

Minutes of the remote meeting of Resources working group of Ilminster Town Council held on  
**Tuesday 6 July 2021 at 20:30 hrs on Skype. Information from the meeting to be  
considered by the officers in conjunction with the Mayor under delegated  
responsibility**

- Chair:** Cllr M James  
**Councillors:** Cllr S Shepherd, Cllr V Keitch, Cllr A Shearman, Cllr B Hamilton, Cllr F White, Cllr H Lancaster, Cllr P Burton
- Officers:** Mr M Tredwin (Locum Town Clerk), Mrs J Earp (Deputy Town Clerk and RFO)
- In attendance:** No members of the public joined the meeting

**R235.wg To elect a Chair**

**Cllr S Shepherd proposed was by Cllr Keitch and seconded by Cllr Burton**  
No other nominations were proposed and a unanimous vote **RESOLVED** that Cllr Shepherd was elected as Chair of the Resources Working Group for 2021-2022 which in line with Resolution 936 of Full Council meant he would also become Chair of the Resources Committee once face to face meetings resumed.

**R236.wg To elect a Vice Chair**

**Cllr B Hamilton was proposed by Cllr S Shepherd and seconded by Cllr Shearman** No other nominations were proposed and a unanimous vote **RESOLVED** that Cllr Hamilton was elected as Vice Chair of the Resources Working Group which in line with Resolution 936 of Full Council meant he would also become Vice Chair of the Resources Committee once face to face meetings resumed.

**R237.wg Public Forum**

No members of the public were present at the meeting

**R238.wg Apologies for absence**

None were given

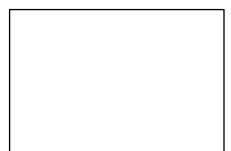
**R239.wg Declarations of Interest**

None given

**R240.wg Dispensations**

None granted

**R241.wg Minutes**



The minutes of the Resources meeting held on 2nd March 2021 were noted at this time.

### **R242.wg Financial Monitoring**

Members considered the information provided by the RFO.

Information on the Charter Market status of the town was discussed and it was agreed that a campaign would be planned for promoting markets within Ilminster would be looked into.

Members were taken through the 1<sup>st</sup> quarter budget figures for the year.

Members noted the report.

### **R243.wg ITC Website Overhaul**

Members agreed that the website needed greater consideration and that a review would be required for when the council moved to the Magistrates Court. It was also agreed it would need to be a part of a Strategic Plan for the future.

**R244.wg** Cllr Shearman **proposed** moving the meeting into Exempt business. This was **seconded** by Cllr Hamilton and unanimously agreed

### **Exempt Business**

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded while members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960*

### **R245.wg Charges for using the recreation ground**

Members agreed to continue with the existing arrangement.

**Cllr Keitch** left the meeting at 21:22

### **R246.wg Update on staffing matters**

Members were notified of the progress in recruiting a new Admin Officer and on the progress of employing a New Permanent Town Clerk.

**Meeting Finished at 21:41**

Chair signature
Date