

**Committee: FULL COUNCIL**

**Date: 18 October 2022**

**Title: Ilminster Information Centre SLA with SSDC**

**Purpose of Report**

For members to consider holding an SLA with SSDC for the Ilminster Information Centre.

**Recommendation:**

- a. Members to delegate to officers to arrange a meeting with the Ilminster Meeting House & Arts Centre to discuss continuing use of space
- b. Members to consider a donation to the Ilminster Meeting House & Arts Centre for 2022/2023
- c. Members to delegate to officers to sign the agreement after satisfactory confirmation of Service Standards.

**Background:**

1. Ilminster Town Council took responsibility of the Ilminster Information Centre in August 2022.
2. With written permission from the account holders, the bank account was closed and funds transferred to Ilminster Town Council.

**Report:**

3. South Somerset District Council have a Service Level Agreement for Information Centres that could attract funds up to £500.00 in 2022/2023 which is shown in **Appendix 19A**.
4. The funds can be used for operational expenses of the Information Centre.
5. A meeting has been arranged with South Somerset Tourism Team on Wednesday 19<sup>th</sup> October to discuss the SLA and how they can support the Town Council with running the Information Centre.
6. Officers will be asking questions with regards to the running of the Information Centre and the responsibilities that entails, in particular, those mentioned in the SLA itself.
7. Members are asked to consider delegating authority to officers to sign the SLA on behalf of the Town Council once they have received satisfactory answers to their enquiries about the SLA.

**Julie Earp  
Deputy Town Clerk  
October 2022**