

**Committee: Open Spaces**

**Date: 6<sup>h</sup> June 2023**

**Title: Open Spaces Teams Report**

**Purpose of Report**

To inform Members of activities that have been undertaken by the Open Spaces team since the last report.

**Recommendation:**

Members to note the report.

**Report:**

**1. The Recreation Ground**

Again, I'm sorry to report that the recreation ground has been vandalised again since the last report, a number of the plasterboard ceiling panels have been punched through and lights pulled off their wires.

The Recreation Manager is investigating potential solutions to prevent this from occurring regularly as it seems to be every other week, we are repairing it. Once he has a few ideas and the costs involved, he will bring his report to committee for Members to decide on how they wish to progress.

The ground on the rec has just about dried out after the terrible rain we have seen which has allowed us to get out cutting. Our new machine has made light work of this and honestly is exceeding our expectations all around. Before and after photos:



**2. Herne Hill**

We have had three Herne Hill Users Group meetings which have gone well and from the information gathered I've begun to draft the management plan. This should be ready to bring to committee for our next meeting and we are well on schedule to be working towards applying for the Green Award later in 2023.

**3. Churchyard**

After our last meeting, I've managed to talk with the tree officer regarding his decision on the maintenance of the yews.

With yews being of historical importance in churchyards, he explained the maintenance to the other yews that were once present in the churchyard had succumbed to their maintenance and therefore stands by the decision made that ultimately, we cannot reduce their size.

He explained that I can use a hedge trimmer to carry out light pruning when there starting to encroach on the pathways but ultimately, he would like us to leave them alone.

**4. Cemetery**

Despite the first cut I informed you about last time, the weather has been crazy, so by the time we cut the grass again, it was almost three times as long, and we had to start from scratch. However, the new mower reduces the cutting time down by almost half.

We're making good headway though and are also working through the management plan. Nick has done a great job in repairing the steps by the toilets and will now look to re-establish the steps by the store bunker.



Action	Assigned to	Priority	Status	Start date	End date	Notes
1. Spray entrances and the hogging path by cricket club						
Spray path and entrances	JT	Medium	Complete	03/04/23	03/04/23	
2. Clean out guttering and replace broken bits						
Repair and reattach guttering around toilet block		Medium				
3. Seek permission to install blue town direction signs						
Create parish online map with locations	JT	Medium				
Find a list of pole owners		Medium				
Seek permission for installation		Medium				
Install signs		Medium				
4. Cost up repairs to steps by morgue and toilet						
Carry out repairs to toilet steps	NB		25/04/23	24/05/23	24/05/23	
Carry out repairs to steps morgue						
5. Grass seed patches where required cemetery						
Order Grass seed	JT	High	Complete	27/03/23		
Fill in any areas where it is required		medium				
6. West Crescent Wildflower Meadow						
Cut meadow to 7.5cm		High				
Rake up and dispose of arisings		High				
7. Tidy up the beds along wall and by path						
(MARCH) cut fuchsias down to ground level	JT		complete	14/04/23	14/04/23	
8. Cemetery trees and shrubs						
Pollard willow in middle section of cemetery	Tree Surgeon					
Raise trees along bottom of cemetery	Tree surgeon					

9. Recreation ground maintenance jobs						
Order fence posts/rails	JT		Complete	27/04/23	27/04/23	
Order paint	JT					
Replace fence posts						
Paint fence line	Volunteers					
Move stone bollard entrance pin	NB		Complete	26/05/23	26/05/23	
Silicone doors toilets	NB	High	Complete	03/04/23	03/04/23	
Cerement Doors Toilet Block	NB		Complete	20/04/23	20/04/23	
Paint/door to service area	JF					
Install toilet roll holders	NB	High	Complete	03/04/23	03/04/23	
Add sticker to toilet door	NB		Complete	03/04/23	03/04/23	
Put out easter egg trail	JT	High	Complete	31/03/23	31/03/23	
Pull in easter egg trail	JT	High	Complete	11/04/23	11/04/23	
Repair skate ramp	JF					
Level and seed man hole	JF					
Re-fix signs skate ramp	JF		Complete	15/05/23	15/05/23	
Fill hole on the mead	JF		Complete	15/05/23	15/05/23	
Scrape path mead	JF		Complete	15/05/23	15/05/23	
10. Recreation ground/ Britten's Field etc. reduce grass cutting						
Week 14 Cut to 4	JT		Complete	05/04/23	05/04/23	
Week 15 cut to 4	NB		Complete	11/04/23	11/04/23	
Week 16 cut to 3.75	NB		Complete	18/04/23	18/04/23	
Wek 17 cut to 3.5	JF		Complete	23/04/23	23/04/23	
Week 18 cut to 3.25	JF		Not done			Weather not suitable/short week
Week 19						
Week 20						
Week 21						
Week 22						
11. Cut the grass Cemetery						

Week 14 – Cut between 25- 40mm			Not Done			Weather not suitable
Week 15 Cut between 25- 40mm			Not Done			Weather not suitable
Week 16 Cut between 25- 40mm	JT		Complete	20/04/23	20/04/23	
Week 17 Cut between 25- 40mm	JT/NB		Complete	24/04/23	24/04/23	
Week 18 Cut between 25- 40mm			Not done			Weather not suitable/short week
Week 19 Cut between 25- 40mm	JT/NB		Complete			
Week 20 Cut between 25- 40mm	JT/NB		Complete			
Week 21 Cut between 25- 40mm	JT/NB		Complete			
12. Cut Winterhay						
Week 14 – Cut between 25- 40mm			Not Done			Weather not suitable
Week 15 Cut between 25- 40mm			Not Done			Weather not suitable
Week 16 Cut between 25- 40mm	JT		Complete	18/04/23		
Week 17 Cut between 25- 40mm	JT/NB		Complete	26/04/23		
Week 18 Cut between 25- 40mm			Not done			Weather not suitable/short week
Week 19 Cut between 25- 40mm	JT/NB		Complete			
Week 20 Cut between 25- 40mm	JF		Complete			
13. Cut Church						
Week 14 – Cut between 25- 40mm			Not Done			Weather not suitable
Week 15 Cut between 25- 40mm			Not Done			Weather not suitable
Week 16 Cut between 25- 40mm	JT		Complete	18/04/23		
Week 17 Cut between 25- 40mm	JT/NB		Complete	26/04/23		
Week 18 Cut between 25- 40mm			Not done			Weather not suitable/short week
Week 19 Cut between 25- 40mm	JT/NB		Complete			
Week 20 Cut between 25- 40mm	JT/NB		Complete			
14. Tennis courts works						
Remove plaque of bench and dismantle	JT/JF		Complete	05/05/2023	05/05/23	Plaque has been moved

Price up gravel edge	JT	High	Complete	11/04/23	11/04/23	
Order gravel edge	Office	High	Complete	11/04/23	12/04/23	
Make gravel edge	Volunteers	High		28/04/23		
Remove growth	JF	High	Complete	02/05/23	02/05/23	
Add hinge to gate						
Get a padlock and key for gate	JT/JF		Complete	05/05/23	05/05/23	
15. Tidy up benches in town for Coronation (May)						
Dismantle	NB		Complete	22/03/23		
Treat and paint	NB		Complete	22/03/23	05/04/23	
Treat and paint bench by bus stop	NB		Complete	06/04/23	06/04/23	
Remove bench North Street	NB		Complete	06/04/23	06/04/23	
Replace with new bench from shed	JT		Complete	18/04/23	18/04/23	
Remove bench Frog Lane	NB/JT		Complete	12/04/23	12/04/23	
Renovate and paint	NB		Complete	12/04/23	19/04/23	
Put bench at Frog Lane back out	NB/JT		Complete	19/04/23	19/04/23	
Remove bench Art Centre	NB		Complete	25/04/23	25/04/23	
Renovate bench Art Centre	NB		Complete	25/04/23	25/04/23	
Put bench Art Centre back out	NB/JF		Complete	25/04/23	25/04/23	
Remove bench 1 from Minster	NB		Complete	09/05/23	09/05/23	
Renovate bench 1 from Minster						
Put bench 1 from Minster back out						
Remove bench 2 from Minster						
Renovate bench 2 from Minster						
Replace bench 2 from Minster						
16. Sid setup and data collect						
Program Sid to work	JT		complete	06/04/23	06/04/23	
Install solar panel	JT		Complete	17/04/23	17/04/23	
Collect data week 15	JT		Complete	14/04/23	14/04/23	

Collect Data week 16	JT		Complete	21/04/23	21/04/23	
Collect data week 17	JT		Complete	28/04/23	28/03/23	
Collect data week 18	JT		Complete	05/05/23	05/05/23	
Collect data week 19	JT		Complete	12/05/23	12/05/23	
Collect Data week 20	JT		Complete	19/05/23	19/05/23	
Collect data week 21	JT		Complete	26/05/23	26/05/23	
Collect data week 22						
17. Misc.						
Take old Stiga to EMR	NB/JT		Complete	12/04/23	12/04/23	
Tree down Herne Hill make safe	JT	Highest	Complete	14/04/23	14/04/23	
Clean up tree down Herne hill	JT					
High Wind Checks	JT	Highest	Complete	14/04/23	14/04/23	
Full site Risk Inspection (April)	JT					
Tree Inspection Herne Hill picnic area (MAY)	JT					
Tree inspection West Crescent play park (MAY)	JT					
Tree inspection Winterhay play park (MAY)	JT					
Tree inspection Wharf Lane play park (MAY)	JT					
Move boxes from top office to cell	JF		Complete	04/05/23	04/05/23	
Move boxes to schools for Coronation weekend	JF/JT		Complete	04/05/23	04/05/23	
Meet with Ilminster Angling club ref canal	JF/JT		Complete	03/05/23	03/05/23	
Tourist information sign on East Street - wipe down and re angle	NB		Complete	20/04/23	20/04/23	
Replace pin on entrance drive	JT		Complete	17/04/23	17/04/23	

Clear ditch along the incline				27/04/23		
Create play park inspection in IAuditor						
Put up skate park signs destroyed by vandalism	JF/NB		Complete	09/05/23	09/5/23	
Patch up hole in toilet block roof	JF		Complete	09/05/23	09/05/23	
Fill hole by garage						
Hedge cut by toilet block	JF		Complete	10/05/23	10/05/23	