

Planning, Highways & Transport Committee Action List
 For meeting 04th October 2016
 Updated 27 September 2016

No	Meeting Date and Minute Number	Topic	Action (To Do)	Action By	Action Taken	Date Completed
1	06.09.16 P25	Parking in Ilminster To consider parking issues at Townsend	RESOLVED to write to SCC Highways requesting single yellow lines and time restrictions e.g. No Parking 8-6 Mon-Fri	Town Clerk	1) 22.09.16 Email sent to Gary Warren	
2	05.04.16 P93	Lighting in Swan Precinct Ilminster	RESOLVED to write to landowner enquiring if they would consent to a lighting scheme being implemented should sufficient funding be found and that the letter should be written as a high priority	Town Clerk	12th May 1) Letters sent to persons believed to be owners asking if they would consent to a scheme subject to sufficient funding 16.05.16 response rec'd from managing agents, anticipating client's view is that they would agree provided they did not incur any expense (either installation or ongoing) 2) Emailed PC Stuart to asking if	

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					<p>there are any recorded crimes in this area 12.05.16 Email rec's from neighbourhood Beat Manager only recorded incident was a break in at the Red Cross Shop 3) Email sent to SSDC Planning Officer for contact details of flat developer and if street lighting required planning permission. 4) Cllr Keitch will raise at next (Sept) PACT meeting 5) Developer Cllr Keitch will make contact with retail outlets 6) 31.08.16 email sent to Highway Authority asking about process /</p>	

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					permissions required 7) 31.08.16 letter sent to developer of flats in Swan Precinct 8) 27.09.16 Revised letter sent to Managing Agent of the Developer.	
3	11.08.15 P26	Bus Service	Write to relevant organisations / bus service providers making representations to maintain, and if possible, improve the bus services in Ilminster	Town Clerk	01.09.16 letter sent to Transporting Somerset	
4	11.08.15 P28 F	Parking in Ilminster when A303 Closed	Write to South Somerset District Council and Somerset County Council to ask if they will consider allowing free, unrestricted parking for the period of any closure of the Ilminster Bypass.	Town Clerk	01.09.16 a) Letter sent to SCC Parking Manager b) letter sent to SSDC Property & Engineering Services	
5	11.08.15. P28H	Parking in Ilminster	Write to the various organisations saying that residents have raised concerns about parking in Ilminster	Town Clerk	01.09.16 a) Letter sent to SCC Parking Manager asking if they have any power to deal with inconsiderate parking	

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					b) email sent to police asking what power they have and best way of reporting inconsiderate parking	
6	07.07.15 17H	Identifying location for a new Bus Stop	RESOLVED that possible locations be investigated	Town Clerk	01.09.16 letter sent to Transporting Somerset	
7	07.07.15 17 I	Coach Parking	RESOLVED that possible locations be investigated	Town Clerk	01.09.16 letter sent to Transporting Somerset	
8	07.07.15 17 J	Additional Bus Shelters	RESOLVED (i)that the Town Council supports in principle the idea of more bus shelters at bus stop on the school bus routes (ii)research is undertaken to establish the location requirements that need to be met for providing a bus shelter (iii)the school bus routes and existing bus stops are identified (iv)the typical costs of providing and installing a bus shelter are researched (v)that the findings form (ii) – (iv) above are reported back to a future meeting	Town Clerk	31.08.16 a) letter sent to School transport at SCC asking for school bus route information b) email sent to SCC Highways asking about criteria and process for bus shelters	
9	07.07.15 17 L	Free Car Parking for 2 hours	RESOLVED that the Town Council approach South Somerset District Council to investigate whether they would be happy to support the idea of 2 hours' free car	Town Clerk	Item discussed at District meeting in March 01.09.16 Letter sent to SSDC	

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			parking in the town and where this may be implemented.			