

AGENDA ITEM 5

Minutes of the Resources Committee meeting held on
Tuesday 5th September 2023 at 20:16 hrs, in the **Arts Centre, The Meeting House,
North Street, Ilminster, TA19 0AN**

Chair: Cllr B Jenner-Hurford

Committee: Cllr M James, Cllr P Sellers and Cllr N Tinson

Officers: J Earp (Deputy Town Clerk and RFO) V Freeman (Administration Officer)

Councillors: Cllr A Shearman, Cllr S Osborne and 1 member of the public.

R23-012 Public Forum

There were no members of the public who wished to speak.

R23-013 Apologies for Absence

Cllr P Burton

Cllr B Hamilton

Cllr V Keitch

Cllr S Shepherd

The Clerk has confirmed that reasons have been provided.

R23-014 Declarations of Interest

There were no declarations of interest.

R23-015 Dispensations

None requested, none granted

R23-016 Minutes

Members **RESOLVED** unanimously that the Minutes of the meeting held on **4th July 2023** as an accurate record.

Proposer Cllr Jenner-Hurford **Seconded** Cllr Sellers

R23-017 Financial Monitoring

Members **NOTED** the financial report.

Income has exceeded expectations.

Officers are still awaiting the AGAR results.

There were issues with a utility supplier.

Members **RESOLVED** unanimously to delegate to officers to engage the Utility Ombudsman to take this case forward.

Proposer Cllr Jenner-Hurford **Seconded** Cllr Tinson

R23-018 Friend's of Ilminster Library (FOIL) Donation

Members **NOTED** the report accepting the donation from the Friend's of Ilminster Library.

Members **RESOLVED** unanimously in accordance with its powers under Section 137 of the Local Government Act 1972, to incur the expenditure to purchase the sofa and footstool for Ilminster Library, which in the opinion of the council, is in the interests of the inhabitants of the area who will benefit in a manner commensurate with the expenditure.

Proposer Cllr Jenner-Hurford **Seconded** Cllr Tinson

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R23-019 Grant application

Members **RESOLVED** to approve the grant of £500 for the Ilminster Town Youth Football Club from the 2023-24 Grant budget.

Proposer Cllr James **Seconded** Cllr Jenner-Hurford

R23-020 Finance and Cemetery Software Contract Quotes

This item was deferred to a future meeting as officers are awaiting further information.

R23-021 Staff Update

This item was moved to Exempt Business.

R23-022 Exempt Business

That in the view of the confidential nature of the business about to be transacted, it is advised in the public interest that the press and public be temporarily excluded while members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960.

Proposer Cllr Jenner-Hurford **Seconded** Cllr Tinson

R23-023 Staff Update

Members **NOTED** the increase of staff member 13 from SCP 6 to SCP 7 upon successful completion of their Annual Appraisal in line with their contract of employment with effect from 1 September 2023.

Members **NOTED** the increase of staff member 8 from SCP 27 to SCP 28 upon successful completion of their Annual Appraisal in line with their contract of employment with effect from 1 September 2023.

- A** Members **RESOLVED** unanimously to approve that both employees 8 and 13 be allowed to complete the initial SALC introduction course for CiLCA.

Proposer Cllr Jenner-Hurford **Seconded** Cllr Tinson

Members **NOTED** the information provided regarding salaries and note the National Pay Award for 2023-24 will be required to be applied to all members of staff with backdated amounts.

- B** Members **RESOLVED** unanimously to approve the closure of the Council offices from 1pm on Friday 22 December 2023 until Tuesday 2 January 2024 and provide staff with an additional day of leave to cover this.

Proposer Cllr Jenner-Hurford **Seconded** Cllr Tinson

Meeting ended 20:37