

Committee: Open Spaces

Date: 5th October 2021

Title: Iminster Officers Cemetery Training - ICCM

Purpose of Report

To share with committee members that the Administration Officers attended a 2-day Cemetery online training course run by ICCM.

Recommendation:

- A. Members to note, that the office will review and update the policies and forms for the Cemetery and present back to committee for agreement.
- B. Members to note, that the Cemetery working group need to meet and share further information gained from the course and procedures that could be implemented.

Background:

- 1. In order to gain an understanding that we are correctly managing the cemetery, the administration officers embarked on an Cemetery Management ICCM 2 training course on 21st and 22nd September called Cemetery Management and compliance which was an online training course.

Report:

- 2. It was very informative and confirmed that we are currently running the Cemetery according to how it should be. There are some minor changes to the rules and regulations that need to be implemented.
- 3. It is advisable to hold future discussions with the Cemetery working group to establish usage, space and accessibility.
- 4. Various policies and forms need to be reviewed and updated.

Allison Brown
Administration Officer
October 2021