

Committee: Open Spaces

Date: 6th December 2022

Title: Open Spaces Team Report

Purpose of Report:

To inform member of activities that have been undertaken by the Open spaces team since the last report

Recommendation:

Members to note the report.

Report:

1. The Recreation Ground

1.1. Several of the new benches' that were received from the MTIG funding have been installed these have initially replaced poor quality or damaged benches.

1.2. Work has started on the Canal Way hedge with the help of our volunteers, to improve visibility around the entrances. This is a rather large undertaking and may have to be done over a few seasons, but we have had some great feedback from the public so far.



2. Burma Star Garden

2.1 We gave the Burma Star garden a good make over for Remembrance Day this year by installing a new access step to allow people to get up into it and by installing a new bench.



3. West Crescent Meadow

3.1. The final cut of the year for the meadow went well, and as always, our lovely volunteers were more than happy to help with the clear up and spent a morning ranking the cuttings into piles for removal.

3.2. After raking up the cuttings, we installed a new interpretation board that talks about the importance of the meadow and what might be seen. The interpretation board was funded by Green Ilminster who had also received a grant from MTIG towards the cost.



3.3. We have also spread some seeds which we received as part of an SSDC scheme so hopefully we will see some more flowers come through along with the yellow rattle we saw this year.

AGENDA ITEM 6

Action	Assigned to	Priority	Status	Start date	End date	Notes
1. Remove Trip Hazards at entrances to the Recreation Ground						
Add support mesh and level ground to entrance by the Tennis courts, top up with soil or chippings	JF/JT	Very High	Complete	12/10/2022	12/10/2022	Monitor and note if it will require topping up
Add soil to entrance closet to park to remove trip hazard	JF/KA	Very High	Complete	13/10/2022	13/10/2022	
2. Raise ground level around newly installed benches						
Add sideboard and additional soil to base to level out		High	Complete	02/11/2022	02/11/2022	Bench on the right halfway up Crisscross paths
Bring soil from behind the bench to level out around the concrete		Medium	Complete			Bench in the middle of ridge path hedge line Crisscross paths
3. Tidy and clean the Burma Star Garden						
Cut hedge Burma Star Garden	JT/KA	High	Complete	14/10/2022	14/10/2022	
Trim back shrubs and flowers	JF	High	Complete	14/10/2022	17/10/2022	
Weed the stones and wall area	KA/JF	High	Complete	17/10/2022	17/10/2022	
Purchase 6 patio slabs for steps and replacement lavender	JT	Medium	Complete	18/10/2022	18/10/2022	
Install patio slabs for steps		Medium	Complete	26/10/2022	10/11/2022	
Install memorial bench		Medium	Complete	26/10/2022	10/11/2022	

AGENDA ITEM 6

4. Install four new benches to replace old metal ones/						
Remove three of the old metal benches and take up to the Cemetery		Medium				
Install four three new concrete pads		Medium				
Remove metal rail bench in Wharf Lane play park		Medium	Complete	17/11/2022	17/11/2022	
Install new pads		Medium	Complete	24/11/2022	25/11/2022	
Install benches						
5. Repair fence rails canal way hedge line						
Order new fence rails	JT	High	Complete	14/10/2022	14/10/22	
Insert new fence rail Canal Way opposite the old people's home		Medium	Complete	24/10/2022	24/10/2022	
Insert new fence rail along from first entrance to park from Canal Way		Medium	Complete	24/10/2022	24/10/2022	
6. Replace missing dog poo fairy signs						
Replace the dog poo fairy signs that are missing on the entrances along the rec entrances	KA	Low	Complete	13/10/2022	13/10/2022	
7. Remove staples and pins from entrances						
Take out any old rusting staples and pins from the entrances along the rec	KA	Low	Complete	13/10/2022	13/10/2022	

AGENDA ITEM 6

8. Side up hedge and remove undergrowth ready to lay						
Trim sides of hedge using hedge cutting/Brushcutter	Volunteers	Medium	In progress	25/11/2022		
Rake out/cut any brambles growing up through	Volunteers	Medium	In Progress	25/11/2022		
Remove arising to the fire area	Volunteers	Medium	In Progress	25/11/2022		
9. Spray entrances and the hogging path by cricket club						
Order some round up pro vantage	JT	High	Complete	14/10/2022	14/10/2022	
Spray path and entrances	JF	Medium				
10. Clean out guttering and replace broken bits						
Remove build up from guttering around the toilet block		Medium	Complete	3/11/2022	3/11/2022	
Repair and reattach guttering around toilet block		Medium				
Order down pipe for guttering Wardens shed	JT	High	Complete	14/10/2022	14/10/2022	
Repair guttering Wardens shed	NB	Medium	Complete	20/10/2022	20/10/2022	
Remove build up guttering Wardens shed	NB	Medium	Complete	20/10/2022	20/10/2022	
11. Clear up hammer head area						
Remove bramble and growth from Hammerhead area		Medium	In progress	13/10/22		
Raise trees to open up the area		Medium	Complete	17/10/22	26/10/2022	
Re-build fence line that has broken		Medium	Complete	17/10/22	26/10/2022	
Edge path going down by canal		Medium	In progress	13/10/22		
12. Repaint and install new market signs						
Paint Wharf Lane rec frame and legs		Medium	Complete	21/11/22	21/11/22	
Install Wharf Lane board		Medium	Complete	21/11/22	21/11/22	
Collect Market House frame and legs		Medium				

AGENDA ITEM 6

Paint Market House frame and legs		Medium				
Install Market House board		Medium				
Collect East Street board and frame		Medium	Complete	18/11/22	18/11/22	
Paint East Street frame and legs		Medium				
Install East Street board		medium				
Collect Tesco board and frame		Medium				
13. Winter maintenance cleaves close						
Ferris cris cross paths		Medium				
Brush cut mosaics		Medium				
Burn fire		Medium				
14. Finish zig zag path Herne hill						
Build base layer and secure		Medium				
Add wood chip		Medium				
15. Winter maintenance West Cresent meadow						
Last cut to 50mm	JT	Medium				
Rake up cuttings	Volunteers	Medium				
Overseed with SSDC seed	Volunteers	Medium				
Install interpretation board	Volunteers	Medium				
16. Seek permission to install blue town direction signs						
Create Parish Online map with locations		Medium				
Find a list of pole owners		Medium				
Seek permission for installation		Medium				
Install signs		Medium				
17. Remove flowers from planter and church beds						
Remove flowers from 5 welcome planter		High	Complete	31/10/22	31/10/22	
Top up five welcome planters with compost		High	Complete	23/10/22	31/10/22	
Remove flowers from 4 planters in church yard		High	Complete	29/10/22	29/10/22	

AGENDA ITEM 6

Remove flowers from bed in church yard		High	Complete	2/11/22	2/11/22	
Re-shape and edge bed		High	Complete	2/11/22	2/11/22	
18. Get churchyard ready for winter						
Cut grass when weather permits		high				
Jet wash church's paths		high				
Check caution signs are in place		High				
Apply for permission of maintenance of Irish yew		high				
19. Finish cemetery Jobs						
Finish cleaning path		Medium				
Raise trees		Medium				
Pollard willow in middle section		Medium				
Install new notice board		Medium				
20. Tidy up hedges Winterhay						
Cut hedges		Medium				
Clear up arisings		Medium				
21. Reestablish goal mouths at the rec						
Repair goal mouth		high	In progress	29/11/2022		