

Minutes of the Resources Committee meeting held on
Tuesday 6th September 2022 at 19:57 hrs, in the **Council Chamber, Council
Offices, North Street, Ilminster, TA19 0DG**

Chair: Cllr B Jenner-Hurford

Committee: Cllr P Burton, Cllr B Hamilton, Cllr M James, and Cllr N Tinson

Officers: M Tredwin (Town Clerk), J Earp (Deputy Town Clerk and RFO) V
Freeman (Administration Officer)

Councillors: Cllr A Shearman, Cllr L Taylor 1 member of the public

R22-014 Public Forum

There were no members of public who wished to speak.

R22-015 Apologies for Absence

Cllr V Keitch – Personal reasons
Cllr P Sellers – Personal reasons
Cllr S Shepherd – Personal reasons

R22-016 Declarations of Interest

None Declared

R22-017 Dispensations

None requested, none granted

R22-018 Minutes

Members **RESOLVED** unanimously that the Minutes of the meeting held
on **5 July 2022** as an accurate record.

Proposer Cllr Hamilton **Seconded** Cllr Taylor

R22-019 Clerk's update report

The Clerk updated Members on the upcoming budget setting meeting.
The Town Clerk was asked about the event being called a meeting as
opposed to a workshop. The Town Clerk advised members that
attendance was optional, and any decisions made at the
meeting/workshop would have to be brought to a Town Council meeting
to be discussed and approved.

Members were also updated on the Community Review project, a funded
project that will assist the Council to hold a public consultation covering
areas including, youth provision in the town, the North Street Council
Offices, the fitness trail, and upgrading the playparks including Winterhay
and West Crescent.

R22-020 Financial monitoring

Members **NOTED** the financial report.

Members **RESOLVED** unanimously to recommend to Full Council a
transfer from General Reserves to cover expenditure for the
Neighbourhood Plan

Proposer Cllr Hamilton **Seconded** Cllr James

- R22-021 Grant application**
Members discussed the grant application from Ilminster Christmas lights. Members **RESOLVED** unanimously to approve the grant for £500 from the 2022-23 Grant budget
Proposer Cllr Burton **Seconded** Cllr Hamilton
- R22-022 Market Town Investment Group Funding Application**
Members **RESOLVED** by 4 for and 1 against to delegate authority to officers to apply and implement plans for the additional MTIG funding identified on the 17 August 2022.
Proposer Cllr Hamilton **Seconded** Cllr Burton
- R22-023 Refurbishment of Playparks and Recreation Ground Fitness Trail**
Members **RESOLVED** unanimously to delegate authority to officers in consultation with the Chair and Vice Chair of the Open Spaces Committee to proceed with gaining support for the allocation of S106 and CIL funding from SSDC at the earliest opportunity and to initiate the projects as soon as possible.
Proposer Cllr Hamilton **Seconded** Cllr Jenner-Hurford
- R22-024 Legionella Risk Assessments**
In view of the confidential nature of the business to be discussed it was unanimously agreed that the meeting should go into **Exempt Business**.
- R22-025 Staffing Update**
In view of the confidential nature of the business to be discussed it was unanimously agreed that the meeting should go into **Exempt Business**.
- R22-026 Exempt Business**
That in the view of the confidential nature of the business about to be transacted, it is advised in the public interest that the press and public be temporarily excluded while members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960.
Proposer Cllr Burton **Seconded** Cllr Hamilton
- R22-027 Legionella Risk Assessments**
Members **NOTED** the reports.
Members **RESOLVED** unanimously to recommend to Full Council that the proposed quotation for Legionella testing be accepted.
Proposer Cllr Jenner-Hurford **Seconded** Cllr Hamilton
- R22-028 Staffing update**
Members were updated on a number of staffing matters. As a result of the discussions ensuing, Members agreed that the following resolutions should be taken to Full Council for their ratification.

Members **RESOLVED** by 4 votes for and 1 against to formally recommend to Full Council the ratification of the appointment of the new Recreation Manager.
Proposer Cllr Hamilton **Seconded** Cllr Jenner-Hurford

Members **RESOLVED** unanimously to formally recommend to Full Council the ratification of the movement of employee 13 and employee

AGENDA ITEM 5

8, up one spinal point as a result of the successful completion of their appraisals.

Proposer Cllr Jenner-Hurford **Seconded** Cllr Burton

Members **RESOLVED** unanimously to formally recommend to Full Council that employee 14 move up one spinal point in line with the terms of their contract of employment.

Proposer Cllr Tinson **Seconded** Cllr Burton

Meeting ended 21.02

DRAFT