



**ILMINSTER TOWN COUNCIL
GRANT APPLICATION FORM 2022/23**

Please Note: Prior to completion of this form please read The Town Council's Grant Policy and Guidelines

1. Name / Title of Organisation ILMINSTER TREE PROJECT (GREEN ILMINSTER)

2. Name of person submitting the application SARAH HUAT

Position held in organisation CHAIR OF CIC

Address ~~Ilminster, Somerset, BA3 5JN~~

~~Ilminster, Somerset, BA3 5JN~~

Tel. No ~~01274 311111~~

Email greenilminster@btinternet.com

3. Full details of project for which a grant is sought: *with emphasis on how it will benefit the citizens of Ilminster*

SEVERAL SMALL GROUPS OF TREES BEING PLANTED AT DIFFERENT SITES AROUND THE TOWN OF ILMINSTER. LAND BELONGS TO SSDC - PERMISSION GAINED
TOTAL NUMBER OF TREES WILL BE 30 AT A COST OF £20.00 PER TREE
THIS WILL BE BENEFICIAL FOR THE ENVIRONMENT CONSEQUENTLY IMPROVING THE LIVES OF THE COMMUNITY TOO - BOTH BY BENEFITTING OUR LOCAL NATURAL ENVIRONMENT AESTHETICALLY + FIGHTING CLIMATE

4. Total anticipated cost of project £ 600.00 CRISIS
(Please enclose supporting estimates)

5. Amount of grant sought from Town Council and % of total project cost £ 150.00
25 %

6. Please give details of applications made to other grant making bodies in respect of this project

(eg South Somerset District Council/Lottery. etc)

Date	Organisation	Amount Sought	Granted
22/11/22	SSDC	£150	JUST STARTING PROCESS

7. Please provide details of the contribution that will be made by your organisation to the Project.

WE HAVE A CURRENT BALANCE OF £312.87 AS TREE PROJECT WHICH WILL ALSO BE USED FOR THIS PROJECT

8. Has your organisation received a grant from this Council within the last 3 years?

YES/NO If YES, please provide details.

£500 ILMINSTER SHALE + REPAIR
£250 CREEK ILMINSTER (LITEX PICKETS)

Please use additional sheets if necessary

Don't forget to include:

- Constitution / rules
- Financial information – accounts
- Evidence project costings are reasonable

Please return the completed form to

Iminster Town Council

Council Offices

North Street

Iminster

Somerset

TA19 0DG

Tree Project Income Statement 2022

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22 Total 2022	
Total Income	0.00	850.00	305.99	0.00	0.00	0.00	0.00	35.20	0.00	0.00	39.62	0.00	1,230.81
Total Costs	0.00	225.94	305.99	511.80	50.00	25.97	0.00	74.40	25.00	0.00	93.60	0.00	1,312.69
Profit \ (Loss)	0.00	624.06	0.00	(511.80)	(50.00)	(25.97)	0.00	(39.20)	(29.00)	0.00	(53.98)	0.00	(81.88)

15 Nov 22	
Cashcook Balance	3,142.41
Available Funds	
Green Innister	116.36
Tree Project	312.83
Share & Repair	2,453.75
Wildflower Meadow	259.47
	0.00

Constitution for Green Ilminster

Name

The name of the Group is Green Ilminster called 'the group' in these rules.

Aims of the group

- To reduce our impact on the planet, creating a more sustainable, resilient and adaptable local environment. We will achieve this by engaging with and involving all members of Ilminster and the surrounding areas in issues such as waste reduction, sustainability, climate change and the protection and restoration of our natural environment.

Powers

To further these aims, the group may exercise the following powers:

- To raise funds and receive contributions, donations and otherwise, provided that the group shall not undertake any permanent trading activity;
- To bring together representatives of voluntary and statutory organisations, government departments and individuals;
- To produce leaflets/posters to publicise group activities;
- To hold meetings;
- To pay the necessary expenses involved in running the group;
- To employ staff, when necessary, to carry out work;
- To undertake any other lawful activity to further the group's aims.

Membership

Membership of the group shall be open to all persons in sympathy with the group's aims and willing to abide by the group's constitution. Membership of the Steering Committee is by agreement of the existing members.

The group will be non-party-political, non-sectarian and will be committed to non-discriminatory practices and equal opportunities.

Management Committee

The group shall have a committee of between 3-10 members who will direct the policy and management of the group.

The Chair will have a casting vote in the event of a tie.

The committee will have the power to co-opt members if it wishes to use this power.

The committee will meet a minimum of eight times a year. The quorum level will be set at 50% of the committee members.

Meetings

General meetings will be held as often as necessary and preferably monthly.

An Annual General Meeting (AGM) of the group shall be held every year in the month of December for the Committee Members to attend. An agenda will be circulated. Business of the AGM will include reporting on the activities during the year, reviewing the plans for the following year, amendments to the constitution and approval of the group's accounts.

Finances

- Any money raised shall be used to further the aims of the group and for no other purpose;
- A bank account will be maintained in the name of the group;
- A simple written note of the group's financial position, will be produced and available at committee meetings;
- A statement of accounts shall be tabled at the AGM;
- No member shall derive any financial benefit from the group, except for payment of 'reasonable expenses';
- No money will be paid out in the name of the group without a receipt being presented.

Amendments to the constitution

If amendment(s) to the constitution are necessary, members will be informed in writing and given the opportunity to consider and vote on the amendments. The amendment(s) will be made if there is a two-thirds majority vote of members.

Dissolution

If the committee, by a simple majority, deem it advisable to dissolve the group, it shall notify interested parties, giving not less than 30 days notice. If such a decision is confirmed by a majority of those present, then all the assets of the group shall be transferred to another local voluntary group or community group with similar aims.

Adopted on the 11th day of January 2022

Signed (Chair)

Signed (Treasurer)

Signed (Other)

Green Iminster
Profit & Loss Statement
For the Year Ended 31 December 2021

	<u>Note</u>	<u>2021</u>
<u>Income</u>		
Total Income	4	<u>3,472</u>
		<u>3,472</u>
<u>Expenses</u>		
Administrative & Operating Expenses	5	<u>(2,047)</u>
		<u>(2,047)</u>
<u>Operating Profit</u>		<u>1,424</u>
<u>Profit for the Period</u>		<u>1,424</u>

Green Ilminster
Balance Sheet
as at 31 December 2021

		<u>Total Funds</u>	
	<u>Note</u>	<u>2021</u>	<u>2020</u>
<u>Fixed Assets</u>			
Tangible Fixed Assets	3	976	74
		<u>976</u>	<u>74</u>
<u>Current Assets</u>			
Cash at Bank and in hand		1,944	1,421
		<u>1,944</u>	<u>1,421</u>
<u>Current Liabilities</u>			
Creditors falling due within one year		0	0
		<u>0</u>	<u>0</u>
<u>Net Current Assets</u>		<u>1,944</u>	<u>1,421</u>
<u>Net Assets</u>		<u>2,920</u>	<u>1,496</u>
<u>Reserves</u>			
Retained Reserves		1,496	521
Current Year Profit		1,424	974
		<u>2,920</u>	<u>1,496</u>
<u>Total Reserves</u>		<u>2,920</u>	<u>1,496</u>

For the Financial Year ending 31 December 2021, the association was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Members' responsibilities:

- (i) the members have not required the association to obtain an audit of its accounts for the year in question in accordance with section 476; and
- (ii) the members acknowledge their responsibilities for complying with the requirements of the Act with respect to the accounting records and preparation of accounts

These financial statements have been prepared and delivered in accordance with the special provisions relating to companies subject to the small companies' regime within Part 15 of the Companies Act 2006.

Approved by Green Ilminster on 2 February 2021 and signed on its behalf by:

S Hunt

M O'Connell

The Notes on pages 5 to 6 form part of these Accounts

Green Ilminster
Notes to the Accounts
For the Year Ended 31 December 2021

1 General Information

The Association is an Unincorporated Association, operating on a Not for Profit basis.

2 Accounting Policies

Basis of Preparation

These accounts have been prepared using the historical cost convention

Going Concern

The Association has operated at a small, but increasing surplus for the three years it has been in operation.

The members have concluded that it is appropriate to prepare the financial statements on a going concern basis.

Revenue Recognition

Revenue included donations, grants and monies raised from fundraising activities.

Tangible Fixed Assets

Depreciation is provided on tangible fixed assets reflecting their estimated useful life. Equipment is depreciated over 3 years on a straight line basis.

3 Fixed Assets

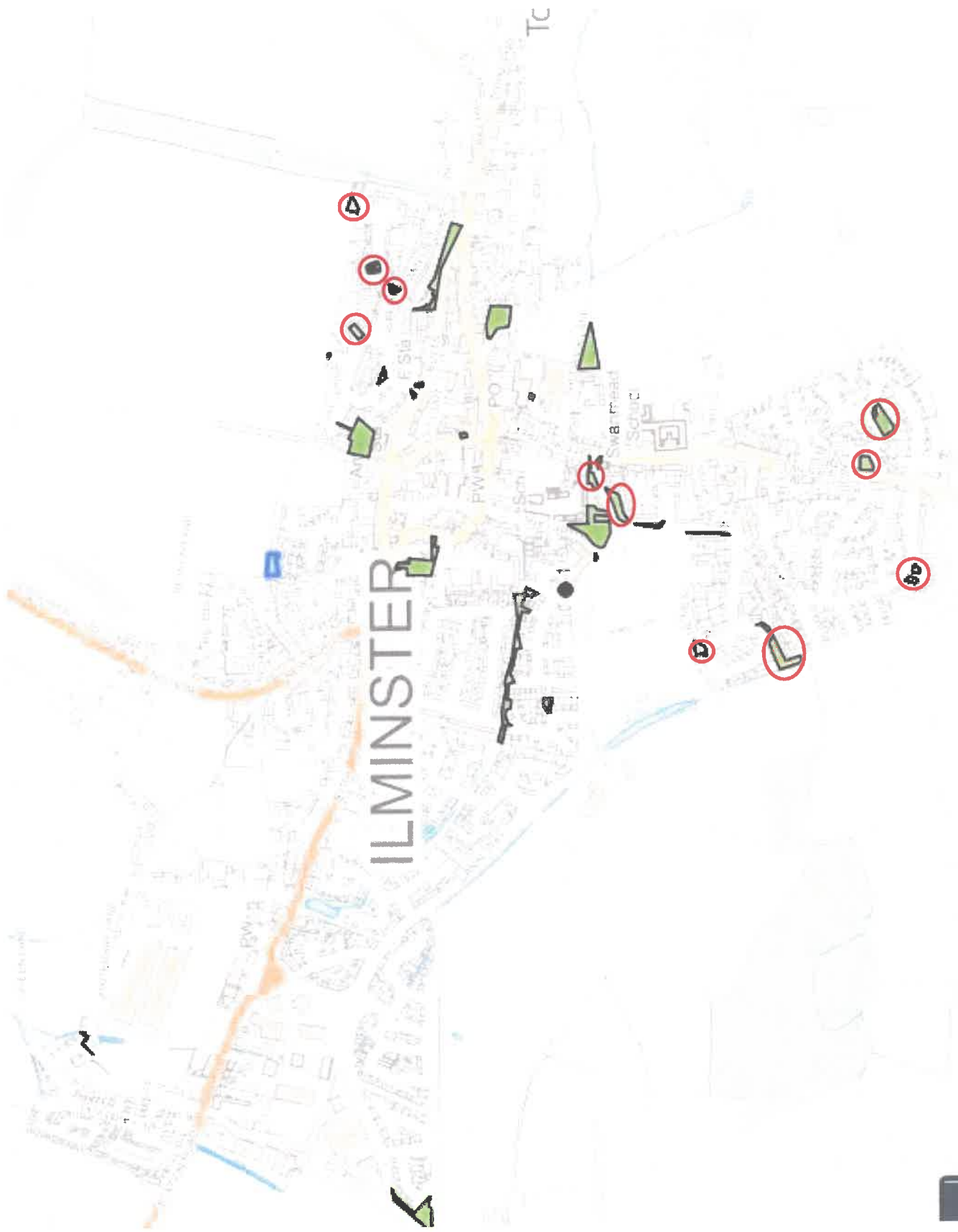
As at 31 December 2020	74
Additions	926
Depreciation charged	<u>(25)</u>
As at 31 December 2021	<u>976</u>

4 Revenue Breakdown

Donations	674
Grant Funding	2,700
Fundraising Activities	<u>98</u>
Total Revenue	<u>3,472</u>

5 Operating Costs Breakdown

Trees	727
Wildflowers	1,033
Litter Picking	0
Admin Costs	108
Depreciation	25
Insurance Costs	155
Total Expenses	<u>2,047</u>



From: Ceri Owen <Ceri.Owen@SouthSomerset.Gov.Uk>

Sent: 10 November 2021 16:05

To: 

Subject: RE: Land around Ilminster

Hi Sally

My apologies I haven't been back to you sooner, I have been in and out of meetings myself today too, just about to head into, hopefully, my last one so unfortunately I won't be able to give you a call now as I assume you are still on your zoom call. Sorry about that!

I was able to get out to Ilminster yesterday with our tree officer to look at the land we own and where trees could be planted and have put together the attached plan. The areas circled in red are the areas we would be more than happy for you to plant trees on.

I am in the office tomorrow so should be available to call if you are, but if not, hopefully this is enough food for thought for the moment and perhaps we could try again next week.

Again, my apologies, but please let me know your thoughts on the attached.

Kind regards

Ceri