

Proposed INP Next Steps
Draft v03 230312

Independent Examiner (IE)
Ilminster Neighbourhood Plan Development Group (INPDG)
Ilminster Town Council (ITC)

| Next Steps | Documents/Activity | Responsible party |
|-------------------|---------------------------------------------------------------------------------------------------------------------|--------------------------|
| INP | INP Main Document | |
| INP1 | Independent Examiner (IE) amends – PM1-PM28 | ECA |
| INP2 | Maps – to update all IE amends including: PM5, PM22, PM25 | ECA |
| INP3 | Check all IE amends addressed | INPDG |
| INP4 | Final IE amends in Appendices and Maps | ECA |
| INP5 | SPAG mark up | INPDG |
| INP6 | Overall design check from IE/ECA changes and own SPAG amends in InDesign documents – design, formatting and changes | New Century Design |
| INP7 | Maps – mark up own | INPDG |
| INP8 | Maps – our mark up amends in InDesign document | ECA |
| INP9 | Final formatting, SPAG amends and map inclusion in InDesign documents | New Century Design |
| INP10 | Final check/approval ready for ITC approval prior to publishing | INPDG |
| A | Appendices | |
| A1 | Update all Appendices to reflect IE INP amends | ECA |
| A2 | Maps – to update Appendices with all IE amends as per INP including: PM5, PM22, PM25 | ECA |
| A3 | Check all IE amends addressed | INPDG |
| A4 | Final IE amends in Appendices including maps | ECA |
| A5 | Design, formatting and SPAG own mark up (NOTE: Concerns over Appendix E needing quite a bit of work) | INPDG |
| A6 | Design, formatting and SPAG amends in InDesign documents | New Century Design |
| A7 | Check all IE, design, formatting, SPAG amends addressed | INPDG |
| A8 | Final IE and SPAG amends in InDesign documents | New Century Design |

Proposed INP Next Steps
Draft v03 230312

| | | |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| A9 | Final check/approval ready for ITC approval prior to publishing | INPDG |
| ACD | Additional Companion Document/Annex – IE recommended | |
| ACD1 | Additional Companion Document/Annex – INP Implementation and Monitoring Framework Development – ECA to advise | ECA / ITC |
| ACD2 | Content First Draft | ECA / ITC |
| ACD3 | Check One | INPDG |
| ACD4 | Content Second Draft | ECA / ITC |
| ACD5 | Check Two | INPDG |
| ACD5 | Content Final Draft | ECA / ITC |
| ACD6 | Final content check/approval ready for design | INPDG |
| ACD7 | Design First Draft | New Century Design |
| ACD8 | Design Check One | INPDG |
| ACD9 | Design Second Draft | New Century Design |
| ACD10 | Design Check Two | INPDG |
| ACD11 | Design Final Draft | New Century Design |
| ACD12 | Final check/approval ready for ITC approval prior to publishing | INPDG |
| | Final proof reading – to be agreed if needed or not | |
| FP1 | External proof reader – INP, Appendices and Additional Companion Document/Annex – SPAG, sense checking as per brief provided by INPDG – e.g. no change to any policies, consistency, ... | TBC |
| FP2 | Final amends in InDesign | New Century Design |
| F3P | Final check/approval ready for ITC approval prior to publishing | INPDG |

IE Queries

1. **PM2 / PM15** – Is there a standard additional companion/annex document available or will this be from scratch?
2. **PM9** - Brownfield sites??? Removal
3. **PM11** – Flood elevation scheme