

**Herne Hill Users Group
Terms of Reference Draft**

Scope: To provide a forum for discussion on matters relating to the active use of Herne Hill Local Nature Reserve.

Reports To: Open Spaces Committee

Membership: 2 x Ilminster Town Council Councillors

Countryside Manager

Deputy Town Clerk

Town Clerk

Representative of Herne View Forest School

Representative of Ilminster History Society

Representative of Ilminster Scouts

Representative of Green Ilminster

At least 3 members of the public who are not a member of one of the organizations who have a representative seat on the User Group

3 Representatives from the Youth Councils of Herne View, Wadham, Holyrood Schools (with parents as observers)

Standing Invitees: Police

Headteachers of Herne View CofE Primary School, Wadham and Holyrood Schools

Output: (i) Recommendations to the Open Spaces Committee regarding the management and maintenance of Herne Hill LNR

(ii) Recommendations to the Open Spaces Committee regarding improvements to the on-site furniture and assets of the Herne Hill LNR

(iii) Recommendations to the Open Spaces Committee regarding future educational events and activities on Herne Hill LNR

Delegated Powers / Decision making: None, a recommending body only

Meeting Frequency: At least 1 meeting to be held every 6 months or at the discretion of the Chair and Vice Chair.

Specific Tasks:

A) Take a lead on actions to implement the Green Flag management plan

B) Identifying relevant funding opportunities and assistance with grant applications

C) Representatives of clubs / organisations are responsible for sharing information between their club / organization and the User Group and presenting their club / organisation view

D) To act as a focus for users of Herne Hill LNR

E) To promote the responsible use of Herne Hill LNR