

Committee: Full Council

Date: 16 May 2023

Title: Appointment of Members to Committees and Working Groups

Purpose of Report:

To allow Members to agree the membership of the Committees and Working Groups that will meet over 2023-2024.

Recommendation:

Full Council appoint Members to its committees and Working Groups.

Background and Report

1. Assuming that the proposed Standing Orders for 2023-2024 are adopted, Standing Order 5.k.vii. states the business at the Annual Meeting shall include 'appointment of Members to existing committees'.
2. Assuming there are no amendments to the process for the election of committee chair and vice-chair, each committee will elect its chair and vice-chair from among its membership. This will be the first item on the agenda at the first meeting of each committee in the 2023-24 council year.
3. The existing committee structure consists of the Full Council, Planning, Highways and Transport Committee, Resources Committee and Open Spaces Committee. In addition, during 2022 – 2023 there were meetings of other working groups. The list of committees and working groups can be found at **Appendix 18A**.
4. Councillors have the opportunity each year to serve on all committees. Committee membership currently consists of a maximum of 8 members as laid out in the Draft Standing orders as well as the previous Standing Orders.
5. If more than 8 members wish to join a committee then the process laid out in the proposed Standing Order Standing Order 4 D vi will be followed.
6. Membership of Working groups should also be kept to sensible levels that will allow business to be transacted in as efficient manner as possible.
7. If any working groups are formed during the council year, the membership will be agreed at that time and the chair will be elected at the first meeting.
8. Terms of reference for each of the committees if not already agreed as part of the Scheme of Delegation will be brought before the Full Council for their approval at an appropriate time.
9. Members to agree the membership of the Committees and Working Groups.

Vicky Freeman
Admin Officer
May 2023