



ILMINSTER!
PARTY ON THE PARK

SUNDAY THE 28th OF AUGUST 2022
AT THE RECREATION FIELD ILMINSTER
STARTING AT MIDDAY

Town Clerk
Ilminster Town Council,
Council Offices,
North Street, Ilminster,
Somerset,
TA19 0DG

9 November 2021

Dear Mark,

Re: Party on the Park

Please could you ask the Council if they are prepared to give us permission to use the recreation ground on Sunday 28 August 2022 for Party on the Park including permission for vehicles to access the recreation ground in relation to the event.

Party on the Park is a community event with Live Music, activities and fete style stalls which is aims to:

- Bring the community together
- Enable local community groups to raise money
- Enable emerging Musical Talent exposure and experience of performing

The event will start at midday and finish around 20:30hrs on Sunday 28 August 2022.

We believe the layout we had this year is the layout we would be looking to have again this year.

We are looking for this to be a community event and therefore to comply with the licence rules, we will not be offering any pitches to businesses unless they are giving all their profits to a community group.

We will be asking Mendip Medical UK to supply first aid cover to the event and we will be taking out insurance for the event. In addition, we do ask that all the community groups/ charities have their own insurance cover.

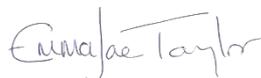
In light of the number of public who may attend the event, we will be hiring portable loos. If we do these would arrive on site the Friday before the event and be removed on the Tuesday morning.

In 2021, the Classic Car show joined Party on the Park and we will offer them the opportunity to take part again, if this is the case then that part of the event would start at 10am. We assume that there will be a Classic Car show as part of IMEX, so this would be in addition to that.

In terms of setting up and breaking down, the team would start setup early on the morning of Sunday 28 August and ensure the site is cleared of all pitches and the lorry by the next morning. In addition, we will have a continual litter pick going on through the event and return to site the following morning to clear up any litter missed the night before.

Over the past five years this event has been very well attended; feedback from the groups who have used the event to raise funds and promote their good work have been positive and we understand that around £10k has been raised each year by the various group. We hope to be able to continue supporting the community in 2022

Yours sincerely

A handwritten signature in blue ink that reads "Emma Jane Taylor". The signature is written in a cursive style with a large initial 'E'.

Emma Jane Taylor