

Committee: FULL COUNCIL

Date: 19 September 2023

Title: Minster Milers's Mash 2024

Purpose of Report

To consider a request from Minster Milers to use Britten's Field and West Crescent

Recommendation:

Member resolve to delegate to officers to manage the request received from Minster Milers for their event to be held on Sunday 7th April 2024.

Report:

1. We have received a letter from Minster Milers to consider an event being organised by the club. **(Appendix 18A)**
2. Minster Milers held this event in 2019. Since 2019 Minster Milers' have been unable to arrange another event largely due to COVID restrictions. However, as membership numbers have now grown back to previous levels, they are managing and coordinating Minster Milers' Mash event for Sunday 7th April 2024.
3. It is anticipated that from Brittens Field the race would start at 10am with race HQ opening at 8am, (possible erection of tents the night before). The event will be finished and packed away by 2pm on the same day.
4. Minster Milers' would like the Council to give permission to use Brittens Field and for return access through Ilminster town. Permission is requested for vehicular access to Brittens Field on the day for the timing company to set up the start and finish line. They may wish to use West Crescent.
5. The proposal is to use the same route as in 2019 **(Appendix 18B)**
6. Officers will ensure that all documents are in place and require the following to be provided and verified before the booking is confirmed.
 - Current Public Liability Insurance
 - Risk Assessment – including first aid and other medical assistance.
 - Layout / Map of the site and the run itself.
 - £500 deposit.
 - Arrangements for any waste collection – should there be any.

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- Details of any vehicle movements that is anticipated across Town Council land.
7. In conjunction with this Minster Miles have booked the Archie Gooch Pavilion (refreshments and bad weather backup for race HQ).
 8. Member resolve to delegate to officers to manage the request received from Minster Milers for their event to be held on Sunday 7th April 2024.

Allison Brown
Administration Officer
September 2023