272 Public Forum**

There were no members of the public present.

**R273 Apologies for Absence**

Cllr Lancaster – Personal reasons

**R274 Declarations of Interest**

Cllr Shepherd declared an interest in Agenda item 9 (Minute No. R281) – Charges for the football and cricket pitches

**R275 Dispensations**

None requested, none granted

**R276 Minutes**

Members **RESOLVED** unanimously that the Minutes of the meeting held on 7<sup>th</sup> September 2021 were an accurate record.

**Proposer** Cllr Shearman **Seconded** Cllr Burton

Members **RESOLVED** unanimously that the Minutes of the meeting held on 11<sup>TH</sup> January 2022 were an accurate record.

**Proposer** Cllr Shearman **Seconded** Cllr Burton

**R277 Clerk's update report**

The Town Clerk updated members regarding the Town Council's insurance policies.

A 1.75% increase has been agreed by the unions for Council Employees backdated to 1<sup>st</sup> April 2021, subject to Town Council approval.

**R278 Financial monitoring**

Members **NOTED** the financial report.

The RFO advised members that due to how the meetings fall they will often see the financial information at the Town Council meeting before the Resources Committee meeting.

Members were advised that a local trader is interested in joining the market from mid March.

Members were advised that the recent storm caused damage to the Cemetery Lodge roof and the Orchard Vale bus shelter.

**R279 Licensing Policy Statement 2022-2027 (Draft)**

Members **NOTED** the draft report.

The Town Clerk advised members if they have any questions regarding the information contained in the report to contact the Office and we will endeavour to get an answer/clarification before the next Town Council meeting on March 15<sup>th</sup>.

Agenda item 9 Charges for football and cricket pitches was moved to Exempt Business.

**R280 Exempt Business**

*That in the view of the confidential nature of the business about to be transacted, it is advised in the public interest that the press and public be temporarily excluded while members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960.*

**Proposer** Cllr Shearman **Seconded** Cllr Jenner-Huford

20.55 Cllr Hamilton chaired the next item as the Committee Chair, Cllr Shepherd, had declared an interest in this item. Cllr Shepherd remained in the Chamber.

**R281 Charges for football and cricket pitches**

Members discussed the proposed charges for the football and cricket pitches.

Members **RESOLVED** by 7 votes for and 1 abstention, Cllr Shepherd due to his declaration of interest, to set the football pitch fees as proposed in the report.

**Proposer** Cllr Keitch **Seconded** Cllr Jenner-Hurford

Members **RESOLVED** by 7 votes for and 1 abstention, Cllr Shepherd due to his declaration of interest, to set the cricket pitch fees as proposed in the report.

**Proposer** Cllr James **Seconded** Cllr Shearman

21.29 Cllr Shepherd returned as Committee Chair.

**R282 Staff resignation**

Cllr Keitch declared an interest as Deputy Chair of South West Councils

Members **NOTED** the report updating them on the circumstances surrounding employee number 3's resignation.

**R283 Staffing organisation**

Members **NOTED** the report also noting that officers have previously been delegated authority to start the process to recruit a replacement employee.

Meeting ended 21.57