

**Committee: FULL COUNCIL**

**Date: 21 March 2023**

**Title: Calendar of meetings**

**Purpose of Report**

For members to approve the Calendar of meetings for the period through to December 2024.

**Recommendation:**

Members resolve to accept the Calendar of Meetings as proposed.

**Report:**

1. At the Annual Council meeting the Town Council may choose to agree the Schedule of Meetings for the forthcoming 18 months but which can be set at any other meeting of the Full Council.
2. Attached to this report is **Appendix 22a** that outlines the proposed meetings for the next 18 months.
3. Members will note that there has been no council meeting proposed for August 2023. This is in line with the agreed calendar for 2022 in which it was agreed that no Full Council holiday would be held due to the number of people who had holidays booked at this time of year.
4. An annual members day at the end of October has been included in line with when the previous meetings have taken place. This meeting will be to consider the budget and also to help set priorities for the forthcoming financial year.
5. Members to resolve a Calendar of Meetings which can then be published in accordance with Standing Orders.

**Allison Brown  
Administration Officer  
March 2023**